GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SPORTS BRANCH
CHHATRASAL STADIUM: MODEL TOWN: DELHI.

No.F.DE-41/1(25)/2004-Sports/2013/3268-3320 Dated 29/7/13

To

1. All Regional Directors, Dte. of Education, Delhi / New Delhi.
2. All District DDEs, Dte. of Education, Delhi / New Delhi.
3. The Commissioner, South Delhi Municipal Corporation , E-Block,23rd Floor, Jawahar Lal Nehru Marg, Civic Centre, New Delhi -110002.
4. The Commissioner, North Delhi Municipal Corporation, E-Block,14th Floor, Jawahar Lal Nehru Marg, Civic Centre, New Delhi -110002.
5. The Commissioner, East Delhi Municipal Corporation, 1st floor, 419 Udyog Sadan, Industrial Area, Patpar
6. Director (Education), NDMC. 7. Executive Officer, Delhi Cantonment Board.

Subject: Nominations for "Best Sports Teacher Award" for the year 2013.

Sir / Madam,

I am pleased to inform you that this Directorate has decided to confer "Best Sports Teacher Award" for the year 2013 to Sports Coaches, Physical Education Teachers and Yoga Teachers of this Directorate, MCD, NDMC and Delhi Cantonment Board. These Awards are proposed to be conferred on 5th Sept. 2013 alongwith State Teacher Award function.

The detailed guidelines for these awards containing essential requirements, nomination procedure, basis of selection, criteria for marking / gradation, specimen Performa required to be filled for the concerned Coaches / PET & Yoga Teachers are being enclosed herewith.

It is requested that the guidelines and other requirements may be brought into the knowledge of all the Education Officers / Principals / Vice-Principals under your control so that all the requisite formalities are completed well in time.

You are requested to take prompt action and furnish the nomination from your office **latest by 16th August, 2013** positively.

Yours faithfully,

(SATPAL)
Addl. Director of Edn.(Sports)

Encls.: As above

Copy to:-O.S (IT) with the request to upload the information on website of the Directorate of Education.

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GUIDELINES FOR BEST SPORTS TEACHER AWARD

1. It has been decided to confer awards to outstanding sports teacher working at different coaching centre / complexes/ stadiums and in Govt. / Govt. aided schools under the control of Dte. of Education, Govt. of NCT of Delhi, MCD, NDMC & Delhi Cantonment Board. Every teacher shall be awarded cash prize, a memento and a citation.

2. For the conferment of this award, Sports Coaches, Physical Education Teachers and Yoga teachers of Dte. of Education shall be eligible.

3. The teachers who have been conferred this award will not have any right for extension in service.

4. The distribution of presenting the awards shall be as follow:-

Sl. No.	Category of Awards	No. of Awards
1.	Best Sports Coach/Best PET/ Best Yoga Teacher (working at Coaching Centre)	One
2.	Best PET	Eleven (one from each district)
3.	Best PET / Yoga Teacher from MCD	One
4.	Best Yoga Teacher of Directorate of Education	One
5.	Best PET / Yoga Teacher from NDMC / Delhi Cantonment Board	One

5. To be eligible for this award:-

(a) Sports Coach / those PETs/ Yoga Teachers who are working at coaching centre, should have successfully trained sports persons or team and enabled them to achieve outstanding result in International / National competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. In addition to this, his performance in a particular year, in which the award is to be conferred, shall also be taken into consideration. Besides this, he / she should have shown qualities of leadership, sportsmanship and sense of discipline.

(b) Those PETs who are working in schools should have successfully trained sports persons or teams and enabled them to achieve outstanding results in Inter zonal / Zonal competition consistently for the previous three years, prior to the financial year in which he/ she is to be considered for the award. Besides this, he / she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school.

(c) Yoga teachers should have trained and motivated students for maintaining their physical fitness. He / she should have made remarkable contribution in achieving outstanding result in Inter zonal / zonal yoga competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. Besides this, he /she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school.

6. Sports coach should have rendered at least 5 years service on any sports coaching centre of the Dte.

7. Those PETs / Yoga Teachers who are working at coaching centre should have rendered at least 15 years of regular service. Out of this period, he/she should have rendered at least 5 years service at the sports centre.

8. Those PETs and Yoga teachers who are working in schools should have rendered at least 15 years of regular service in the schools.

9. Those teachers who have already been considered for this award but have not been conferred then their case may again be considered in the succeeding years provided they fulfill all the requirements. Such cases shall be processed as fresh cases.

10. Those PETs who have been conferred with this award in the past shall be eligible for applying for the next higher award only after 5 years of such conferment.

