

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE LABOUR COMMISSIONER**  
**5 - SHAM NATH MARG : DELHI - 1100 54.**

No.F.1/31/724/LC/Estt./2011/ 7461

Dated : 5/3/2012

**C I R C U L A R**

The Labour Department, Govt. of NCT of Delhi is having 05 vacancies of Deputy Labour Commissioner carrying the pay scale of Rs. 15600-39,100 with grade pay of Rs.6600/-. The Department proposes to fill up the said vacant posts of Deputy Labour Commissioner by inviting applications from eligible candidates i.e. Officers from State/Central Govt./DANICS Officers/State Civil Service Officers on deputation basis having requisite qualification as detailed below:-

01. Name of the Post : Deputy Labour Commissioner
02. Pay Scale : Rs. 15600-39,100  
with Grade Pay of Rs.6600/-
03. Number of posts to be filled : 05 (Five)
04. Classification : GCS Group 'A' Gazetted (Non-Ministerial)
05. Age limit : Not exceeding 56 years as on the closing date  
of the receipt of the applications
06. Method of Recruitment: By deputation
  - (i) Officers holding analogous post under the Central/State Government.
  - (ii) DANICS Officer.
  - (iii) State Civil Services Officers.

Further, as per the Employees Compensation Act, 1923 amended vide amendment No. 45 of 2009 in section 20 of the Act, the following qualification is also required for the post of Deputy Labour Commissioner:-

**Section 20 Appointment of Commissioners:-** (1) The State Government may, by notification in the Official Gazette, appoint any person [who is or has been a member of State Judicial Service for a period of not less than five years or is or has been a Gazetted Officer for not less than five years having educational qualifications and experience in personnel management, human resource development and industrial relations] to be a Commissioner for [Employee's] Compensation for such area as may be specified in the notification.

Application-cum-Bio-Data Form can also be downloaded from the website of the Labour Department, Govt. of N.C.T. of Delhi, i.e., [labour.delhigovt.nic.in](http://labour.delhigovt.nic.in).

Period of Deputation (Including Short Term Contract) including period of Deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Govt. shall ordinarily not to exceed 03 years.

It is requested that the above vacancies may kindly be circulated among the officers/officials of the Department and forward the application/bio-data of the interested/eligible candidates in the enclosed proforma along with their Integrity Certificate, Work & Conduct Report, Vigilance Clearance Report, Minor/Major Penalty Certificate for the last 10 years, Cadre Clearance and photocopies of the ACRs for the last five years duly attested by Office so as to **reach this office within 60 days from the date of issue of this circular**. The applications received after the last date or without the required documents or otherwise found incomplete, will not be considered. The candidates, who apply for the post, will not be allowed to withdraw their candidature subsequently.

The Department is going to advertise the above vacancies in the Employment News and the same is likely to be published in its issue dated 03<sup>rd</sup>-17<sup>th</sup> March, 2012. For more details please visit our website labour.delhigovt.nic.in.

  
(Joginder Sharma)

Deputy Labour Commissioner (Admn.)

Dated : 5/3/2012

No.F.1/31/724/LC/Estt./2011/ 7461

Copy forwarded for necessary action to the:-

01. The Secretary, Ministry of Labour & Employment, Govt. of India, Shram Shakti Bhawan, New Delhi - 1100 01.
02. The Secretary, Ministry of Agriculture, Govt. of India, Krishi Bhawan, New Delhi - 1100 01.
03. The Secretary, Ministry of Civil Aviation, Govt. of India, Sardar Patel Bhawan, New Delhi - 1100 01.
04. The Secretary, Ministry of Commerce, Govt. of India, Udyog Bhawan, New Delhi - 1100 11.
05. The Secretary, Ministry of Communications, Govt. of India, Sanchar Bhawan, New Delhi - 1100 01.
06. The Secretary, Ministry of Defense, Govt. of India, South Block, New Delhi - 1100 11.
07. The Secretary, Ministry of Energy, Govt. of India, Shram Shakti Bhawan, New Delhi - 1100 01.
08. The Secretary, Ministry of Environment and Forests, Govt. of India, C.G.O. Complex, New Delhi - 1100 03.
09. The Secretary, Ministry of External Affairs, Govt. of India, South Block, New Delhi - 1100 11.
10. The Secretary, Ministry of Finance, Govt. of India, North Block, New Delhi - 1100 01.
11. The Secretary, Ministry of Food & Civil Supplies, Govt. of India, Krishi Bhawan, New Delhi - 1100 01.
12. The Secretary, Ministry of Health & Family Welfare, Govt. of India, Nirman Bhawan, New Delhi - 1100 11.
13. The Secretary, Ministry of Home Affairs, Govt. of India, North Block, New Delhi - 1100 01.
14. The Secretary, Ministry of Human Resources Development, Govt. of India, Shastri Bhawan, New Delhi - 1100 01.
15. The Secretary, Ministry of Industries, Govt. of India, Udyog Bhawan, New Delhi - 1100 11.
16. The Secretary, Ministry of Information & Broadcasting, Govt. of India, Shastri Bhawan, New Delhi - 1100 01.



