

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: ESTABLISHMENT E-1 BRANCH  
ROOM NO.211-D, OLD SECRETARIATE: DELHI-54.

No. DE.1 (8)/10/E-I/ 2012/III/ 7758

Dated:- 06/09/13

To

ALL RDs/DDE's/HOS,  
Directorate of Education,  
Govt. of NCT of Delhi.

**Sub: Appointment on compassionate grounds-regarding.**

Sir/Madam,

Please find enclosed herewith a copy of letter No. F.16(99)/2013/S-II/3052 dated 16.08.13 along with format received from Joint Secretary (Services) on the subject cited above for your information & necessary action with reference to Services Deptt direction "it is requested that, information (in the proforma enclosed) in respect of case which have been forwarded by the departments for appointment on compassionate grounds and has since been closed after being considered thrice in accordance with OM dated 05/05/2003, may be provided to this department at the earliest, so that the same could be placed before the Screening Committee constituted for the purpose for their consideration and recommendations. It may also be ensured that this circular is brought to the notice of all concerned. A copy of the circular as well as proforma is also available at the website of Services Department".

Encl: As above.

Yours faithfully,

**ASST. DIRECTOR OF EDUCATION (E-1)**

# FORMAT

1. Name of the deceased Government Servant :
2. Designation of the deceased government servant :
3. Total length of service rendered by the deceased government servant :
4. Cause of death :
5. Name of the applicant :
6. Date of birth of the applicant and age as on date :
7. Category :
8. Educational Qualification (as on date) :
9. Professional qualification (if any) :
10. Relationship with the deceased government servant :
11. Details of dependents with age of each dependent as on date :
12. Marital status of the applicant :
13. Employment status of dependents If employed, details thereof :
14. Any other Source of income :
15. Family Pension details as on date :
16. Details of amount received by the family as terminal benefits :
17. Details of moveable/ immovable property (as on date) :
18. Any other information :

**SIGNATURE OF  
VERIFYING OFFICER**

**SIGNATURES OF  
APPLICANT**