

Government. of NCT of Delhi
Establishment.-IV Branch, Directorate. of Education
Room No.11-B, Old Sectt., Delhi.

No.DE.4(8)/23/E-IV/2010/137-157

Dated: 10/1/13

Circular

Subj; Regarding promotion of Group 'D' employees of Directorate of Education to the post of Laboratory Assistant.

The following Group 'D' employees of Directorate of Education have been appointed by promotion to the post of Laboratory Assistant vide Order No. No.DE.4(8)/23/E-IV/2010/333-398 dated 07.01.2013. All the concerned DDEs and heads of branches are hereby requested to ensure that concerned official possess the requisite qualifications as per Recruitment Rules, SC/ST and PH certificates (where applicable) and Fresh Vigilance Clearance Report may also be obtained. It may also be ensured that they must have completed 3 years regular service as Group-D employee as on 01.01.2011

Sl. No.	Seniority No.	NAME & DESIGNATION SH/SMT/MS	DATE OF BIRTH	DATE OF APPOINTMENT	SC/ST/PH/GEN	REMARKS
1	1	Sh. Puran Singh Chowkidar	8-Sep-59	12-Apr-83	Gen	
2	2	Sh. RANDHIR SINGH	1-Jul-58	19-Apr-83	GEN	
3	3	Sh. Biney Kumar Singh, Peon	8-Jul-59	26-Nov-83	Gen	
4	12	Sh. Gautam Sah, Peon	6-Apr-66	13-Jan-88	ST	AGAINST UR
5	35	Sh. BHIM YADAV (PEON)	1-Jul-64	15-Sep-89	OBC	
6	37	Sh. Sant Kumar Thakur, Peon	10-Dec-65	20-Jun-90	Gen	
7	39	SH. DINESH KUMAR PEON	23-Jun-62	13-Jul-90	SC	AGAINST UR
8	40	Sh. Vijay Pal (Peon)	5-Sep-60	13-Aug-90	SC	AGAINST UR
9	43	Sh. Jeet Ram (Peon) Class-IV	18-Nov-65	3-Dec-90	Gen	
10	44	Sh. SATISH KUMAR (CHOWKIDAR)	4-Mar-69	18-Mar-91	GEN	
11	45	Sh. Banwari Lal Bairwa, (Chowkidar)	12-Aug-67	1-Apr-91	SC	AGAINST UR
12	46	Sh. PARTAP SINGH, PEON (Full Time) 19915138	3-Jun-70	3-Apr-91	Gen	
13	47	Ms. Vimla Devi, (Mali)	4-Mar-58	11-Apr-91	SC	AGAINST UR
14	48	Sh. Ram Niwas (Chowkidar Full Time)	5-Oct-66	18-Apr-91	GEN	
15	49	Sh. Naresh Kumar; Sweeper	1-May-71	18-Apr-91	SC	AGAINST UR
16	51	Sh. BIJENDER SINGH, CHOWKIDAR	6-Mar-66	1-May-91	GEN	
17	52	Sh. Mahender Kumar, (Peon)	5-Jun-69	13-May-91	Gen	
18	57	Laxmi, Sweeper EID No. 19915197	20-Oct-64	10-Jul-91	S/C	AGAINST UR
19	58	Sh. JAI BHAGWAN, CHOWKIDAR	5-May-67	25-Jul-91	GEN	

