

HFW/13/6747
30/05/13

DIRECTORATE OF HEALTH SERVICES: GOVT. OF NCT OF DELHI
F-17, KARKARDOOMA, DELHI-32

CENTRAL DIARY

Directorate of Health Services
Govt. of NCT of Delhi
Dated: 16/55
03/06/13

No. 13/275/SJ/NH/DHS/HQ/EWS Cell/2013

CIRCULAR

Subject: Establishment of Patient Welfare Cell in the Directorate of Health Services

The Competent Authority has approved the establishment of Patient Welfare Cell (PWC) to be located on 6th floor, Directorate of Health Services, F-17, Karkardooma, Delhi-110032, with immediate effect. This Cell will function as a centralized agency for the following purposes:

1. Referring eligible patients of Economically Weaker Section in Identified Private Hospitals, facilitating and monitoring their treatment & their further follow-up.
2. Providing financial assistance to eligible patients for their treatment through Delhi Arogya Kosh in Government and notified private hospitals.
3. Providing financial assistance to Below Poverty Line (BPL) patients for their treatment through Delhi Arogya Nidhi in Government Hospitals.

Patient Welfare Cell (PWC) shall function directly under the supervision of Medical Superintendent, Nursing Home, DHS (HQ).

(Dr. N.V. Kamat)
DIRECTOR HEALTH SERVICES

Copy to:-

No. 13/275/SJ/NH/DHS/HQ/EWS Cell/2013/35434

Dated: 28/05/2013

1. Chief Secretary, GNCTD, 5th level, A-Wing, Delhi Secretariat, New Delhi-02
2. Pr. Secretary (Finance), GNCTD, 4th level, A-Wing, Delhi Secretariat, New Delhi-02
3. Pr. Secretary to Lt. Governor, Raj Niwas, Delhi-54
4. Pr. Secretary to Chief Minister, Govt. of Delhi, Delhi Secretariat, New Delhi-02
5. Secretary (H), GNCTD, 9th level, A-Wing, Delhi Secretariat, New Delhi-02
6. Secretary to Hon'ble Minister of Health, 9th level, A-Wing, Delhi Secretariat, New Delhi-02
7. Directors/Medical Superintendents of all Government Hospitals in Delhi.
8. All CDMOs/SPOs of Directorate of Health Services.
9. Directors/Medical Superintendents of all identified and notified private hospitals in Delhi

(Dr. N.V. Kamat)
DIRECTOR HEALTH SERVICES

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DELHI AROGYA KOSH

INTRODUCTION

“Delhi Arogya Kosh” (DAK) is a registered society which provides financial assistance to the extent of Rs. 5 lacs to the needy eligible patients for treatment of any illness /disease in Government Hospital or certain specific diseases in notified Private Hospital.

FINANCIAL ASSISTANCE FOR TREATMENT IN GOVERNMENT HOSPITALS:

- For any illness/treatment/ intervention required by the patient undergoing treatment in a Government Hospital run by Delhi Government or Central Government or Local Bodies or Autonomous Hospital under State Government.

FINANCIAL ASSISTANCE FOR TREATMENT IN NOTIFIED PRIVATE HOSPITALS :

- For the following specific disease/illness only:
 - ❖ Dialysis for Chronic Kidney Disease (CKD)
 - ❖ Intervention Cardiology (eg. Angioplasty etc.) and Cardiac-surgery(By-pass Surgery, Valve-replacement etc.)
 - ❖ Cancer treatment (Surgery , Radiotherapy and Chemotherapy)
 - ❖ Organ transplantation (Kidney, Liver and Bone Marrow transplantation)

The list of notified private hospitals for Dialysis, Intervention Cardiology, Cancer treatment and Organ transplantation is annexed as Annexure-A, B,C &D, respectively.

ELIGIBILITY

1. Patient with annual family income upto Rs 3 lacs are eligible.
2. Patient should be a bonafide resident of Delhi for last 3yrs (prior to the date of submission of application)
3. Patient requiring treatment for any illness/ treatment/ intervention in a Government Hospital run by Delhi Govt./Central Govt./ AIIMS / Autonomous Institutes of the State Govt./Local Bodies.
4. Patient requiring dialysis or treatment for Cardiac ailment or Cancer or Organ Transplant in any of the notified private hospital.

