

**DELHI TRANSPORT CORPORATION**  
**(Govt. of NCT of Delhi)**

**Minutes of 4<sup>th</sup> Meeting of 2014 of the DTC Board held on**  
**25.07.2014 at 9.30 a.m. at DTC H.Qrs.**

**PRESENT:**

- |    |  |             |
|----|--|-------------|
| 1. | Smt. Debashree Mukherjee, IAS<br>Chairperson & MD, DTC                                   | Chairperson |
| 2. | Shri M.M. Kuttu, IAS<br>Principal Secretary (Finance),<br>Govt. of NCT of Delhi          | Director    |
| 3. | Smt. Satbir Bedi, IAS<br>Secretary-cum-Commissioner (Transport)<br>Govt. of NCT of Delhi | Director    |
| 4. | Shri Tarsem Kumar, DANICS<br>FA-cum-CAO, DTC   | Director    |

Principal Secretary (Land & Building), Govt. of NCT of Delhi; Joint Commissioner of Police (Traffic) Delhi and Commissioner (Planning) DDA could not attend the meeting.

**ALSO PRESENT:**

1. Shri P.M. Parate, Addl. Commissioner (Planning), DDA;
2. Shri R.K. Kasana, Chief G.M. (O&T)/Secretary DTC Board.

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**Confirmation of minutes of 3<sup>rd</sup> meeting of 2014**  
**of the DTC Board held on 13.06.2014.**

Confirmed.

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**Resolution No.41/2014 : Item 36/2014: Engagement of Bus Conductors (amongst the dependents of the deceased employees of the Corporation registered for the post of Conductor) on short-term contract for a period of one year.**

(S/Shri S.R. Kataria, CGM & Jagdish Chand, Mgr.(P) were called in)

The Board, after detail discussion on the agenda item, accorded approval for the following:

- i) The dependents of deceased employees of the Corporation, registered up to 12.6.2014 (346 + 150 earlier called but remained absent) for the post of Bus Conductor be allowed subject to the ceiling of 5% of number of persons recruited on Contract for engagement as Bus Conductor. The screening of the dependents of deceased employees of the Corporation will be done as per norms.
- ii) Besides above, 1000 candidates sponsored by the Employment Exchange having ID No. 2009390572 onwards be called to keep them on select panel.

**Resolution No.42/2014 : Item 37/2014: Transport Allowance to Deaf & Dumb employees at par with other Handicapped employees.**

**(S/Shri Zothankhumma, CGM & A.K.Srivastava, Dy.CGM(A) were called in)**

The Board in view of the position explained in the agenda item, accorded approval for Transport Allowance to Deaf & Dumb (Handicapped) Employees of DTC with immediate effect, in terms of direction of O.M.No.21(2/2008-E-II(B) dated 29.8.2008 and OM No.21(2)/2011-E.II(B) dated 19.02. 2014 issued by Deptt. of Expenditure, Ministry of Finance, Govt. of India subject to the condition that the official transport is not provided.

The Board desired to know as to why the item could not be brought along with the item presented before the Board in r/o of impaired vision employees.

**Resolution No.43/2014 : Item 38 /2014: Supplying of 41 Vehicles with drivers on Hire basis, Non-AC CNG Fuel Mode Euro-IV - Award of Contract.**

**(Shri V.K.Gupta, Sr. Mgr.(MS-I) was called in)**

The Board in view of the position explained in the agenda item, accorded approval for placing work order on M/s Mukhija Travels @ Rs.24,012/-per staff vehicle on the terms and conditions of the tender document (Annexure-II to the Agenda Item).

The DTC Board authorized CMD, DTC for the following:

- (I) To sanction revision in rates on account of revision in fuel (CNG) rates, if any, as per variation clause No.45 of the tender terms and conditions.
- (II) To sanction revision in rates, if any, on account of change in Govt. levies during the contract period of 3 years.
- (III) If required, engage extra vehicles than 41 as per clause no.48 of the terms and conditions of the tender.