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20	59	Sh. AZAD SINGH "CHOWKIDAR"	1-Oct-67	25-Jul-91	Gen	
21	60	Sh. DHARAM RAJ "CHOWKIDAR"	4-May-68	25-Jul-91	Gen	
22	61	Sh. Parveen Kumar, Chowkida r	21-Dec- 71	31-Jul-91	Gen	
23	63	Sh. SURENDER SINGH, CHOWKIDAR	26-Jul-68	13-Aug- 91	O.B.C.	
24	64	Sh. Laxman Singh (ID 19915188) Chowkidar (Full Time)	15-Sep- 67	20-Aug- 91	Gen	
25	66	Sh. Darshan Singh, Chowkidar	22-Apr- 67	20-Aug- 91	OBC	
26	68	Sh. SUKHBIR SINGH, CHOWKIDAR 19915206	10-May- 69	2E-Aug- 91	OBC	
27	69	Sumna Devi Peon	5-Jan-71	3C-Aug- 91	Gen	
28	70	BALBIR SINGH (CHOWKIDAR)	5-Jan-69	3C-Aug- 91	GEN	
29	71	Sh. Satish Kumar, (Chowkidar0	12-Oct- 61	3C-Aug- 91	SC	AGAINST UR
30	72	Sh. Ishwar Pal, Chowkidar	6-Aug-68	31-Aug- 91	Gen	
31	73	Sh. BALRAM SHARMA (PEON)	3-Mar-67	3-Sep-91	GEN	
32	75	Sh. karan singh(chowkidar)	7-Sep-69	19-Sep- 91	obc	
33	76	Sh. Shish Ram	12-Nov- 69	20-Sep- 91	SC	AGAINST UR
34	88	Sh. RAJESH KUMAR PARMAR, PEON	8-May-72	10-Jan- 92	Gen	
35	91	Sh. SUKH PAL SINGH CHOWKIDAR EID No. 19925048	5-Jan-59	30-Jan- 92	SC	AGAINST UR
36	95	Sh. Manoj Kumar Tomar (Peon)	20-Jun- 73	5-Feb-92	OBC	
37	102	Sh. Prem Chand, (Chowkidar)	8-Oct-66	21-Feb- 92	SC	AGAINST UR
38	111	Sumitra Sawai, Waterwoman	21-Aug- 55	3-Mar-92	SC	AGAINST UR
39	125	Sh. Umed Singh, Chowkidar	1-Jul-64	20-Mar- 92	SC	AGAINST UR
40	133	Sh. Kiran Singh, Waterman	7-Oct-65	24-Apr- 92	OBC	
41	137	Sh. RAM PRASAD SHARMA "CHOWKIDAR"	15-Oct- 68	5-May-92	Gen	
42	140	Mrs. Neeraj Sharma, Water woman	10-Jan- 70	12-May- 92	Gen	
43	141	Sh. Satish Kumar, Chowkidar	2-Feb-70	14-May- 92	Gen	
44	169	Sh. Madan Pal, Mali	8-Dec-63	21-Jul-92	Gen	
45	180	Sh. SURENDER KUMAR, PEON	1-Jan-74	19-Aug- 92	Gen	
46	182	Sh. Som Dutt, Peon	28-Apr- 73	20-Aug- 92	Gen	

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47	187	Sh. Sunil Kumar, Peon	2-Feb-68	16-Sep-92	Gen	
48	189	SH. BRAJ KISHORE SINGH WATERMAN	2-Jan-59	24-Sep-92	GEN	
49	190	Sh. Jaipal Singh Chowkidar EID No. - 19917508	1-Dec-52	25-Sep-92	OBC	
50	191	Sh. Shiv Shankar, Mali ID: 19925252	4-Jan-60	25-Sep-92	OBC	
51	192	Sh. Ram Niranjan Tiwari,(Peon)	1-Feb-59	25-Sep-92	Gen	
52	193	Sh. SINGH RAJ (CHOWKIDAR)	10-Jun-62	25-Sep-92	PH	AGAINST UR
53	195	Sh. Sukh Ram Sharma (Chowkidar) ID: 19916133	14-May-62	25-Sep-92	Gen	
54	196	Sh. Hari Bansh - Peon	2-Jan-61	25-Sep-92	Gen	
55	197	Sh. Ram Chand PEON Emp. I.D 19905001	1-Apr-64	25-Sep-92	Gen	
56	198	Sh. DEV PRIYA NAGVANSHI (PEON) ID- 19895309	24-Dec-60	25-Sep-92	SC	AGAINST UR
57	200	Sh. PRAVIN KUMAR	12-Jul-68	25-Sep-92	GEN	
58	201	Sh. Arun Kumar Mishra (19915077) Mali	4-Mar-68	25-Sep-92	GEN	
59	202	Sh. Kishan Chand, (Chowkidar)	4-May-65	25-Sep-92	Gen	
60	203	Sh. Tara Chand, Waterman	1-Jan-67	25-Sep-92	Gen	
61	204	Sh. Anil Kumar (Chowkidar) EID No. 19915083	10-Jul-68	25-Sep-92	Gen	
62	205	Sh. Rajesh Kumar Chowkidar	1-Jan-66	25-Sep-92	SC	AGAINST UR
63	206	Sh. Ramesh Chand, Sweeper (19925251) Mob. No. 9971708307	7-Sep-61	25-Sep-92	OBC	
64	207	Sh. RAJENDAR SINGH (CHOWKIDAR) EID No. 19895296	1-Aug-61	25-Sep-92	Gen	
65	208	Sh. Amar Singh (waterman)	1-May-64	25-Sep-92	SC	AGAINST UR
66	209	Sh. YOGAMBER SINGH NEGI, WATERMAN	10-Dec-62	25-Sep-92	GEN	
67	210	Sh. Anoop Singh Chowkidar Emp. I.D 19915073	10-Jun-63	25-Sep-92	O.B.C.	
68	211	Sh. Devi Singh (Chowkidar)	30-Jun-67	25-Sep-92	OBC	
69	212	Sh. Chhote Lal (Sweeper) EID No. 19895306	5-Nov-65	25-Sep-92	OBC	
70	213	Sh. Rakesh Sharma Chowkidar	28-Dec-65	25-Sep-92	Gen	

