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Dte. of Trg. & Tech. Education	
Diary No. 639	
07 FEB 2013	
Room No. 110002	
Pitara Pura, Near T.T. Tower	

**GOVERNMENT OF NCT OF DELHI**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**9<sup>TH</sup> LEVEL, B-WING DELHI SECRETARIAT, NEW DELHI-110002**

No.F.6(168)/IT/Tech/2012/ 945-64

Dated:- 6/2/13

**Sub:- National Capital Territory of Delhi Information Technology (Electronic Service Delivery Rules, 2012.**

Please refer to this office letter No.F.6(168)/IT/Tech/2012/6080-6279 dated 18.12.2012 on the above cited subject (copy enclosed).

In this regard, it is requested to send action taken report to Department of Information Technology, GNCTD regarding:-

- (i) Services which have been decided to be delivered through electronic mode.
- (ii) Date by which each such service shall be made available through electronic mode.
- (iii) Designated officers for delivery of each such service through electronic mode.
- (iv) List of signing authorities in respect of different public service.

*Handwritten notes:*  
 7/12  
 DD/CA  
 489/PA/DIR  
 11-2-13  
 18/2  
 OS (Admin)

*Signature:*  
 5/2/13  
 (Ajay Chagti)  
 Additional Secretary (IT)

To  
 All Principal Secretaries/Secretaries/  
 Heads of Departments, Govt of NCT of Delhi/  
 Heads of Autonomous & Local Bodies.

Encl:-As above.

*Handwritten notes:*  
 586/E-12  
 14/02/13  
 365/DD/A  
 13/2/12  
 155/CON  
 15/2/13  
 14/2/13  
 260/camb  
 19-2-13

*Handwritten notes:*  
 18/02/13  
 Supdt. (CON)

May be forwarded to the Asstt. Programmer, Computer Cell, DIT (H.O.) for taking necessary action.

*Handwritten notes:*  
 15/2/13  
 doesn't pertain to us.

*Handwritten notes:*  
 15/2/13  
 Supdt (CON)  
 19/2/13  
 (Asstt. Prog.)  
 0-5-(CON)  
 19/2  
 Sr. Prnt

187/c

**Government of NCT of Delhi**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
9<sup>th</sup> Level, B-Wing, Delhi Secretariat,  
IP Estate, New Delhi - 110002

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File No: F6 (168)/IT/Tech/2012/6080-6979

Dated: 18-12-12

**Subject:** - Regarding the Notification of the "National Capital Territory of Delhi Information Technology (Electronic Service Delivery) Rules", 2012.

Sir/Madam,

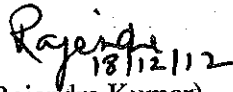
1. Government of NCT of Delhi has notified the "National Capital Territory of Delhi Information Technology (Electronic Service Delivery) Rules, 2012" on 14th December 2012 under Information Technology Act 2000. These Rules are available at ([http://delhi.gov.in/wps/wcm/connect/DoIT\\_IT/doit\\_it/home](http://delhi.gov.in/wps/wcm/connect/DoIT_IT/doit_it/home))
2. These Rules have been issued in pursuance of the Model Electronic Service Delivery Rules issued by the Government of India.
3. As per rule 4 of the above rules, all Heads of Department (Competent Authorities) shall notify following within a **period of thirty days** from enforcement of these rules [ i.e. 14 December, 2012 ] :-
  - (a) *The public services of the department, agency or body which can be delivered through electronic mode;*
  - (b) *The date by which each such service shall be made available through electronic mode,*
  - (c) *lay down norms for efficiency, quality and accuracy in the form of service levels;*
  - (d) *The designated officers for delivery of each such service through electronic mode.*
  - (e) *The Competent Authority shall thereafter, review and update these publications every year or as frequently as required.*
4. In order to deliver e-Services, repository and database of digitally signed **electronic records** will have to be created under rule 17.
5. The Competent Authorities are required under Rule 5 to notify the **list of signing authorities** in respect of different public services and local limits of their respective jurisdictions in the State duly specifying the nature of such service, the names of the

186/1

signing authorities, the duration of the authority and the extent of jurisdiction of each such authority.

6. All the departments are requested to take necessary action as required under the rules above. Copy of orders issued may be endorsed to IT Department.

Yours sincerely,

  
18/12/12  
(Rajendra Kumar)  
Secretary (IT)

To,

All Principal Secretaries/Secretaries/ HoDs/ Heads of Autonomous & Local bodies

File No:

Dated:

Copy for information to:

1. PS to Pr. Secretary to Hon'ble CM
2. PS to Chief Secretary, GNCTD