

**MOST URGENT**

**GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION  
(CO-ORDINATION BRANCH)  
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110088**

No.F.14 (4)/2014/Min.of Meeting/CDN/TTE/ 107

Dated:- 17/09/14

**CIRCULAR**

A "Swachh Bharat Programme" Sanitation Week Drive is going to be organised in all the Departments of Govt. of NCT of Delhi from 25/09/2014 to 02/10/2014 as per the decision taken in the meeting of the Pr. Secretaries/Secretaries/HODs chaired by the Chief Secretary Delhi on 09.09.2014.

All the Heads of Institutions are requested to lead the cleanliness drive in their respective institution including Hostels and lay special emphasis on the cleanliness & maintainance of toilets.

A daily progress report starting wef 25/09/2014 should be sent in the enclosed proforma at [sb.dtte@gmail.com](mailto:sb.dtte@gmail.com).

This issues with the prior approval of Pr. Secretary(TTE).



(VIJAY CHANDNA) 17.09.14  
ADMINISTRATIVE OFFICER (CDN)

No.F.14 (4)/2014/Min.of Meeting/CDN/TTE/ 107

Dated:- 17/09/14

Copy to:-

1. All Dy. Directors, (DTTE)HQ.
2. All Asstt. Director, (DTTE)HQ.
3. All Branch Incharges, (DTTE)HQ. | To be upload on the website of this deptt
4. Vice Chancellor, DTU/IGDTUW.
5. Director(NSIT), Govt. of NCT of Delhi.
6. All Principals (Polytechnics/ITIs/Colleges).
7. PS to Pr. Secretary(TTE) for information please.
8. PS to Director (TTE) for information please.
9. Guard file.



(VIJAY CHANDNA) 17.09.14  
ADMINISTRATIVE OFFICER (CDN)

Name of the Institution-----

Date	Cleanliness Activities undertaken	Name & Designation of the supervisor of the said drive	Students Participation YES/NO	Remarks i.e Staff/Students/Visitors reaction.

SIGN OF THE HEAD OF THE INSTITUTION