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71	214	Sh. Ravi dutt ID: 19925260 (Chowkidar)	16-Jun-62	25-Sep-92	Gen	
72	215	Sh. B N TIWARI (SWEEPER)	15-Jan-65	25-Sep-92	GEN	
73	216	Sh. Gyanbir (Mali), ID No.: 19915088	3-Mar-65	25-Sep-92	Gen	
74	217	Sh. DALBIR SINGH (CHOWKIDAR)	2-Jan-70	25-Sep-92	GEN	
75	218	SH. VINOD KUMAR, PEON	1-Aug-67	25-Sep-92	SC	AGAINST UR
76	219	Sh. Vinod Kumar Jha PEON Emp. I.D 19895303	30-Jan-60	25-Sep-92	Gen	
77	220	Sh. B.N Mishra, Chowkidar	2-Feb-66	25-Sep-92	Gen	
78	221	Sh. Arun Kumar Srivastava, Peion	8-Jul-66	25-Sep-92	Gen	
79	222	Sh. LALAN SHARMA, CHOWKIDAR	5-Mar-64	25-Sep-92	GEN	
80	223	Mrs. Neeraj Devi, Poen	7-Sep-73	16-Oct-92	Gen	
81	224	Sh. Baij Nath Maurya (Peon)	7-Jul-74	26-Oct-92	OBC	
82	225	Rajpal, Mali	2-Feb-60	28-Oct-92	SC	AGAINST UR
83	226	Sh. RAJU BHATT, PEON	5-Jan-65	3-Nov-92	Gen	
84	232	Sh. RAJKUMAR (MALI) EID No. 19921287	9-Feb-70	14-Dec-92	SC	AGAINST UR
85	233	KANTA DEVI (WW)	20-Dec-63	16-Dec-92	GEN	
86	235	Sh. SHALANDER SINGH, ID: 19921498	5-Jun-68	22-Dec-92	SC	AGAINST UR
87	237	Sh. Laxmi Narayan (EID No 19935022) Peon	24-Mar-68	5-Jan-93	Gen	
88	250	Smt. Sheela Devi (Water Women)	2-Jan-65	23-Feb-93	SC	AGAINST UR
89	262	Sh. Sateshwar Prasad, Chowkidar	25-Dec-72	2-Jul-93	Gen	
90	265	Santosh Kumari (Peon)	4-May-62	26-Jul-93	Gen	
91	269	Sh. Raj Kumar, Peon	1-May-70	2-Sep-93	Gen	
92	273	Sh. ROHTASH SINGH "MALI"	5-May-63	8-Sep-93	OBC	
93	276	SH. RAM BAHADUR, CHO WKIDAR	28-Feb-72	16-Sep-93	SC	AGAINST UR
94	283	Sh. Richhpal (Chowkidar) 19931644	1-Aug-75	15-Oct-93	SC	AGAINST UR
95	286	Sh. Brijender Kumar, Chowkidar	10-Mar-67	1-Nov-93	SC	AGAINST UR
96	287	Sh. Dharamveer, (Chowkidar)	10-Aug-74	1-Nov-93	SC	AGAINST UR
97	289	Sh. Shamsher Singh, Peon	10-Oct-70	8-Dec-93	SC	AGAINST UR
98	291	Sudesh Tyagi, Waterwoman	2-Sep-61	16-Dec-93	Gen	

