

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATIVE REFORMS DEPARTMENT  
7<sup>TH</sup> LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, ND-02  
Fax -011-23392621 email-arupdate@nic.in

No. F.13/01/2013/AR

/3048-3207/4

Dated: 21/03/13

To

1. All Principal Secretaries/Secretaries, GNCT of Delhi.
2. All HODs of GNCT of Delhi.
3. All Head of Local Bodies/Autonomous Bodies/Undertakings/Institutes under GNCT of Delhi.

**Sub: Implementation of Section 4 of RTI Act,2005.**

**Sir/Madam,**

I am directed to refer to this office letter No. F.13/06/10-AR/13116-13275/C dated 16.12.2010 and subsequent reminders dated 07.06.2011 & 29.07.11 on the subject cited above. It has been observed that the implementation of Section 4 of RTI Act, 2005 is not being done in its letter and spirit by the departments, as the required information is not being uploaded on the website of the departments regularly and modified from time to time. The departments should provide lot of information suo moto under Section 4 of the RTI Act on their respective websites to reduce the workload under RTI.

All the Heads of the Public Authorities are accordingly, requested to take necessary action in this regard urgently for strict compliance of Section 4 of RTI Act-2005.

This may be treated as **MOST URGENT** and given **TOP PRIORITY** please.

Yours faithfully,

*Seema Bawa*  
21/3/13

(SEEMA BAWA)

DEPUTY DIRECTOR (AR)/HOO

Ph. 23392422