**Resolution No.44/2014 : Item 39 /2014: Regularization of promotion of 46 Assistant Incharge to the post of Office Superintendent and Accountant who were promoted during the year 2004-2006.**

(S/Shri S.R.Kataria, CGM & Jagdish Chand, Mgr.(P) were called in)

The Board after detail discussion on the agenda item, decided that the Board is not in favour of regularization of promotion of 46 Assistant Incharge to the post of Office Superintendent and Accountant who were promoted during the year 2004-2006. DTC should take action accordingly.

**Resolution No.45/2014: Item 40 /2014: Increase of MCD tax on the DTC City/NCR buses paying MCD toll tax crossing from each border of Delhi.**

The Board in view of the position explained in the agenda item, accorded ex-post-facto approval for charging of Re.1/- extra as MCD tax from the passenger traveling on DTC buses, operating in NCR/Noida and crossing from each border of Delhi.

**Resolution No.46/2014: Item 41 /2014: Procurement of Lube Oils for the Year 2014-2015.**  
(Shri V.K.Gupta, Sr. Mgr.(MS-I) was called in)

The Board in view of the position explained in the agenda item, accorded sanction for the following expenditure:

S No	Nomenclature	Qty. (in Barrels of 210 Ltrs. Each in Nos.	Business Allocation				
			Firm	Rates (per ltr) in Rs	Qty in Barrels (Nos.)	Amount (Rs.)	Proposal at
1.	Engine Oil GEO 20W50 (Ley)	513	Gulf	138.38	333 (65%)	96,76,681.76	Annex-C1
			BPC	138.38	180 (35%)	<u>52,30,764.00</u>	Annex-C2
					513	<u>1,49,07,445.76</u>	
2.	Engine Oil GEO 15W40 (Tata)	536	IOC	139.79	348 (65%)	1,02,16,045.77	Annex-C3
			HPC	139.79	188 (35%)	<u>55,18,909.20</u>	Annex-C4
					536	<u>1,57,34,954.97</u>	
Total		3,06,42,400.73					

b) The Board also accorded for ex- post - facto approval for the following expenditure:

S No.	Nomenclature	Qty. (in Barrels)	Business Allocation				
			Firm	Rates (per ltr) in Rs	Qty in Barrels (Nos.)	Amount (Rs.)	Proposal at
1.	Engine Oil GEO 20W50 (LL)	200	Gulf	138.38	130 (65%)	37,77,683.57	Annex-D1
			BPC	138.38	70 (35%) 200	20,34,186.00 58,11,869.57	Annex-D2

The Board further authorized CMD, DTC for the following:

- i) To sanction extra quantity if so required during the financial year 2014-15 in case the requirement increases due to increase in operated kilometres or for any other reason.
- ii) To cancel/divert the pending orders to other firm(s) in case the firms on whom orders may be pending fail to supply as per our requirement or for any other reasons, if so warranted.
- iii) To accept change in Govt. levies/taxes etc. as may be applicable at the time of supply and sanction entailed extra expenditure thereto, if any.
- iv) Since the quantity as per para 7(i) (a) is only for 6 months' requirement + buffer as such at this stage, the value of only 02 items is exceeding Rs.50 lacs each, therefore, CMD may also be authorised to procure the balance requirement for the year 2014-2015 + buffer and sanction the entailed expenditure thereon even if the value per item per annum exceeds Rs.50 lacs.

