

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATIVE REFORMS DEPARTMENT  
7<sup>TH</sup> LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, NEWDELHI  
<http://ar.delhigovt.nic.in>

No.F.13/03/2013-AR/ 8765-8929/L

Dated: 05/08/13

To

1. All Pr. Secretaries/Secretaries/Head of Departments,  
Govt. of NCT of Delhi,  
Delhi/New Delhi
2. The District & Session Judges  
Tis Hazari/Karkardooma/Rohini/Dwarka/Saket/Patala House Courts  
Delhi/New Delhi.
3. All M.D.'s/Chairman of Local/Autonomous Bodies,  
Undertakings/Corporations,  
Govt. of NCT of Delhi, Delhi/New Delhi
4. The Commissioners of Municipal Corporation of Delhi  
East/North/South District, Delhi/New Delhi
5. The Commissioner of Police, Delhi Police, Delhi
6. The Chairman/CEO  
DJB/NDMC, Delhi/New Delhi

Please re-circulate  
to all Sections/  
Branches

**Sub: - Comprehension Test on Right to Information Act, 2005, to be held in September, 2013-  
Extension of last date of submission of Application Forms up to 31<sup>st</sup> August, 2013.**

Sir /Madam,

I am directed to invite your kind attention to this office circular of even number dated 08.04.2013 on the subject mentioned above, according to which the last date for receiving applications for the Comprehension Test on RTI Act, 2005 for the year 2013 was fixed for 31.07.2013. However, it appears that the said circular has not been given wide publicity amongst the officers/officials with result that a number of officers/officials including Group-D could not apply for the test.

It is further informed that the last date for submission of application in AR Department has been extended up to **31<sup>st</sup> August, 2013**. Applications from desirous candidates may please be forwarded to Administrative Reforms Department in the enclosed proforma (also available in the website of this department i.e. <http://ar.delhigovt.nic.in>) duly completed in all respect, latest by **31<sup>st</sup> August, 2013**.

It may kindly be ensured that the contents of this letter is brought to the notice of all officers/officials, including Group D staff of your Department/ Organization and its subordinate/attached offices, so that maximum number of officers/officials could be able to participate in this test to get acquainted with the provisions of "Right to Information Act, 2005" and use the knowledge so gained in their day-to-day working.

Encl: Overleaf

Yours faithfully,

*Seema*  
*5/8/13*  
(SEEMA BAWA)  
DEPUTY DIRECTOR (AR)  
Tel: 23392422

No.F.13/03/2013-AR/ 8765-8929/L

Dated: 05/08/13

Copy forwarded for information and necessary action to: -

1. All Special Secretaries/ Addl. Secretaries / Joint Secretaries / Deputy Secretaries /Under Secretaries, Govt. of NCT of Delhi.
2. P.S. to Lt. Governor, Raj Niwas, Delhi
3. P.S. to Chief Minister/ Ministers, Delhi Govt., Delhi Secretariat.
4. PS to Speaker/Leader of Opposition, Delhi Vidhan Sabha, Old Secretariat, Delhi.
5. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat.

*Seema*  
*5/8/13*  
(SEEMA BAWA)  
DEPUTY DIRECTOR (AR)



RIGHT TO  
INFORMATION

Last Date for submission: 31.08.2011

# APPLICATION FORM

COMPREHENSION TEST - YEAR 2013

ON RIGHT TO INFORMATION ACT, 2005

(Note: Incomplete application forms would be rejected)

Roll Number

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(To be allotted by A.R. Department)

Photograph

1. Name in capital letters  
(in English)

रिंदा डे

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2. Father's/Husband's  
Name

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3. Sex

☐ Male

☐ Female

4. Designation

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5. Date since when  
holding the post

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(dd-mm-  
yyyy)

6. Pay Band & Grade Pay  
(Don't mention basic pay)

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Rs.

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7. Category for which  
eligible  
(Please tick mark the  
category)

☐ LDC/Group-D and equivalent

☐ UDC/Assistant and equivalent

☐ Superintendent and equivalent and above

8. Department

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9. Section/Branch/Unit

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10. Complete Office  
address with Pin code

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11. Complete Residential  
Address with Pin code

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12. Contact Numbers

Office

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Residence

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Mobile

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Certified that the above information is correct to the best of my knowledge and belief. I understand that the information furnished above, if found suppressed / incorrect at any stage, will attract disciplinary proceedings against me. I also undertake that the knowledge gained would be properly utilized for office use.

Signature of the Applicant .....