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99	295	Sh. Brijender Punia /Peon - 19945114	6-Feb-73	11-Jan-94	Gen	
100	298	Sh. CHANDERJEET SINGH YADAV Peon	14-Dec-75	9-Feb-94	OBC	
101	299	Sh. Suni Ram, (Peon)	28-Apr-74	9-Feb-94	GEN	
102	326	Sh. Suresh Kumar (Chowkidar)	22-Nov-62	21-Apr-94	Gen	
103	329	Sh. Prem Kumar Setiya, Chowkidar	9-Dec-63	9-May-94	Gen	
104	330	Sh. Ishwar Singh, Chowkidar	1-Jan-70	14-May-94	SC	AGAINST UR
105	333	Sh. Vijay Kumar, Chowkidar	10-Jul-65	19-May-94	SC	AGAINST UR
106	349	Sh. Suresh Kumar, Peon	5-Nov-64	9-Aug-94	OBC	
107	352	Sh. Jitender Singh, Peon	6-Jun-72	24-Aug-94	Gen	
108	354	Sh. Suresh Kumar, Mali	30-Mar-71	16-Sep-94	OBC	
109	355	Sh. Om Parkash, Mali	1-May-67	21-Sep-94	GEN	
110	376	Sh. Jai Pal Singh, Chowkidar	1-Dec-71	20-Jan-95	SC	AGAINST UR
111	388	Sh. Jeevan Lal, Peon	19-Sep-69	20-Jun-95	SC	AGAINST UR
112	389	Sh. JASWINDER SINGH (PEON)	1-Jan-75	4-Jul-95	GEN	
113	394	Sh. Sanjay Kumar, Peon	6-Mar-73	27-Jul-95	Gen	
114	397	Sh. Sunder Singh. (Peon)	20-Jul-74	7-Aug-95	GEN (OBC)	
115	423	Mrs. Sheela Devi, Water Woman	30-Apr-59	7-Jun-96	SC	AGAINST UR
116	430	Saroj, (Waterwoman)	12-Feb-66	1-Aug-96	SC	AGAINST UR
117	432	Sh. RAM KRIPAL TIWARI (CHOWKIDAR)	9-Dec-63	9-Aug-96	GEN	
118	433	Sh. MAMCHAND, CHOWKIDAR	1-Feb-69	9-Aug-96	GEN	
119	435	Sh. Jaswant	1-Nov-65	12-Aug-96	SC	AGAINST UR
120	436	Bimla Devi	2-Sep-60	12-Aug-96	Gen	
121	437	Sh. Malak Ram (Chowkidar)	8-Aug-64	13-Aug-96	Gen	
122	438	Sh. Janam Singh, Chowkidar .	8-Nov-68	17-Aug-96	Gen	
123	439	Sh. DINESH KUMAR, CHOWKIDAR	1-Apr-68	17-Aug-96	OBC	
124	440	Sh. RANDEV, CHOWKIDAR	14-Dec-64	17-Aug-96	GEN	
125	442	Sh. Dinesh Kumar Sharma (Chowkidar)	24-Jan-68	29-Aug-96	Gen	
126	445	Sh. SATINDER KUMAR (PEON)	1-Jan-76	3-Sep-96	SC	AGAINST UR
127	446	Sh. Mohan Chand Bhatt Chowkidar	1-Jan-68	11-Sep-96	Gen	
128	447	SH RAJ KUMAR CHOWKIDAR	5-Apr-68	13-Sep-96	SC	AGAINST UR

