

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE LABOUR COMMISSIONER  
5, SHAM NATH MARG, DELHI**

No.F.1/31/222/LC/Estt./04

Dated:-

**CIRCULAR**

Retirement order of the officials working in district offices of Labour Department, who are due to retire during the period w.e.f. 01.04.2014 to 31.03.2015 is required to be issued by 15 December 2013. Therefore all the JI.Cs/DI.Cs/H.O.Os. of district offices of this department are hereby directed to issue retirement order in advance in respect of the officials who are due to retire within the above mentioned time period.

Non compliance of the given directions will be viewed seriously.

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**(V.S. ARYA)  
JOINT LABOUR COMMISSIONER  
(ADMN.)**

Telephone No: - 011-23977832

No.F.1/31/222/LC/Estt./04/3880

Dated:- 21/11/13

Copy forwarded to:-

1. PA to Secretary-cum-Commissioner (Labour), Labour Department, GNCT of Delhi, Delhi-110054, for information.
2. All JLCs/DLCs/H.O.Os of all nine districts of Labour Department, GNCT of Delhi, Delhi/New Delhi, for compliance.
3. System Analyst, Labour Department, 5 Sham Nath Marg, Delhi with the request to upload this circular on the website of this department.
4. All dealing assistants of Admn. Branch in (H.Q), Labour Department with the request to prepare a list of officers/officials of their dealing seat, who are due to retire during the above mentioned period & handover the same to ALC (Admn.) by 30.11.2013, for taking further action.
5. Guard file.

  
**JOINT LABOUR COMMISSIONER  
(ADMN.)**