**Resolution No.47/2014: Item 42 /2014: Procurement of Automotive Batteries 12 Volt 21 Plate 150 AH (PP) Light Weight for Tata/Leyland Buses for the period 1.7.2014 to 30.6.2015 + Buffer.**

(Shri V.K.Gupta, Sr. Mgr.(MS-I) was called in)

The Board in view of the position explained in the agenda item, accorded approval for procurement of 741 Nos. Batteries as per following expenditure:

S. No	Item	Qty in Nos.	CP at	Firm	Landed Rate	Amount (Rs)	Proposal at
1	Battery 12 Volt 21 plate 150 AH (PP) light weight for Tata/Leyland buses	741	Annex -A	M/s Amara Raja Batteries Ltd.	8686.0069	64,36,331.00*	Annex- "B"

\* (Sixty four Lacs thirty six thousand three hundred thirty one only)

The Board further authorized CMD, DTC for the following:-

- (i) To procure extra quantity, and sanction entailed expenditure there on, if so required, during the year in case requirement increases due to increase in operated KMs or for any other reason.
- (ii) To accept quarterly price revision in rates as may be announced by the ASRTU along with statutory levies as applicable at the time of supply and sanction the entailed expenditure, if any, with the financial concurrence of FA subject to the condition that the firm remains L-1 OEM to VM(s).
- (iii) To cancel/divert the order quantity in part or full to other firm(s) in case the firm on whom order may be pending fails to supply as per our requirement or for any reason, if so warranted.

**Resolution No.48/2014: Item 43 /2014: Testing of CNG Cylinders of DTC buses during the year 2014-15.**

**(Shri V.K.Gupta, Sr. Mgr.(MS-I) was called in)**

The Board in view of the position explained in the agenda item, accorded ex-post-facto approval for Testing & Re-certification of 11392 CNG cylinders (approx.) of 1211 DTC Standard Floor CNG buses (approx.) during the year 2014-15 @ Rs.650/- (inclusive of all taxes etc.) per CNG cylinder from L-1 source viz M/S Perfect Cylinders Care Company, involving an expenditure of Rs.74.05 Lacs (approx.).

The Board further authorized CMD, DTC for the following:-

- a) To cancel/divert the ordered quantity in Part or full on any of the other firms, if the firm fails to execute the Testing & Re-certification of CNG cylinders of DTC buses as per the requirement of the corporation or as the circumstances may warrant.
- b) To sanction the extra time period of 3 months after completing the year 2014-15 i.e. upto June-2015 to complete the work of all the due buses as 3 months period of this year has already been passed.
- c) To sanction the extra quantity if so required at the end of the financial year and to sanction the entailed expenditure thereon.
- d) To accept revision in statutory levies as & when announced by the Govt. and to sanction entailed expenditure thereon.

**Resolution No. 49/2014: Item 44 /2014: Approval on the minutes of the Selection Committee for filling up the vacant post of Deputy Chief General Manager (Traffic) by way of promotion.**

**(Shri Jagdish Chand, Mgr.(P) was called in)**

The Board considered the Agenda Item and after detail discussion thereon, accorded approval on the Minutes of the Selection Committee dated 2.7.2014 for filling up the vacant posts of Dy.CGM (Traffic) alongwith sealed cover results in respect S/Sh. G.K.Sharma, V.K.Gautam & Sharat Kumar, Sr.Managers.(Traffic) and also for issue of promotion orders on officiating basis in respect of first four officers (except Sh. G.K.Sharma whose result has been kept in a sealed cover) against the four out of five vacant posts of Dy.CGM(Traffic) meant for promotion.

The Board further decided that these promotions would be subject to the decision of the O.A.Nos.1841/12 & 1298/2012.

The Board also accorded approval for the following:

- i) To follow the DOPT's instructions regarding considering of ACRs for the preceding five years for promotion to all Class-I posts in the pay band of Rs.15600-39100 + Grade Pay Rs.7600/- and above.
- ii) implementation of the bench-mark fixed by the DOP&T vide its O.M.No.F.35034/7/97-Estt.(D) dated 8<sup>th</sup> February, 2002 for all Class-I posts in the pay band of Rs.15600-39100 + Grade Pay Rs.7600/- and above.
- iii) To amend existing ACR format specially Column No.VI (Reviewing Officer's Remarks and Certificate) so as to bring in great clarity regarding overall grading given by the reviewing officer.
- iv) To fill up the remaining one post on adhoc basis against the permanent vacancy kept reserved due to keeping the result of Dr.G.K.Sharma, Sr. Manager (Traffic) in sealed cover and
- v) for promoting the next eligible officer Sh. B.Dass, Sr. Manager (Traffic.) on adhoc basis till the finalization of cases of Dr.G.K. Sharma.

