

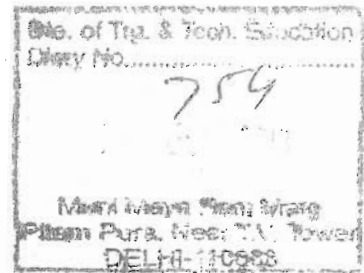
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), DELHI  
A.G.C.R. Building, I.P. Estate, New Delhi-110 002

No. SSA/PA/DTTE/2013-14/ 210

Date:- 31-05-2013

To

The Director,  
Directorate of Training and Technical Education,  
Muni Maya Ram Marg, Pitam Pura,  
New Delhi



Sub:- Minutes of entry conference in respect of "Performance Audit on Directorate of Training & Technical Education"

Sir,

I am sending a copy of minutes of entry conference in respect of "Performance Audit on Directorate of Training & Technical Education (DTTE)" held in the conference room of The Directorate of Training and Technical Education, Government of NCT of Delhi, on 23.05.2013.

Yours comments, if any, may kindly be intimated early

Yours faithfully,

Dy. Accountant General (SS.)

Encl: - As above

2013/PA/DTTE  
7-6-13

Dir. of TE  
AO (C/O)

may circulate  
all branches (Hc)

11/6/13  
AKA

**Minutes of the Entry Conference on the "Performance Audit on Directorate of Training & Technical Education" held on 23.05.2013 at 3:30 pm**

An Entry Conference on "Performance Audit on Directorate of Training & Technical Education (DTTE)" was held at 3:30 pm on 23.05.2013 in the conference room of the Directorate. Sh. S.N. Jha, Director, Directorate of Training and Technical Education with officers/officials (List enclosed) of different branches in the Directorate were present in the entry conference. Shri Subir Kumar De, Deputy Accountant General (Social Sector.), Shri Pankaj Kumar, Senior Audit Officer, Shri Devender Kumar, Asst. Audit Officer and other officials were present from O/o the Principal Accountant General (Audit), Delhi.

At the onset, the Director welcomed the members and briefly explained the objectives of holding the entry conference. He also briefed the main functions of the department being discharged by the various associates of the organization.

The Deputy Accountant General (SS) made a power point presentation on Performance Audit on Directorate of Training & Technical Education, proposed to be included in the report of the Comptroller and Auditor General of India for the year ended March 2013 on the Government of NCT of Delhi. He explained the scope and the objectives of the audit highlighting the period and the main areas/activities of the department to be covered during the course of audit.

The DAG (SS) apprised the department of the areas to be covered under audit such as Financial management, Planning, Management of Manpower and Infrastructure, Internal Control and Monitoring. Further he elaborated the importance of each area of coverage.

As regards scope of the audit, the DAG (SS) apprised the Directorate that besides Headquarters office, Board of Technical Education, selected schemes (based on the expenditure incurred), five ITIs and four polytechnics and two colleges are covered.

He requested the department to give their valuable views on conduct of review. The main areas which were discussed as follows:

- (1) The Directorate stressed that since the HOD's of colleges are different, these come under the control of the Secretary, Department of Training and Technical Education, Govt. of NCT of Delhi. However, DAG (SS) opined

that since these colleges are imparting technical education, these colleges will also be covered.

- (2) The Directorate suggested to include ITI at Jail Road as it is also one of the ITIs implementing World Bank assisted vocational training project. ITI at Jahangir Puri as it was a well performing ITIs instead of ITI Shahadra.
- (3) For Polytechnics, the directorate suggested inclusion of Kasturba Polytechnic for Women instead of Dwarka Polytechnic (IIIT) and Ambedkar polytechnic instead of Arya Bhat Polytechnics. As the Common Entrance Test (CET) activity, which is very hectic, is going on in Aryabhata and it will not be able to furnish record smoothly.

DAG (SS) stated that suggestions of the Directorate will be considered during the course of audit and few units may be included or excluded depending upon the importance of the unit for assessing the performance of the Directorate in consonance with the objective of conducting the audit.

At the end, DAG (SS) requested the Director to issue necessary instructions to the concerned officers/officials for extending cooperation and arranging records or information as required by audit to ensure smooth and timely completion of the assignment. The Director assured full cooperation and expected that the findings of audit would benefit their department in discharging their responsibilities and providing better technical education to the students.

**Deputy Accountant General (SS)**

**List of officers attended entry conference conducted by office of the Principal  
Accountant General (Audit), Delhi**

1. Sh. Tuley Ram, Dy. Controller of Accounts
2. Sh. O.P. Shukla, Dy. Director (Planning)
3. Sh. V.K. Singoria, Dy. Director (T&P)
4. Sh. Rameshwar Sharma, Asstt. Director (Planning)
5. Smt. Ratna Dass, Asstt. Director (Academics)
6. Sh. R.S. Solanki, Asstt. Director (Exam)
7. Sh. D.P.S. Verma, Asstt. Director (WCSC)
8. Sh. R.K. Jain, Administrative Officer (Estt.-I)
9. Sh. K.P. Singh, Vigilance Officer
10. Sh. A.N. Gaur, Registrar, Board of Technical Education
11. Sh. Pankaj Roy Gupta, Administrative Officer (NG)
12. Sh. Murlidharan TP, Accounts Officer
13. Sh. Z. Mathew, Asstt. Accounts Officer
14. Smt. Sangeeta Sethi, Asstt. Accounts Officer, BTE
15. Sh. Deepak Ballara, Programmer, BTE
16. Sh. Prasad Kumar, Office Supdt. (Admn.)
17. Dr. R.K. Aggarwal, Supdt. NG/CDN
18. Sh. Brijesh Kumar, Supdt. (E-I)
19. Sh. Ravinder Jangra, Supdt. (Vig.)
20. Sh. Tarun Sharma, OSD, BTE
21. Smt. Indu Mohan, SO (Planning)
22. Smt. Shashi Narang, SO, BTE
23. Smt. Priyanka Yadav, Asstt. Programmer