

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P.ESTATE, NEW DELHI
<http://ar.delhigovt.nic.in>

No.F.4/06/2012-AR/ 522-87/c

Dated: 04/01/13

To

Sub.: Result of Manual of Office Procedure Test held on 31/08/2012 – Distribution of Merit Certificate & Cash Awards to successful candidates.

Sir/Madam,

I am directed to inform you that the result of the "Manual of Office Procedure Test 2012" held on 31/08/2012 has been declared and the same is available on the website of this department at <http://ar.delhigovt.nic.in>.

The officers/officials who have secured 40% to 69% in the said test may be directed to collect their Cash Award and Merit Certificate **in person** from Administrative Reforms Department on any working day **between 2:30 PM to 4:30 PM from 21/01/2013**. They should bring along with them the original Admission Ticket issued to them by A.R.Department for the said test and Identity Card of their respective department. Letter of Authority will not be entertained. It may also be informed that the Cash Awards **will not be disbursed after 05/02/2013** so as to facilitate submission of final adjustment of accounts to the PAO. Further, requests/ correspondence in this regard will not be entertained.

It is further informed that the Cash Award and Merit Certificate to those candidates who have secured **70% and above marks** in the test is to be distributed on **04th February, 2013 (Monday) at 3:00 PM in Conference Hall No. 1, 2nd Level, Delhi Secretariat, I.P.Estate, New Delhi-110002** in a function. In case any change in office/residential address and other contact details of those candidates who secure 70% and above marks, the same may please be intimated to this department latest by 21st January, 2013.

Yours faithfully,

Sangeet Mathur
9/1/2013
(SANGEET MATHUR)
ASSTT. DIRECTOR (AR)
Ph. : 23392421

No.F.4/06/2012-AR/ 522-87/c

Dated: 04/01/13

Copy for kind information to:

1. Principal Secretary to Lt. Governor, Raj Niwas, Delhi.
2. Principal Secretary to Chief Minister, Delhi.
3. Secretary, Delhi Vidhan Sabha Secretariat, Old Secretariat, Delhi.
4. OSD to Chief Secretary, Delhi.
5. OSD to Pr. Secretary (AR), Delhi Secretariat, New Delhi.
6. DDO (AR), for arranging payment.

Sangeet Mathur
9/1/2013
(SANGEET MATHUR)
ASSTT. DIRECTOR (AR)
Ph. : 23392421