11. The award may be given posthumously if such an occasion arises.

12. It will not be binding upon the Govt. to confer awards in each and every category.

13. The decision of Directorate of Education shall be final for conferring the awards in all categories.

NOMINATION PROCEDURE

1. The nomination for coaches and PETs / Yoga Teachers (working at coaching centre) shall be scrutinized by sports branch. The eligible cases shall be placed before the screening committee of the Headquarters constituted for this purpose. The desirous candidates shall have to furnish his complete Bio-data alongwith the complete details of sports persons trained under their coaching directly in the office of Addl. Dir. of Edn.(Sports).

2. The Nomination of PETs and Yoga teacher of schools shall be prepared by the concerned Vice Principal / Principal of the respective school where the said PET is posted. Then it will be sent to the office of the respective district Deputy Director of Education for further necessary action.

3. All such cases shall be scrutinized by a committee consisting of the following members of that district:-

S.No.	Constitution of the committee	Designation in the committee
1.	Deputy Director of the district concerned	Chairman
2.	Sr. Education Officer of the district (To be nominated by the DDE)	Member
3.	Supervisor (PE) of the district concerned (To be nominated by the DDE)	Member

4. The committees of the different districts of the Directorate shall prepare a list of the candidates after considering and fulfilling all the details of the officials. The list so prepared will be sent to the office of the Addl. Director of Education (Sports) "IN A SEALED COVER." The list so prepared by the Distt. DDEs should clearly indicate (i) **the order of merit of the teachers recommended** and (ii) the category for which the recommendations have been made.

5. It shall be ensured by the Reporting Officers that all the columns contained in the application form for this award have been filled correctly and the information furnished in it is true and correct. It is also necessary that the photocopies attached with the application form should be got attested by a Gazetted Officer and duly certified by Reporting Officer.

6. Vigilance Clearance Report of the concerned coach / PET / Yoga teacher shall be furnished by the office of the Addl. D.E (Sports) / respective District DDE.

7. All such cases shall be placed before the committee constituted for this purpose at Hqtrs. by Director of Education.

CRITERIA FOR MARKING / GRADATION (Applicable only for PETs and Yoga Teachers working in schools):-

Tournament	Gold	Silver	Bronze
Zonal	5 Ind. /7 team.	3 Ind. /4 team.	1 Ind. /2 team.
Inter Zonal	7 Ind. /10 team.	4 Ind. /7 team.	2 Ind. / 5 team.
National	10 Ind/15 team	7 Ind/10 team	5 Ind/ 7 team
International	15	13	11

CRITERIA FOR MARKING / GRADATION (Applicable only for Sports coaches, PETs / Yoga Teachers who are working at coaching centers):-

The assessment of the Coach / PET /Yoga Teachers will be made on the basis of position achieved by his / her trainee in the last three years, in the respective sports fields

This year achievements of the Coach / PET / Yoga Teacher during the last three academic years i.e. 2010-11, 2011-12 , 2012-13 will be considered for the award.

BEST SPORTS TEACHER AWARD -2013

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NB: This form will be filled for recommendation by the Reporting Officer for a Coach / PET / Yoga Teacher who is working under his control. After that it will be sent to concerned DDL for consideration.
(One recent passport size photograph (Self Attested)

1. Name :

2. Designation (Coach / PET /Yoga Teacher) :

3. Name & Address of present Coaching Centre / School where working :

4. Residential Address of Coach / PET / Yoga Teacher. :

5. Telephone No., if any :

6. Sex :

7. Date of Birth :

8. Experience :

Qualification	Working details in Different centre / school From To	Name of the Centre / School where worked	Total Experience

9. Name of present Centre / School :
From.....to.....

(a) Working as Coach / PET / Yoga Teacher :

(b) Total experience as Coach / PET / Yoga Teacher :

(c) Date of Superannuation :

10. Qualification :

(a) Present qualification :

(b) Before entering the service :

(c) After entering the service :

11. Achievements of the last three years :

Year	Discipline	Details of Events / Tournaments participation	Individual Team	Achievements (G/S/B)	Remarks

12. Remarks about the Coach /PET/ Yoga teacher (to be filled by Reporting Officer) :

(a) Whether he / she shows qualities of leadership, sportsmanship and sense of discipline :

(b) Does he/she command respect among students. :

(c) Is he / she able to maintain discipline among students :

(d) Whether he /she has issued sports material to students :

(e) Work done in co-curricular activities :

(f) Any other achievements :

13. Recommendation of principal of school : (Applicable in case of PET / Yoga Tr.)

14. Recommendation of DEO / EO (Applicable in case of PET / Yoga Tr) :

15 Recommendation of ADE (Sports): (Applicable in case of Coach /PET Who are deployed at Coaching Centre) :

To be filled by DDE (Sports) / District DDEs

16. Certified that no vigilance case is pending / contemplated against

Sh. Smt. / Km.....in the department.

The above information is true to the best of my knowledge & belief.

17. Position of Shri / Smt./ Km.....in

Selection Committee.....

Name, Designation & Stamp of Recommending Officer (i.e. DDE (S) / DDE)