

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES
Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032
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File No F 9 (2)/5 /2013-14/UTCS/TS-VI/ 7797-7963 Date: 10-04-2013

To

**All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi.**

Sub: Good Governance Training Programmes for May- 2013.

The Directorate of Training has developed training / refresher programmes for middle / lower level officers / officials under the 'Good Governance' category. During the month of **May 2013**, three training programmes on 'Good Governance' will be organized as detailed below: -

- ❖ **RTI Act-Capacity Building for PIOs:** A two day training programme on 'RTI Act-Capacity Building for PIOs' is to be held w.e.f. **07.05.2013 to 08.05.2013**. Transparency being one of the most important parameters of good governance has always been a matter of great concern amongst the citizenry. Accountability aspects of governance are automatically addressed if there is transparency in the system. Right to information being a powerful tool of transparency will remain at the centre during the training programme in order to develop clear understanding of the law and procedure as is applicable especially to PIOs. **Nominations to be sent latest by 27.04.2013**
- ❖ **Sevottam-Capacity Building for functions under The Delhi (Right of Citizen to Time Bound Delivery of Services) Act (For Non Gazetted Employees):** A two day training programme on 'Sevottam-Capacity Building for functions under The Delhi (Right of Citizen to Time Bound Delivery of Services) Act' is to be held w.e.f. **14.05.2013 to 15.05.2013**. Sevottam-Capacity Building for functions under the Act will be the focus of the training programme. **Nominations to be sent latest by 06.05.2013**
- ❖ **Ethics and Values in Governance (For Junior Level):** A three day training programme on 'Good Governance-Ethics & Values in Governance' is to be held from **21.05.2013 to 23.05.2013**. 'Ethics & Values in Governance' being one of the most important parameters of good governance has always been a matter of great concern. Accountability aspects of governance are automatically addressed if there are ethics in the system. **Nominations to be sent latest by 13.05.2012.**

TARGET BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who, are working in the Government, its local/autonomous bodies, public sector undertakings and have a regular interface with the public.

The Detailed Training Module / Learning Units are available on our website

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at <http://delhi.gov.in> . The navigation to the courses is as detailed below:-

<http://www.delhi.gov.in> Select
'Departments' → Select **UTCS** → Select 'Training' → Select
'Training Programs' → Select 'Refresher or Orientation courses'
→ Select 'Training Programmes on Good Governance' →
Select or Click on **Learning Units** and then select the desired course for a
detailed training module/learning unit

NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable **officers / officials** may be nominated to participate in these courses. The nominations should be sent in time for each course.

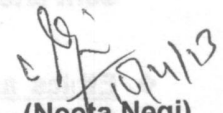
OTHER INSTRUCTIONS for the participants:

1. Participants may contact the undersigned for any information/clarification on training course.
2. Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
3. Contact number of the participants may kindly be sent with the nomination letter.
4. Nomination form is available in the department's website <http://www.delhi.gov.in> under 'Training'.
5. Contact/correspondence may be made on Phone No. 22388504, Fax No. 22308556 / 22303843 /22303844 and through Email address adtrg5utcs.delhi@nic.in


(Neeta Negi)
Assistant Director (Trg.-VI)
Tele : 22388504

Copy to:

The Assistant Director-V (Trg.), Dte. of Training: UTCS for uploading on the website of the Department.


(Neeta Negi)
Assistant Director (Trg.-VI)

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