17. The Secretary, Ministry of Law & Justice, Govt. of India, Shastri Bhawan, New Delhi – 1100 01.
18. The Secretary, Ministry of Personnel, Public Grievances and Pensions, Govt. of India, North Block, New Delhi – 1100 01.
19. The Secretary, Ministry of Petroleum and Natural Gas, Govt. of India, Shastri Bhawan, New Delhi – 1100 01.
20. The Secretary, Ministry of Planning, Govt. of India, Yojana Bhawan, New Delhi – 1100 01.
21. The Secretary, Ministry of Programme Implementation, Govt. of India, Sardar Patel Bhawan, New Delhi.
22. The Secretary, Ministry of Railways, Govt. of India, Rail Bhawan, New Delhi – 1100 01.
23. The Secretary, Ministry of Science & Technology, Govt. of India, Technology Bhawan, New Delhi – 1100 16.
24. The Secretary, Ministry of Steel & Mines, Govt. of India, Udyog Bhawan, New Delhi – 1100 11.
25. The Secretary, Ministry of Surface Transport, Govt. of India, Parivahan Bhawan, New Delhi – 1100 01.
26. The Secretary, Ministry of Textiles, Govt. of India, Udyog Bhawan, New Delhi – 1100 11.
27. The Secretary, Ministry of Tourism, Govt. of India, Parivahan Bhawan, New Delhi – 1100 01.
28. The Secretary, Ministry of Development, Govt. of India, Nirman Bhawan, New Delhi – 1100 11.
29. The Secretary, Ministry of Water Resources, Govt. of India, Shram Shakti Bhawan, New Delhi – 1100 01.
30. The Secretary, Ministry of Welfare, Govt. of India, Shastri Bhawan, New Delhi – 1100 01.
31. The Secretary, Ministry of Parliament Affairs, Govt. of India, Parliament House, New Delhi – 1100 01.
32. The Secretary, Ministry of Personnel & Administrative Reforms, Govt. of India, New Delhi.
33. Chief Secretary, Govt. of Jammu & Kashmir, Srinagar.
34. Chief Secretary, Govt. of Uttar Pradesh, Lucknow-226001.
35. Chief Secretary, Govt. of Haryana, Chandigarh-160019.
36. Chief Secretary, Govt. of Punjab, Chandigarh-160019.
37. Chief Secretary, Govt. of Uttarakhand, Dehradun.
38. Chief Secretary, Govt. of Rajasthan, Jaipur-302005.
39. Chief Secretary, Govt. of Gujarat, Sachivalaya, Gandhi Nagar-10.
40. Chief Secretary, Govt. of Madhya Pradesh, Bhopal-462003.
41. Chief Secretary, Govt. of Himachal Pradesh, Shimla-171002.
42. Chief Secretary, Govt. of West Bengal, Kolkatta-700001.
43. Chief Secretary, Govt. of Bihar, Patna-800015.
44. Chief Secretary, Govt. of Jharkhand, Ranchi.
45. Chief Secretary, Govt. of Chhattisgarh, DKS Bhawan, Mantralaya, Raipur.
46. Chief Secretary, Govt. of Assam, Guwahati-781006.
47. Chief Secretary, Govt. of Arunachal Pradesh, Ita Nagar-791111.
48. Chief Secretary, Govt. of Meghalaya, Shillong-793001.
49. Chief Secretary, Govt. of Manipur, Imphal-795001.
50. Chief Secretary, Govt. of Tripura, Agartala-799001.
51. Chief Secretary, Govt. of Sikkim, Gangtok-737001.
52. Chief Secretary, Govt. of Andhra Pradesh, Hyderabad-500001.
53. Chief Secretary, Govt. of Karnataka, Bangaluru-560001.

