

DELHI JAL BOARD, GOVT. OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (D)
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI – 110 005

No. F.DJB/AC(D)/Comp. Op./2013/ 125689 Dated:- 08.11.2013

CIRCULAR

After introduction of I. T. related work culture in Administration, Finance, mapping cell, preparation of estimates etc. in Delhi Jal Board, the department has been engaging computer literate personnel viz. Programmers, Hardware-Networking Engineers, Tax Assistants, DEO/CO, Junior Communication Officers etc. on contractual basis to carry-out work.

With the passage of time it has also been observed that the work has become a regular nature of job therefore a need has been felt to create these posts on permanent basis by way of matching saving.

In order to calculate the bare minimum requirement of all such posts to carry out official work smoothly and to calculate the financial implications, it has been decided to procure data from all concerned.

I am directed to request you to calculate the exact requirement of aforementioned posts in respect of all divisions/offices functioning under your jurisdiction along-with complete justification.

The requisite information may be sent to Director (A&P) within 10 days positively from the date of issue of this Circular for preparing a consolidated proposal for the approval of the Board.

It may be noted that in case of non-receipt of information within the stipulated time, the requirement will be treated as NIL.

DIG (F&A)
J.D.J./II

11/11


(S. K. SHARMA)
ASSISTANT COMMISSIONER (D)

1. All Chief Engineers.
2. All Directors.

Copy for kind information to:-

1. Chief Executive Officer.
2. Member (Administration).
3. Director (A&P).

Director (F&A) D
Copy No. 5046
Date 11.11.13
Delhi Jal Board
Director (F & A)
3911
11/11/2

DIG F&A


ASSISTANT COMMISSIONER (D)