**Resolution No.50/2014:Item 45 /2014: Approval on the minutes of the Selection Committee for filling up the vacant posts of Deputy Chief General Manager (Mechanical) by way of promotion.**

**(Shri Jagdish Chand, Mgr.(P) was called in)**

The Board considered the Agenda Item and after detail discussion thereon, accorded approval on the Minutes of the Selection Committee dated 2.7.2014 for filling up the vacant posts of Dy.CGM (Mech.) alongwith sealed cover result in respect Sh.B.P.Nigam, Sr.Mgr.(M) and for issue of promotion orders on officiating basis in respect of first five officers (except Sh. B.P.Nigam whose result has been kept in a sealed cover) against the five out of six vacant posts of Dy.CGM(Mech.) meant for promotion.

The Board also accorded approval for the following:

- (i) to fill up the remaining one post on adhoc basis against the permanent vacancy kept reserved due to keeping the result of Sh. B.P.Nigam, Sr. Manager(M) in sealed cover and to fill up this post on adhoc basis. The Board also approved for promoting the next eligible officer Sh. K.C. Gupta, Sr. Manager (Mech.) on adhoc basis till the finalization of cases of Sh. B.P.Nigam.
- (ii) implementation of the bench-mark fixed by the DOP&T vide its O.M.No.F.35034/7/97-Estt.(D) dated 8-2-2002 for all Class-I posts in the pay band of Rs.15600-39100 + Grade Pay Rs.7600/- & above.
- (iii) To follow the DOPT's instructions regarding considering of ACRs for the preceding five years for promotion to all Class-I posts in the pay band of Rs.15600-39100 + Grade Pay Rs.7600/- and above.
- (iv) To amend existing ACR format specially Column No.VI (Reviewing Officer's Remarks and Certificate) so as to bring in great clarity regarding overall grading given by the reviewing officer.
- (v) For relaxation in the educational qualification in respect of S/Sh. A.K. Kakkar and P.K.Roy, Sr. Managers (Mech.) being in possession of Degree in Electrical and Industrial Engineering respectively against the requirement of Degree in Mechanical or Automobile Engineering as prescribed in the RRs for the promotion to the post of Dy.CGM (Mech.) who have been declared 'Fit' by the Selection Committee for keeping them on select panel.

**Resolution No. 51/2014: Item 46 /2014: Approval on the minutes of the Selection Committee for filling up the vacant post of Deputy Chief General Manager (Research & Development) by way of promotion.**

(Shri Jagdish Chand, Mgr.(P) was called in)

The Item was withdrawn with the permission of the Chair.

**Resolution No. 52/2014:Item 47 /2014: Engagement of ex-contractual drivers whose contract(s) were terminated during the period from 1<sup>st</sup> June, 2012 to 31<sup>st</sup> May, 2013**

(Shri Jagdish Chand, Mgr.(P) was called in)

The Board noted the item.

**Resolution No. 53/2014: Item 49/2014: Scrapping/deletion and disposal of 55 Nos. of CNG buses (38 Nos. of Leyland and 17 Nos. of Tata) CNG buses from the fleet of the Corporation on As is where is condition.**

(Shri Prem Chand, Sr. Mgr.(MS-II) was called in)

The Board, after detail discussion on the agenda item, accorded approval for scrapping/deletion and disposal of 55 Nos. of CNG buses (38 Nos. of Leyland and 17 Nos. of Tata) CNG Buses from the fleet of the Corporation on 'As is where is condition'.