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129	449	SAROJ (PEON)	2-Jul-60	16-Sep- 66	OBC	
130	451	Sh. Ramanand, Peon	3-Sep-73	16-Sep- 66	SC	AGAINST UR
131	454	Sh. Mukesh (Chowkidar)	10-Jan- 69	19-Sep- 96	Gen	
132	457	Sh. Mahesh Kumar chowkidar	5-Apr-70	4-Oct-96	Gen	
133	469	Sh. Naresh Kumar Gupta, Peon	12-Feb- 69	17-Oct- 93	Gen	
134	659	Sh. Hoshiar Singh, Chowkidar	2-May-68	10-Aug- 93	PH.	AGAINST UR/PH
135	682	Sh. Deepak Kumar (Peon)	1-Jun-65	2-Sep-98	PH	AGAINST UR/PH
136	688	REKHA "AYAA"	10-May- 76	7-Sep-98	PH	AGAINST UR/PH
137	555	Sh. Narender Kumar, Peon	15-Aug- 74	19-Sep- 97	SC	
138	574	Sh. Raghbir Singh (Peon)	31-Dec- 76	22-Dec- 97	SC	
139	595	Sh. PRADEEP KUMAR (Peon)	14-Jul-74	16-Apr- 98	SC	
140	646	Sh. JITENDER KUMAR "PEON"	5-Feb-70	27-Jul-98	SC	
141	650	Sh. RAJENDER KUMAR "PEON"	1-Jan-69	27-Jul-98	SC	
142	651	Sh. Dinesh Singh, Chowkidar	12-Feb- 70	28-Jul-98	SC	
143	656	Sh. Sanjay Kumar, Chowkidar	2-May-73	5-Aug-98	SC	
144	657	Sh. Jaipal Singh, Chowkidar	15-Jun- 73	6-Aug-98	SC	
145	660	Sh. Sher Singh, Chowkidar	16-Mar- 70	11-Aug- 98	SC	
146	668	USHA KUMARI (PEON)	15-Mar- 66	20-Aug- 98	SC	
147	669	Sh. Surender Singh (Peon) EID No. 19985167	1-Jun-69	20-Aug- 98	SC	
148	677	SMT. USHA RANI, PEON	10-Nov- 71	28-Aug- 98	S.C.	
149	678	Mrs. Sunita, Peon	5-Nov-70	1-Sep-98	SC	
150	691	Sh. Devi Dayal, Peon	4-Mar-68	11-Sep- 98	SC	
151	693	Sh. Jeet Singh, Sweeper	10-Jan- 72	11-Sep- 98	SC	
152	696	Sh. Bijender Kumar Sweeper	15-Dec- 68	15-Sep- 98	SC	
153	698	Sh. Raj Kumar, Waterman	28-Mar- 75	17-Sep- 98	SC	
154	700	Suneeta Water woman	11-Jan- 69	19-Sep- 98	SC	
155	702	Pushpa Rani, Aya	20-Jul-71	19-Sep- 98	SC	
156	704	ANITA RANI (SWEEPER)	2-Oct-71	21-Sep- 98	SC	
157	709	Sh. Rajender Singh, (Chowkidar)	26-Jul-73	28-Sep- 98	SC	
158	718	Sh. Vinod Bharti, Chowkidar	10-Jan- 74	9-Oct-98	SC	
159	703	Ms. Madhu Bala, (Aaya)	5-Aug-75	19-Sep- 98	ST	

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In case of any discrepancy with respect to any Laboratory Assistant (newly promoted) is found, the matter may be referred (with attested copies of documents) through proper channel to E-IV Branch and such officials may not be relieved till receipt of clarification from Head Quarters /E-IV Branch.

If any official does not accept promotion, no fresh offer of promotion will be made to him / her for a period of one year from the date of refusal of such promotion or till the next vacancy occurs, whichever is later. If the reasons adduced by the official for his / her refusal for promotion are not acceptable to the Appointing Authority, it may enforce the promotion of the teachers concerned. Any teachers refusing promotion and debarred consequently will lose his / her original seniority, when he / she is promoted later. He/she has to apply afresh for inclusion of his /her name in Eligibility List.

