

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES  
Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032

F.No. 6/1/1/2013-14/TS-II/UTCS/4440-4606

Dated: 19-03-13

To,

All HODs / Local/ Autonomous Bodies and Corporations,  
Government of NCT of Delhi.

**Sub: Managerial Training Programmes for April 2013**

The Directorate of Training has developed training / refresher programmes for **officers** under the 'Managerial Competence' category. During the Month of **April 2013**, two training programmes on '**Basic Managerial Competence**' will be organized as detailed below:-

- ❖ **Disaster Management:** A three days training programme on Basic Managerial Competence in Disaster Management is to be held from **10.04.2013 to 12.04.2013**. The chief purpose of this course is to improve the skill sets and knowledge of the officers involved in handling various projects for the Government by acquainting them with the various phases and aspects of managing these projects i.e. planning, implementation, monitoring, closure, inventories. During the course some case studies will also be taken up. Nominations to be sent latest by **01.04.2013**.
- ❖ **Public Private Partnership (Awareness Course):** A one day training programme on Basic Managerial Competence in Public Private Partnership (Awareness Course) is to be held on **18.04.2013**. A one-day training programme aimed at elected representatives, civil society and media, with focus on providing an overview and broad exposure to key PPP concepts. Structure in four sessions, the course is expected to particularly highlight (a) the relevance of PPPs in terms of their merits and characteristics, (b) issues related to bidding and contracting such as, for example, issues of transparency, optimal allocation of risks and safeguarding public interests, (c) experience with PPPs covering both successes and failures, and (d) role of civil society and local political leadership in critical areas such as willingness-to-pay and monitoring. Nominations to be sent latest by **08.04.2013**.

**TARGET BENEFICIARIES OF THE COURSES**

These courses are designed to enhance the skills set and knowledge of the participating **officers** and to make them familiar with the new concepts, initiatives and benchmarking of the field. Besides, it would help them in their day-to-day functioning.

Detailed Training Module / Learning Units are available on our website at <http://utcs.delhigovt.nic.in>. The navigation to the courses is as detailed below:-


<http://utcs.delhigovt.nic.in> or <http://www.delhi.gov.in/Departments/UTCS>  
→ Select 'Training' → Select 'Training Programs' →  
Select 'Refresher or Orientation courses' → Select 'Training Programmes on Basic Managerial Competence' → Select or Click on Learning Units and then select the desired course for a detailed training module/learning unit

### NOMINATIONS FOR THE COURSE


1. It is requested that 4 - 5 suitable **officers** may be nominated to participate in these courses. The nominations should be sent in time for each course.

### OTHER INSTRUCTIONS for the participants:

1. Participants may contact the undersigned for any information/clarification on training course.
2. Filled up Bio-data forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
3. Bio-data form is available in the department's website [www.utcs.delhigovt.nic.in](http://www.utcs.delhigovt.nic.in) under 'Training'.
4. Contact/correspondence may be made on Phone Nos. 22303844, 0-9811144755, Fax No. 22303844 / 22308556 and through Email address [adtrg2utcs.delhi@nic.in](mailto:adtrg2utcs.delhi@nic.in)

  
(PRAVIR JAIN) 19/3/13  
Assistant Director (Trg.)  
Tel. No. 22303844

1. Asstt. Director-V (Trg.), Dte. of Training: UTCS for uploading on the website of the Department.

  
(PRAVIR JAIN) 19/3/13  
Assistant Director (Trg.)