

Director
DSC Adm

Government of NCT of Delhi
Department of Information Technology
9th Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

Dis. of Trg. & Tech. Education
Diary No. 3392
31 JUL 2013
Muni Maya Ram Marg
Pitam Pura, Near T.V. Tower
DELHI-110088

F.No.: F1(2)/2009/IT/4550-4575

Date: 25/07/13

CIRCULAR

Department of Information Technology, GNCTD is organizing a **05 days residential training programme** on “**e-Governance Project Management**” in association with National Institute for Smart Government (NISG). The details of said training program are as:-

Date: 28th August, 2013 to 1st September, 2013

Location: Jodhpur, Rajasthan

Nominations are invited from **Middle and Senior level officers**. Department of Information Technology, GNCTD will bear the expenditure related to the training (including boarding/lodging). Travel expenses would be borne by the concerned nominating department(s).

It is requested to send the nominations of officers in the prescribed format (attached as Annexure-I) to attend the said training programme latest by **10th August, 2013** to Dept of Information Technology, GNCTD. It is also requested to forward scanned copy of the nomination form to email puja.b@semt.gov.in.

For any other queries related to this programme, you may contact **Ms. Puja Barthakur, Consultant (SeMT) at Mobile No: 9560718832.**

3390/PA/Dir
1-8-13
Access
2/8/13


(Ajay Chagti)
Additional Secretary (IT)

To

1. All Principal Secretaries/Secretaries/HODs/Heads of Autonomous Bodies/Agencies

Copy for information to:-

1. Programmer (IT) for uploading the Circular on the website of IT Dept, GNCTD

1772/DDIA
2-8-13

**Nomination form for "Project Management" on e-Governance training programme
scheduled in August, 2013**

1.) Details of Nominee:-

| a.) Individual Details | |
|--|--|
| Name of the officer | |
| Designation of Officer | |
| Department Name | |
| Office Location | |
| Email id: | |
| Mobile No. & other contact details | |
| b.) Work Function Details | |
| Present Job Assignment including involvement in IT/e-Governance/Project Management initiatives, if any | |

Signature of the H.O.D nominating the participant

(Name and Designation)