After checking the eligibility as per recruitment rules and obtaining fresh Vigilance Clearance report in DDEs office, the promotion-cum-posting orders of the Laboratory Assistants will be issued online through MIS by this Branch on receipt of report from all DDEs / branch in charges regarding verification of all documents of promoted officials in respect of their districts / branches. A module has been prepared for this and it can be accessed through the password of District DDEs in link of transfer procedure.

District DDEs may log on the MIS through their password and ensure that the fresh Vigilance Clearance Report is available and SC/ST Certificates (Wherever applicable) and requisite qualification as per RRs with reference to cut-off date are in order as per rules. Thereafter, necessary certificates may be issued through MIS and hard copy of the same may also be sent to the District where the concerned Laboratory Assistant has been posted on promotion. It should be kept on record, if the Laboratory Assistant concerned is posted in the same District.

After receipt of hard copy of Vigilance Clearance Report etc. the District DDEs where the Laboratory Assistant has been posted on promotion, will log on the MIS through their password and issue Posting Orders and will also send a hard copy of the Posting Orders to the concerned Principal wherever the Laboratory Assistant is posted on prior to promotion.

After receipt of hard copy of the Posting Order the Principal concerned will generate the Relieving Order through MIS only and send the hard copy of the Relieving Order to the Principal where the Laboratory Assistant has been posted on promoted.

On receipt of hard copy of Relieving Order the Principal concerned will generate the joining through MIS. In no case, the Laboratory Assistant should be relieved without obtaining a hard copy of Posting Orders from the DDEs where the Laboratory Assistant has been posted on promotion. The concerned Laboratory Assistant should not report to the new place of posting without Relieving Order through the MIS from the present place of posting.

It shall be personal responsibility of the ADE (Admn.) and Supdt. (Admn.) of the District to ensure that all documents are checked on or before 25.01.2013. Any lapse in this regard will be viewed seriously. **It is further directed to submit the on-line employee details of promoted Group 'D' employees (Generated by MIS alongwith their nearest school with Code) to E-IV Branch urgently.**

The cut off date for acquiring requisite qualifications as per RRs is 01.01.2011. It may be ensured that the employees has not possessed essential qualification after 01.01.2011. The above information must be forwarded to Establishment-IV Branch on or before 25.01.2013.

This issues with prior approval of the Competent Authority.


(YOGESH JAIN)

ASSISTANT DIRECTOR OF EDUCATION (E-IV)

No.DE.4(8)/23/E-IV/10-11/Vol-II/137-157

Dated: 10/1/12

Copy forwarded to the following for information and necessary action to:-

1. P.S. to Pr. Secretary (Education), Old Sectt., Delhi.
2. P.S. to Director Education, Old Sectt., Delhi.

3. Spl. Director of Education, Old Sectt., Delhi.
4. P.A. to Addl. Director of Education (Admn.), Old Sectt., Delhi.
5. Sectt .Branch/School Branch Old Sectt., Delhi
6. P.A. to Joint Director Education (HQ), Old Sectt., Delhi.
7. All branches of Dte. Of Education, Old Sectt., Delhi.
8. All DDE of Districts of Dte. Of Education
9. OS (IT) to upload this order on the website of the Department.

YJ

(YOGESH JAIN)

ASSISTANT DIRECTOR OF EDUCATION (E-IV)

EMPLOYEE INFORMATION FOR POSTING

1 Seniority Number in the Promotion List of Laboratory Assistant:- _____

2 First Name:- _____

3 Middle Name:- _____

4 Last Name:- _____

5 Date of Birth:- _____

6 Father / Husband Name:- _____

7 Employee from (Name of Department):-

8 Gender (Male / Female):- _____

9 Category (SC / ST / PH / OBC / PH / Gen.): - _____

10 Residential Address:-

11 Nearest School (With School I.D.) _____

12 Contact No. (Mobile):- _____ (Residence) _____

Dated:-

Signature of Official