

File No F 9 (1)/6 /2013-14/UTCS/TS-V/ 13294-13460

Date: 07-07-13

To

**All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi.**

Sub: General Awareness Training Programmes for August - 2013.

The Directorate of Training has developed training / refresher programmes for middle / lower level officers / officials under the 'General Awareness' category. During the month of **August 2013**, three training programmes on 'General Awareness' will be organized as detailed below: -

- ❖ **Protecting the Environment-Clean Delhi, Green Delhi:** A One-day training programme on 'General Awareness about Protecting the Environment-Clean Delhi, Green Delhi' is to be held on **02.08.2013**. The above said training programme is intended to sensitize participants to protect the environment from ill effects of climate change and need for a cleaner environment. It is also aimed at creating a special awareness of all what the Government, specially, Government of NCT of Delhi has done and is doing for cleaner environment. **Nominations to be sent latest by 26.07.2013**
- ❖ **Rights and Welfare of Senior Citizen- Care and Respect :** A One day training programme on 'General Awareness about Rights and Welfare of Senior Citizen-Care & Respect' is to be held on **16.08.2013**. The above training programme focuses on improving the quality of life of senior citizens. The constitution of India mandates well-being of older persons. Directive Principles of State Policy also envisage that the State make effective provision for securing the right of public assistance in cases of old age. Provisions directing the State to improve the quality of life of its citizens also include senior citizens. Right to equality has been guaranteed by the Constitution as a Fundamental Right. Social Security has been made the concurrent responsibility of the Central and State Governments. **Nominations to be sent latest by 02.08.2013.**
- ❖ **Retirement Planning:** A one-day training programme on 'General Awareness about Retirement Planning' is to be held on **23.08.2013**. The above said training programme focuses on sensitizing about Rules relating to retirement benefits, career after retirement and opportunities, planning for steady income and also means for gainful and purposeful utilization of time, energy and experience for social and personal good. **Nominations to be sent latest by 09.08.2013.**

TARGET BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings.

The detailed Training Module / Learning Units are available on our website

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Sh. Anish
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at <http://utcs.delhigovt.nic.in> . The navigation to the courses is as detailed below:-

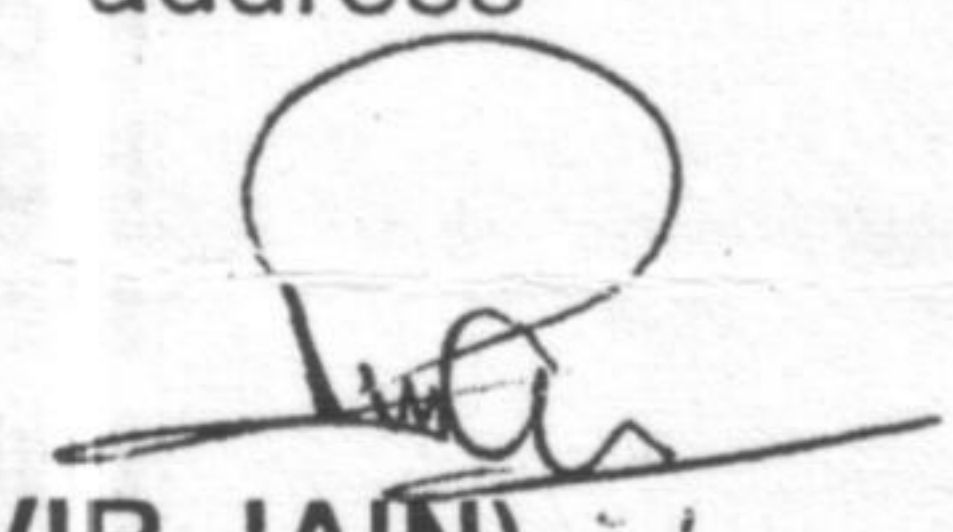
<http://utcs.delhigovt.nic.in> or <http://www.delhi.gov.in/Departments/UTCS>
→ Select 'Training' → Select 'Training Programs' →
Select 'Refresher or Orientation courses' → Select 'Training
Programmes on General Awareness' → Select or Click on
Learning Units and then select the desired course for a detailed training
module/learning unit

NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable **officers / officials** may be nominated to participate in these courses. The nominations should be sent in time for each course.

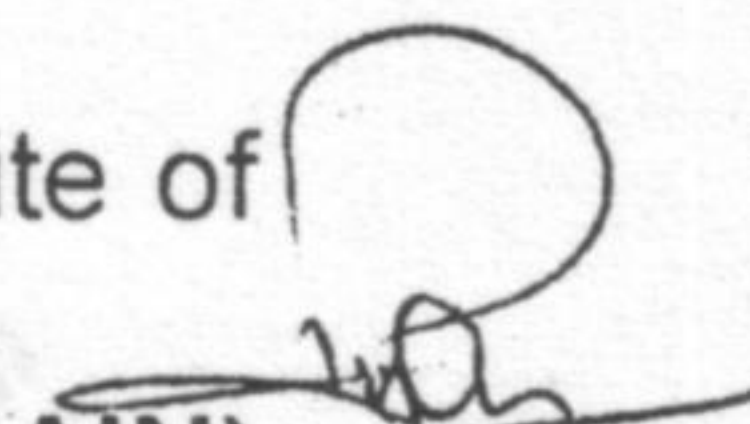
OTHER INSTRUCTIONS for the participants:

1. Participants may contact the undersigned for any information/clarification on training course.
2. Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the day of training.
3. Nomination form is available in the department's website www.utcs.delhigovt.nic.in under 'Training'.
4. Contact / correspondence may be made on Phone No. 22307822 Fax No. 22308556 / 22303843 / 22303844 or through Email address adtrg5utcs.delhi@nic.in


(PRAVIR JAIN)
Assistant Director (Trg.V) 03/07/13
Tel. : 22307822

Copy to:

The Asstt. Director (IT.), Dte. of Training: UTCS for uploading on the website of the Department.


(PRAVIR JAIN)
Assistant Director (Trg.V)