Requisite documents for verification of INCOME (any one of the following):

- **Income Certificate** upto Rs. 3,00,000 p.a issued from area SDM (or any other officer authorized in this behalf by the Revenue Department)
- **BPL** ration card
- **AAAY** ration card

Requisite document for verification of DOMICILE for last 03 years (any one of the following):

- ❖ Domicile Certificate issued from area SDM.
- ❖ Ration card
- ❖ EPIC (Voter ID)
- ❖ Driving License
- ❖ Passport
- ❖ Extract from the Electoral Roll

Note: In case the patient is a minor, Birth Certificate of the patient and the domicile proof of either of the parent (any one of the aforementioned document)

WHERE TO APPLY

Dr. R.N.Das , Medical Superintendent Nursing Home /
Dr. Vishal Khanna, M.O. (PWC),
Patient Welfare Cell, 6th Floor, Directorate of Health Services,
F-17, Karkardooma, (Near Karkardooma Court),
Delhi-110032.
Tel. No. 011-22307133
Mob. No. 9990844463

HOW TO APPLY

Application form (Annexed as Annexure –“E”) to be filled by the patient or through his representative alongwith the following documents in person:

- ✓ Original Income Certificate issued by the area SDM or photocopy of BPL/AAY Card.
- ✓ Original Estimate certificate (Format of the Estimate Certificate is annexed as Annexure-“F”) issued by the treating doctor of the concerned Government/Notified Private Hospital indicating the patient's disease and the treatment required alongwith the estimated expenditure of the treatment duly certified by the Medical Superintendent of the said hospital.
- ✓ Two photographs of the concerned patient, duly attested by the treating doctor of the concerned Government/Notified Private Hospital
- ✓ Photocopies of the treatment record.
- ✓ A declaration regarding total income of all the family members (consisting of husband, wife and dependent children upto the age of 21 years) to be less than Rs. 3 lacs p.a. in a duly notarised affidavit on Rs. 10/- stamp paper (Format of the affidavit is annexed as Annexure –“G”).

PROCESSING OF AN APPLICATION

A **COMPLETE** application form alongwith all the requisite documents is processed and sent to Director Health Services for his approval.

Thereafter, the application needs approval from the Finance Department, GNCTD and is thence forwarded to Secretary (Health) and Chairman, DAK for their approvals, respectively.

After the due approvals, the application comes back to Patient Welfare Cell and either a cheque of the sanctioned amount is issued in favour of the concerned Government Hospital or an authorization letter is prepared for the concerned Notified Private Hospital, as the case may be, which is sent by Speed-post.

The applicant, too, is informed through letter sent by Speed-post and, if contact number is available, telephonically.

DELHI AROGYA NIDHI

Delhi Arogya Nidhi (DAN) is a scheme to provide financial assistance upto Rs. 1.5 lacs to the "BPL" patients for treatment of diseases in Government hospitals only.

ELIGIBILITY :

1. Patient should belong to a family living "Below Poverty Line".
2. Patient must be resident of Delhi and has to furnish domicile proof of residing in Delhi continuously since 01/01/2010 till date.
3. Treatment should be from Government Hospital in Delhi.

PROCEDURE FOR APPLYING FOR GRANT

1. Application to be submitted in **Patient Welfare Cell, Directorate of Health Services, 6th Floor, F-17, Karkardoom, Delhi-110032** in prescribed proforma.
2. Proof of continuous residence in Delhi since 01/01/2010 till date through any one of the following documents :
 - Ration Card
 - Electoral Voter's Photo Identity Card (birth certificate in case the patient is a minor).
 - Extract from electoral roll
3. **Original Estimate Certificate** duly signed by Consultant/ Medical Superintendent/ Chief Medical Officer of the Hospital.
4. Two photographs of patient, duly attested by the treating doctor.
5. A copy of BPL Ration Card to be submitted, original to be shown for verification and in case BPL Ration Card not available Income Certificate issued by area SDM to be submitted in original.
6. Photocopies of the treatment record.
7. Documentary evidence from the employer, if in service.
8. Applicant has to submit an affidavit for his signature verification as given in the application form.

Note: The photocopies of these documents are to be attached with the application and **original to be brought at the time of submission of same for verification.**