**Resolution No. 54/2014:Item 50 /2014: Procurement of 1380 fully built Non Air-conditioned Standard 900mm Floor Height CNG Propelled City Buses with maintenance – Freezing of RFP Document**

**(S/Shri S.P.Sethi, Consultant & K.C.Gupta, Sr.Mgr.(SBU) were called in)**

The Board was apprised of the contents of the Agenda item for freezing of the RFP document after incorporating the amendments acceptable to the Corporation pursuant to the Pre-Bid Conference (PBC) held with the prospective bidders on 17-07-2014 in order to address the issues/ queries/ suggestions made on the RFP by the bidders during PBC and in writing before & after the PBC.

2. The board was informed that the bidders were asked to supply buses with inbuilt Global Positioning System (GPS)/ GPS enabled buses in place of provision for GPS in the RFP. The bidders agreed to the suggestion. DTC's Consultant CIRT Pune was asked to incorporate the technical specification required for GPS/ GPRS. CIRT, Pune advised that all the ITS enabled vehicles are as per UBS II specifications. The requirement is well explained in UBS II specifications as part of PIS. UBS II specification integrated the Voice, Audio, Visual and GPS features as a PIS.

3. The bidders have asked for numbers of changes in the RFP document during the PBC and also in writing. The TRC did not agree to most of the suggestions/ changes sought by the bidders.

4. However, the Tender Review Committee (TRC) accepted the following salient changes:

i) Cost of creation of infrastructure (Civil & Electrical) required in the Depots for proper maintenance of buses – Standard requirement of infrastructure pertaining to maintenance of buses may be worked out by the Consultant – CIRT, Pune & DTC. It is DTC's responsibility to create such infrastructure.

ii) AMC Clause-46.5 Bus breakdown on line and not completing the scheduled kilometers - Fine may be imposed on the Contractor in respect of the breakdown bus on line to the extent of two times of the AMC charges applicable at that point of time multiplied by the missed duty kilometers in place of an amount equal to loss of ticketed earning based on account of missed kilometers multiplied by average ticketed EPK of Depot during the said month may escalate in the event of revision of fare structure in future.

iii) AMC Clause-46.8 of GCC Response time/ attending breakdown buses on-line beyond four hours - the Contractor may be liable for recoveries to the extent of three times of the AMC charges applicable at that point of time multiplied by the missed duty kilometers.



- iv) Since AMC Clauses 46.5 & 46.8 pertain to breakdown of buses on line, as such, in the event of both the clauses applicable for the bus breakdown, only higher of the damages of the two may be recovered.
- v) Minor repairs to be attended on 'Free of Cost' basis are defined as scratches upto 12" in length, paint touching, loose/ hanging rub-rails, broken light covers, front grill, loose bumpers, grab rails/ handles/ handholds, loose switches/ push buttons, normal wear & tear items such as graphic/ stickers etc.
- vi) Contract Management Committee under CGM-(Finance) & CGM-(Tech.) comprising of all RMs, the concerned DMs and the representatives of VMs for prompt decisions/ to resolve issues/ problems/ disagreements in execution of the Contract.
- vii) Any change in Government taxes/ levies quoted in the Bids as well as notified during the course of AMC execution may be payable at actual.
- viii) Clause-42.1 of ITB Works site area & Depot operating area – Bulk of the buses may be operated in the National Capital Territory of Delhi, however, some buses may be operated in National Capital Region also.
- ix) Clause-19.4.1 of GCC – DTC to arrange to provide Form-V in favour of the Contractor for execution of AMC required under the Act/ Rule. GCC Clause No.33.1 may be dropped in the RFP in respect of submission of Photographs of the buses under various stages of manufacturing in view of the conventional Semi Low Floor buses already in production and in operation under cluster scheme in Delhi which were earlier specified for new high technology Low Floor buses Clause-33.1 of GCC Photographs etc: Deleted.

