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Date: 07-01-13

All HODs / Locall Autonomous Bodies and Corporations, Government of NCT of Delhi

Sub: Good Governance Training Programmes for February 2013.'.

The Directorate of Training has developed training / refresher programmes for middle / lower level officers / officials under the 'Good Governance' category. During the month of February 2013, four training programmes on 'Good Governance' will be ganized as detailed below: -

Ethics & Values in Governance: A two-day training programme on 'Good Governance-Ethics & Values in Governance' is to be held from 05.02.2013 to 06.02.2013. 'Ethics & Values in Governance' being one of the most important parameters of good governance has always been a matter of great concern. Accountability aspects of governance are automatically addressed if there are ethics in the system. Nominations to be sent latest by 23.01.2012.

Good Governance and Accountability: A one-day training programme on Good Governance and Accountability to be held from 12.02.2013. There is no issue more central to good governance than accountability i.e., accountability of those in government to the citizenry. Issues of accountability to the citizenry are the most important elements of contemporary governance and, as a consequence, need to be at the very center of any discussion about good governance and education for the public service. Nominations to be sent latest by 05.02.2012

Responsiveness: A One-day training programme on 'Good Governance and Responsiveness' is to be held from 19.02.2013. There is nothing about which citizenry is more concerned than responsiveness in governments in pattern of response of Govt. servants to people and events. Issue of responsiveness in Governments generally remains at the centre paint during discussion on good governance. The present course on 'Good Governance and Responsiveness' focuses on developing an understanding amongst govt. officers about responsiveness and various processes involved in promoting it, as step towards good governance. Nominations to be sent latest by 12.02.2013.

Good Governance and Transparency-RTI Act: A Three days training programme on Good Governance and Transparency-RTI // is to be held w.e.f. 26.02.2013 to 28.02.2013. Transparency being one of the most important parameters of good governance has always been, a matter of great concern amongst the citizenry. Accountability aspects of governance are automatically addressed if there is transparency in the system. Right to information being a powerful tool of transparency will remain at the centre during the training programme in order to develop dear understanding of the law and procedure. Nominations to he sent latest by 1902.2013

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TARGET_BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who, while working in the Government, its local/autonomous bodies, public sector undertakings, are required to play managerial role and are responsible for Good Governance. The Course would be useful to all middle/higher level functionaries.' Training Module/Learning Units are enclosed.

Detailed Training Module / Learning Units are available on our website at http://utcs.delhigovt.nic.in. The navigation to the courses is as detailed, below:-

	http://utcs.delhigovt.nic.in or http://www.delhi.gov.in/Departments/UTCS
	Select 'Training' → Select 'Training Programs' →
	Select 'Refresher or Orientation courses' Select 'Training
	Programmes on Good Governance' Select or Click on
	Learning Units and then select the desired course for a detailed training
* *	module/learning unit

NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable <u>officers / officials</u> may be nominated to participate in these courses. The nominations should be sent in time for each course.

THER INSTRUCTION ! for the participants:

- 1. Participants may contact the undersigned for any information/clarification on training course.
- -2. Filled up Bio-data forms of nominated officials may be forwarded by department / may-be-filled by participants at the time of registration at 9.45 a.m. on the first day.
- 3. Bio data form is available in the department's website <u>www.utcs.delhigovt.nic.in</u> under 'Training'.
- Contact/correspondence may be made on Phone No. 22388504. Fax No. 22308556 / 22303843 122303844 and through Email address adtro5utcs.delhi@nic.in

(NEETA NEGI) Assistant Director (Trg.) Teie . 22388504

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Assistant Director (Trg.)

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Course Code - Good Governance Course Coordinator - Mrs. Neeta Negi, Assistant Director

E-mail: adtrg5utcs.delhi@nic.in

TRAINING MODULE ON GOOD GOVERNANCE, ETHICS & VALUES IN GOVERNANCE

Date: 05th February to 06th February, 2013

Topics
DAY 1
Introduction to Governance
Tea
Introduction to Governance (Contd)
Lunch
Ethics and Values in Governance
Tea
Ethics and Values in Governance (Contd)
DAY 2
Ethical Challenges in Governance
Tea
Ethical Challenges in Governance (Contd)
Lunch
Fractical Ethics for Good Governance
Question-Answer and valediction

TRAINING MODULE ON GOOD GOVERNANCE AND ACCOUNTABILITY

Date: 12th February, 2013

Session (Duration 75 Minutes each)	Topics
	DAY1
Session - I (10.00 am- 11.15am)	Citizenship and Constitutional Provisions
	Tea
Session - II (11.30 am- 12.45pm)	Role of Citizens and Democracy
	Lunch
Session - III (01.45 pm- 03.00pm)	General responsibilities of Citizens and Governance
	Ten -
Session - IV (03.15 pm- 04.30 pm)	General responsibilities of Citizens and Governance
A Service Property of the Control of	DAY 2
Session - I (10.00 am- 11.15am)	Some Basic qualities of a Good Citizen
	Tea
Session - II (11.30 am- 12.45pm)	Some Basic qualities of a Good Citizen (Contd.)
	Lunch
Session - III (01.45 pm- 03.00pm)	Some Basic qualities of a Good Citizen (Contd.)
	Tea
Session - IV (03.15 pm- 04.30 pm)	Some Basic qualities of a Good Citizen (Contd.)

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TRAINING MODULE ON GOOD GOVERNANCE AND RESPONSIVENESS

Date: 19TH February 2013

Session (Duration 75 Minute each)	Topics
	DAY-1
Session - I (10.00 am- 11.15am)	Good Governance: Key Indicators
	Tca
Session - II (11.30 am- 12.45 pm)	Understanding responsiveness and it's need
建设工作,并不是公司的 数 112 数	Lunch
Session - III (01.45 pm- 03.00 pm)	Enhancing responsiveness
	Tea
Session - IV (03.15 pm- 04.30 pm)	Responsiveness in governance

TRAINING MODULE ON GOOD GOVERNANCE AND TRANSPARENCY RTL ACT

Data: 26 February To 28th February, 2013

Session (Duration 75 Minute each)	Topics
LANGE PAGE W. S. C.	DAY = 1
Session - I (10.00 am-11.15am)	Good Governance: Key Indicators
新 拉拉克 2015年 1915年 1916年 1916	Tea
Session - II (11.30 am- 12.45 pm)	Transparency: meaning and need
	Lunch
Session - III (01.45 pm- 03.00 pm)	Right to Information: Global and Historical perspective
	Tea
Session - IV (03.15 pm- 04.30 pm)	Salient features of RTI Act 2005
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Session - I (10.00 am- 11.15am)	Salient features of RTI Act 2005
新疆教育的 海底流氓 斯拉克斯	Tea
Session - II (11.30 am- 12.45 pm)	Salient features of RTI Act 2005
	Lunch
Session - III (01.45 pm- 03.00 pm)	Salient features of RTI Act 2005 Appeal
	Tea
Session - IV (03.15 pm- 04.30 pm)	Salient features of DRTI Act 2005
Need the sole of the second second	-DAY-A-min to the second of the second
Session - I (10,00 am- 11.15am)	CIC Decisions and Court Rulings
The Property of the Control of the C	Tea
Session - II (11.30 am- 12.45 pm)	CIC Decisions and Court Rulings
	Lunch
Session - III (01.45 pm- 03.00 pm)	Practical Tips for PIOs: Interpreting the Act
	Tea
Session - IV (03.15 pm- 04.30 pm)	Practical Tips for PIOs: Tackling Questions