



OFFICE OF THE U.E.E. MISSION
1st Floor, Near Estate Branch, Department Of Education
Distt. North, Lucknow Road Delhi – 110054. Tel. 23810362

No. DE.29/UEEM/S/Ship/2013-14/ 444-48

Dated: 21/5/13

CIRCULAR

It is to inform that cheques prepared on account of payment of Scholarship to the wards of Construction Workers are available at State Project Director, UEEM Office, Lucknow Road, Timarpur, Delhi – 110054.

All HOS are requested to send their representative alongwith a proper authorization letter to collect the cheque on any working day well before the schools are closed due to summer vacation. It is required to avoid expiry of validity of the cheques.

This may be treated as MOST URGENT, if any of the cheque becomes time barred, concerned HOS will be held responsible for the delay in making payment of Scholarship to the wards of Construction Worker.

(N.A.S. Subramanian)
Finance Controller

All HOS of DoE Schools

Copy to:

1. PS to Chairman (UEEM) / Secretary (Education), Directorate of Education, Old Sectt. Delhi
2. PS to Vice Chairman (UEEM) / Director (Education), Directorate of Education, Old Sectt., Delhi
3. PA to State Project Director (UEEM)
4. AD (IT) with the request to put the contents of circular on the website of the department today itself.
5. Guard file

(N.A.S. Subramanian)
Finance Controller