DTC's Consultant advised the following changes in Technical Specifications

- x) Clause-3.7 of Technical Specifications – Constant Speed Fuel Consumption (CSFC) determined by Testing Agencies in Rule-126 of Central Motor Vehicle Rules may be indicated in place of specific fuel efficiency consumption of CNG test of bus under standard test conditions on yearly basis during the life span of bus for operation.
- xi) Clause-9.1 of Technical Specifications – Tyres of size 10Rx20 or 295 x 80 R22.5 tubeless radial tyres or such sizes as may conform to bus loading of peak passengers when fully loaded in place of 10.00x20-16PR radial tyres or such sizes.
- xii) Clause-14.1 of Technical Specifications – Roof panelling shall be of aluminium sheet and rear panelling shall be of steel or GI sheet in place of roof & rear panelling of aluminium sheet.
- xiii) Clause-35 of Technical Specifications Destination & Display Boards – As described in Chapter 10 of Urban Bus Specification-II (UBS-II) updated time to time.
- xiv) Clause-43 (Sl. No.20) of Technical Specifications – Multiplex Wiring System with an intelligent gateway between Engine Management Controller & Cluster with

CAN networks should be CAN enabled with the specific data as described in UBS-II Specifications at Chapter 10.

xv) Clause-45.2 of Technical Specifications Multiplex Wiring System – Further technical requirements shall be as described in Chapter 10 of Urban Bus Specification-II (UBS-II) updated time to time.

5. The TRC in its Minutes of the Meeting dated 17-07-2014 (Annexure-V), inter-alia decided that DTC's Consultant – CIRT, Pune should advice on the technical issues raised by the bidders in their queries. Based on the above recommendations of the TRC, DTC's Consultant prepared Clause-wise 'Replies to Queries' on the changes requested by the bidders pursuant to PBC (Annexure-V).

6. After detailed discussions the Board took note of the action taken so far and the Minutes of the Meeting and 'Replies to Queries' (Annexure-'V') based on TRC's recommendations.

7. The board also authorized CMD to take further necessary action for freezing of RFP Document by incorporating changes/ amendments, issue of 'Replies to Queries' & 'Addendum(s)', Evaluation of Bids etc.

**Resolution No. 55/2014: Item 51 /2014: Institution of Road Safety Annual Awards for the drivers for the financial year 2013-14.**

The Board considered the agenda item and in view of the position explained therein, accorded approval of the following:

- i) To institute the Annual Road Safety Award for the period 2013-14 in DTC.
- ii) To continue the award on yearly basis (Financial Year).

The Board further authorized CMD, DTC to take further decision regarding change/modify the criteria for eligibility, increase/decrease the amount of award or/and any such conditions/matters which may be required for successful execution of the said award.

**Resolution No.56/2014: Item 52/2014: Procurement of Mobile Phone connections.**

**(Shri A.K.Kakkar, Sr. Mgr.(IT) was called in)**

The Board considered the agenda item and in view of the position explained therein, accorded approval of the following:

- i) Phone Services Policy as detailed in Para (3) of the agenda item.
- ii) Mobile call limits for Central, Regional and depot Control Rooms as per proposal in Para 3.18.
- iii) Inviting limited tender inquiry from M/s Airtel, MTNL, Idea and Vodafone through e-tendering portal of GNCTD for procuring mobile connections without handsets for use by officers and officials already approved or may be approved by CMD.

- iv) Extension of internet facility to non-entitled category of officers subject to overall monthly ceiling of calls including free calls as per Para 3.25 of the agenda item.
- v) Reimbursement ceiling towards landline phones at the residences of the Officers of the Corporation as proposed in Para 3.26 of the agenda item.

The Board authorized CMD, DTC to approve, sanction, take any action & decision for execution of Phone Services Policy in DTC.

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**Chairperson-cum-M.D.  
Delhi Transport Corporation**