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**DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE SR. ACCOUNTS OFFICER (F&G)
VARUNALAYA PHASE-II: NEW DELHI-110005**

No. DJB/AO (F&G)/2013/ 6774

Dated: 05.06.2013
7

The following Office Memorandum endorsed to CEO, Delhi Jal Board, are circulated for information and strict compliance please.

Office Memorandum No.	Issued by	Subject
No. F.16/1/2013-AC/USfa/128-132 dated 21.05.2013	Government of NCT of Delhi, Finance (Accounts) Department	Regarding travel by Air India and purchase of air-tickets through approved agents while on domestic travel by Air on tour / LTC

Encls. See overleaf

EXECUTIVE ENGINEER (EDP)

DIARY No. 1633

DATE 12/6/13

All DDO's

6/5/13
Sr. Accounts Officer (F&G)

Copy to:-

- 1) CEO (DJB) for kind information Pl.
- 2) CVO (DJB) for kind information pl.
- 3) Member (Admn.)(Fin.)/W.S./Drainage for information Pl.
- 4) Director (F&A)/Addl. CEO/A&P/DOR/DOV/Secy. DJB for information Pl.
- 5) All Chief Engineers for kind information pl.
- 6) All SEs/LO/AC (T)/(B)/(G)/(D)/(W)/(L&E)/Jt. Director (F&A)-I/II/ Dy. Dir.(F&A)- I/II/III/IV/V, Dy. Dir. (LW)/Dy. Dir.(Vig.)-I/II
EE (EDP), for upload on DJB website.
- 7) All Sr. AO/CSO, AOs
- 8) All A.A.O.s

6/5/13
Sr. Accounts Officer (F&G)

EE EDP

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (Accounts) DEPARTMENT
4th Level, 'A' Wing, Delhi Secretariat; New Delhi-113

271/c

No.F.16/1/2013-AC/USfa/128-132

Dated: 21.05.2013

OFFICE MEMORANDUM

Subject : Regarding travel by Air India and purchase of air-tickets through approved agents while on domestic travel by Air on tour / LTC.

1. Attention of all the Departments of Government of NCT of Delhi is invited towards the instructions issued by the Government of India, Ministry of Finance, vide their Office Memorandum No.F.19024/1/E.IV/2005, dated March 24, 2006 and FD's O.M. of even number, dated January 13, 2010, wherein it has been stated that while on domestic travel by air on tours, the officers are permitted to have/get booking at Airlines booking counter/website of Airlines or through approved travel agents. Wherever an officer seeks to utilize the service of travel agents, it should be limited to M/s Balmer Lawrie & Company and M/s Ashok Travels and Tours. Government of NCT of Delhi has also approved DTTDC as an authorized agency for booking air-tickets while on official tour.

2. Further, attention of all departments of Govt. of NCT of Delhi is invited to the Govt. of India, Ministry of Finance, Department of Expenditure's O.M. dated 16-9-2010, wherein guidelines were issued for purchase of air tickets and travel by Air India while availing LTC and on official tours.

3. A number of references are being received in Finance Department to relax the provisions with regard to purchase of domestic travel air tickets from other than authorized agencies, as mentioned in para 1 and for LTC travel for airlines other than by Air India.

4. In view of number of such cases being referred to Finance Department, it is reiterated that all the Officers / Officials should follow the above said guidelines while availing LTC and performing journeys on official tours. Henceforth, Finance Department will not consider any proposal for relaxation on travel by Airlines other than Air India and with regard to booking of air tickets from agencies other than approved agencies.

For circulation to all concerned pl.

(AMIT YADAV)
SECRETARY (Finance)
Telephone No: 22392132

No.F.16/1/2013-AC/USfa/128-132

Dated 21.05.2013

Copy forwarded to the following for information and necessary action:

1. All Pr. Secretaries/Secretaries/Special/Addl./Joint Secretaries/HODs/Deputy Secretaries/Under Secretaries of Government of NCT of Delhi
2. Heads of all Autonomous /Grant-in-Aid Institutions /Local Bodies of Govt. of NCT of Delhi.
3. Controller of Accounts, Pr. Accounts Office, Vikas Bhawan, New Delhi.
4. Controller of Accounts, Dte. Of Audit, Govt. of Delhi.
5. Website of Finance Department / Guard file.

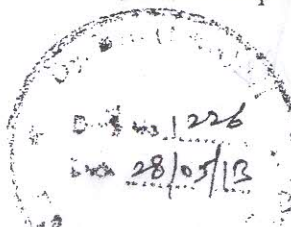
Director (B & A)

Mini Jal Board

File No. 2002

Dated 27/5/13

MEMBER (FINANCE)
DELHI JAL BOARD
DIARY NO. 1036
DATE 27/5/13



(AMIT YADAV)
SECRETARY (Finance)

2311

27/5/13