

REMINDER-I

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
LABOUR DEPARTMENT
5, SHAM NATH MARG, DELHI-54.**

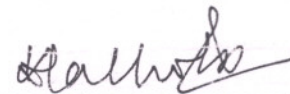
No.F./KKB/LC/Estt./12/ 1089

Dated: 12/6/12

CIRCULAR

Sub: Tracing/retrieving out the service book of Sh. K.K. Bhasin, Supdt. (Retired on 30.04.96).

In continuation to this office circular of even no. dated 03.05.2012, wherein the service book of Sh. K.K. Bhasin, Supdt. (Retired on 30.04.1996) was to be traced out, no reply has been received in this regard till date. The service book of the ex-officer was required for pay fixation purpose on grant of non functional scale of Rs.8000-13500. All the Head of branches of this office and all Districts of Labour Department are again requested, to make a search of their record for retrieving the service book of the said officer and submit the same in Administration branch at the earliest.



(KAMAL MALHOTRA)

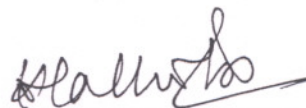
DY. LABOUR COMMISSIONER (Admn.)

No.F./KKB/LC/Estt./12/ 1089

Dated: 12/6/12

Copy for information and necessary action

1. PA to Labour Commissioner, Labour Deptt., GNCTD, for information.
2. PA to Spl. Commissioner (Labour), Labour Deptt., GNCTD, for information.
3. All DLC's/ALC/JLC/Branch Incharge, Labour Deptt., GNCT of Delhi, for information and necessary action as requested above. *EDP cell*
4. SO (Planning), Planning Branch, Labour Deptt., GNCT of Delhi -with the request to upload the above circular (reminder-1) on the website of this Deptt.
5. Guard file.



DY. LABOUR COMMISSIONER (Admn.)