54. Chief Secretary, Govt. of Tamil Nadu, Chennai-600009.
55. Chief Secretary, Govt. of Kerala, Thiruvananthapuram-695001.
56. Chief Secretary, Govt. of Goa, Panjim-403001.
57. Chief Secretary, Govt. of Andaman & Nicobar, Port Blair-744101.
58. Chief Secretary, Govt. of Maharashtra, Mumbai-400 001.
59. Chief Secretary, Govt. of Mizoram, Aizawal – 796 001.
60. Chief Secretary, Govt. of N.C.T. of Delhi, I.P. Estate, Delhi Sachivalaya, New Delhi.
61. Chief Secretary, Govt. of Nagaland, Kohima-791001.
62. Chief Secretary, Govt. of Orissa, Bhubaneshwar-751001.
63. Chief Secretary, Pondicherry Administration, Pondicherry-605001.
64. Administrator, UTs. of Dadra, Daman & Nagar Haveli, Secretariat, Silvassa-396220.
65. Administrator, Lakshdweep Administration, Kavaratti-682555.
66. Advisor, Chandigarh Administration, Chandigarh-161009.
67. Vice Chairman, DDA, Vikas Sadan, INA Market, New Delhi.
68. Chairman, NBCC Place, Bhishma Pitamah Marg, Pragati Vihar, New Delhi.
69. Director, CPWD, Nirman Bhawan, New Delhi.
70. Commissioner M.C.D., Town Hall, Chandini Chowk, Delhi.
71. Chairperson, NDMC, Palika Kendra, New Delhi.
72. Programmer, Labour Department for uploading this Circular on the website of this Department.

  
(Joginder Sharma)  
Deputy Labour Commissioner (Admn.)

# ANNEXURE – A

## APPLICATION-CUM-BIO-DATA FORM FOR THE POSTS OF DEPUTY LABOUR COMMISSIONER ON DEPUTATION

1. Name and Address (in Block letters)  
With Telephone No. ... ..
2. Date of Birth (in Christian era) ... ..
3. Date of retirement under Central/  
State Government rules ... ..
4. Educational Qualifications ... ..
5. Whether Educational and other qualifications  
required for the post are satisfied. (If any  
qualification has been treated as equivalent  
to the one prescribed in the Rules, state the  
authority for the same) ... ..

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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Essential

Desired

6. Please state clearly whether in the light of entries  
made by you above, you meet the requirement of  
the post ... ..
7. Details of Employment, in chronological order.  
Enclose a separate sheet, duly authenticated by  
your signature, if the space below is insufficient ...

S.No.	Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in detail)
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8. Nature of present employment, i.e., ad hoc or  
Temporary or Quasi-Permanent or Permanent ...
9. In case the present employment is held on  
deputation/contract basis, please state –  
(a) The date of initial appointment ... ..  
(b) Period of appointment on deputation/contract.



(c) Name of the parent office/organization to which you belong ... ..

10. Additional details about present employment: ...  
Please state whether working under (indicate the name of your employer against the relevant (column)—
- |                             |     |     |     |
|-----------------------------|-----|-----|-----|
| (a) Central Government      | ... | ... | ... |
| (b) State Government        | ... | ... | ... |
| (c) Autonomous Organization | ... | ... | ... |
| (d) Government Undertaking  | ... | ... | ... |
| (e) Universities            | ... | ... | ... |
| (f) Others                  | ... | ... | ... |
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale ... ..
12. Additional information, if any, which you would like to mention in support of your suitability for the post. ... ..  
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).

(NOTE.— Enclose a separate sheet, if the space is insufficient).

13. Whether belongs to UR/SC/ST ... ..
14. Remarks ... ..

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/ Official Appreciation (iii) Affiliation with the Professional bodies/institutions/societies and (iv) any other information.

(NOTE.— Enclose a separate sheet if the space is insufficient.)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the  
Candidate

Date .....

Address: .....  
.....  
.....



( To be filled in by the Department in which the Candidate is working)

Certified that the details/information furnished by  
Sh./Smt. \_\_\_\_\_ working as \_\_\_\_\_ in  
this Department \_\_\_\_\_, in the application-cum-Bio-Data  
Form have been verified from his/her Service Record and found to be correct.

Work, Conduct & Integrity Report, Vigilance Clearance Report, Minor/Major  
Penalty Certificate for the last 10 years, Cadre Clearance and photocopies of his/her ACRs  
for the last 05 years duly attested have also been attached and the department would be  
willing to relieve the official on his selection to the above post.

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Designation of HOD/HOO: \_\_\_\_\_

Department: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Office Seal:

