

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF N.C.T. OF DELHI
G.L.N.S. COMPLEX, DELHI GATE, New DELHI-110002
(Computerization Cell)

7446

NO.F. 72(42)/2004-05/DSW/Store/Part-III/2007-08

Dated 3 JAN 2008

Circular

250-389

To

- The Dy. Director (Institutions), Dy. Director (Plg.), Dy. Director (ICDS), DSWOs, All The Dy. Directors of HQ and Canning Lane, Sr Account Officer, HQ and Canning Lane, Branch I/Cs of HQ(Delhi Gate and Canning Lane), CDPOs/ Superintendents(Institutions)
- M/s MINTERGRAPH SYSTEMS PVT LTD, D-86/2, OKHLA, PHASE I, NEW DELHI-110020 - for information

Subject: Comprehensive Annual Maintenance of Computer Hardware etc.

The under mentioned firm has been awarded the Annual Maintenance Contract of the computer hardware of the department of Social Welfare & Department of Women and Child Development vide letter number even dated 13 December 2007 as per the guidelines of the Department of Information Technology, Govt. of NCT of Delhi:

M/S MINTERGRAPH SYSTEMS PVT LTD
D-86/2, OKHLA, PHASE I
NEW DELHI-110020
Tele: 41601333/34,26371825/26

Santosh . 9999686920

R/Engineer : Mr Arjay

Before the commencement of the AMC, the firm has to submit the inspection report in respect of the functional status in respect of the computer hardware being considered for covering under AMC.

As such all concerned are requested for cooperating with the service engineers deputed by the company during inspection/capturing the details of the equipments/sticking the company's sticker mentioning the contact and reference numbers etc. on establishing his identity. The Engineers deputed by the company are expected to bear the authorization letter of the above-mentioned company during the inspection or subsequent visits made for attending the breakdown complaints.

R/Engineer : Mr. Vijay (9899892413)

(CSE)

Mr. Dev Singh (9958617044)

(Sonika Singh)
Dy. Director (Computerization)

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Copy for information to:

1. PS to the Secretary (SW & DWCD)
2. PA to the Director (SW & DWCD)
3. PA to the Addl Director (Admin & Computerization)
4. PA to the JD (A) for kind information.
5. 10.PA to the JD (P) for kind information.

c/c

(Sonika Singh)
Dy. Director (Computerization)

RECEIVED BY
DX

M. Arjay