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DELHI JAL BOARD
GOVERNMENT OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (W)
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F.No. 46(2014)/AC(W)/ 2014/ 51307

Dated : 07.07.2014

**Subject : Instructions regarding Un -authorized Absence, Ceasing of Work,
Un - authorized Assembly for Demands.**

Secretary (Services), Service Department, Govt. of NCT of Delhi has issued the instructions vide memorandum/ letter No.20/04/2014/SI/Lit./Pt.F./449 dated 13.02.2014 to deal with any instances of Un-authorized absence, ceasing of work during working hours & un-authorised assembly for demands. These are accordingly to be dealt within the framework of Conduct Rules as also Rules dealing with Employees Association. Ceasing work by employees during office working hours is against the rules and the judicial pronouncement underlining principle of No Work No Pay. In this regard attention is drawn to the following :

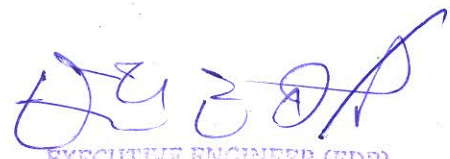
1. Any act by Govt. Servant which disturbs the peace at place of employment or any act of striking work or inciting others to strike work in contravention of Rules amount to misconduct.
2. Absence of officials from duty without proper permission or when in office, they absent from duty or refuse to perform the duties assigned to them is subversive of discipline. In case of such absence from work would lead to period being treated as dies-non.
3. FR 17(1) stipulates that an officer/official who is absent from duty without any authority shall not be entitled to any pay and allowances during the period of such absence.
4. FR 17A inter alia stipulates that where an individual employee remains absent unauthorisedly or deserts the post, the period of such absence shall be deemed to cause an interruption or break in service of employee.

Cases of any unauthorized absence or misconduct as above are liable to disciplinary proceedings under Rule 14 of the CCS (CCA) Rules, 1965.



These instructions are being issued for information and necessary action by Controlling Authorities for necessary action to deal with any instances of unauthorized absence, ceasing of work during working hours & unauthorized assembly for demands.

This issues with the approval of Member(Admn.)


(AMIT SATIJA)
DIRECTOR (A&P)


EXECUTIVE ENGINEER (EDP)

DIARY No. 1218
DATE 09/07/14

P.T.O.

Copy to :

**All C.E.s/System Administrator
All Directors.
All S.Es/Jt.Dir(Rev.)/(Vig.)/(F&A).
All ACs/All EEs
All Dy.Dir.(Rev.)/(F&A)/Consultant(PR)
All AOs/ZROs
All Accounts Officers/AAOs.**

Copy for kind information to :

1. Chief Executive officer.
2. Member(A)/(F)/(W)/(Dr)/Secretary/C.V.O. /Addl. C.E.O.
3. E.E.(EDP) – with the request to upload the above on the website under intimation to this office.


DIRECTOR (A&P)