

**GOVERNMENT OF NCT OF DELHI**  
**OFFICE OF THE CHIEF ENGINEER - I (I&FC)**  
**IRRIGATION & FLOOD CONTROL DEPARTMENT**  
**(ESTABLISHMENT BRANCH)**  
**4th FLOOR, ISBT BUILDING, KASHMER GATE, DELHI - 110006.**  
**Phone No. 011-23862901**

No.F. 4(17)/2012-Estt/ Gen.Cir /CE(I&FC)/ 19512 - 21

Dated:- 17/10/2012

**CIRCULARS**

Copy of the under mentioned papers (circular/notification) is forwarded for information and necessary action to the following:-

1. All the SEs with the request to forward the same to All EEs under their control I&FC Department, Govt. of NCT of Delhi, Delhi.
2. All the Branch In-Charges O/o CE (I&FC) Govt. of NCT of Delhi, Delhi.
3. Nodal Officer(IT)/SE(FC-III), I&FC Department, with the request to upload the same on the official website of this Deptt.



(CHANDRA BHANU)  
**OFFICE SUPERINTENDENT (I&FC)**

**List of paper forwarded**

S.No	Letter/ Circular/Endorsement no. and date	Received from	Subject
1.	F.4(86)/Fin.(Estb-III)/2010-11/ dsVI/1147 dated 04.10.2012.	Dy. Secy-V, Finance Department, Delhi Sectt., Delhi	Payment of Dearness Allowance Revised Rates effective from 01.07.2012.
2.	F.4(86)/Fin.(Estb-III)/2010-11/ dsV/1160 dated 11.10.2012	Dy. Secy-V, Finance Deptt., Delhi Sectt., Delhi	Grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) for the year 2011-12
3.	F.13/2/07-AR/Pt.file /11489-648/C Dated 03.10.2012	Dy. Director (AR), AR Department, Delhi Sectt., Delhi	Security of official information documents.
4.	F.25(III)/DGEHS/DHS/ 205/43837-44041 Dated 09.08.2012	SPO, DGEHS, Delhi	Empanelment of the hospital/ diagnostic centers under DGEHS.
5.	F.25(III)/DGEHS/DHS/ 204/44053-44257 Dated 09.08.2012	SPO, DGEHS, Delhi	Empanelment of the hospital/ diagnostic centers under DGEHS.
6.	F.25(III)/DGEHS/DHS/ 213/45623-45827 Dated 17.08.2012	SPO, DGEHS, Delhi	Empanelment of the hospital/ diagnostic centers under DGEHS.

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT.  
I.P. ESTATE, NEW DELHI 110002

F. No. 4(86)/Fin.(Estb-III)/2010-11/ds P/1160

Dated: 11-10-12

ENDORSEMENT

A copy of the under mentioned papers are forwarded for information and necessary action to the following:-

1. All Head of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pr. Accounts office, Govt. of NCT of Delhi.
3. All Head of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D., Town Hall, Chandini Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Guard File.
9. Website of Finance Department



(R.K. AHUJA)

DEPUTY SECRETARY-V

List of papers forwarded

S.No.	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1.	Ministry of Finance, Deptt. of Expenditure, E III (A) Branch, Govt. of India,	No.7/24/2007/E III(A) dated 05.10.2012	Grant of Non-Productivity Link Bonus (ad-hoc-bonus) to Central Government Employees for year 2011-12.

Office of the Chief Engineer (I&FC)  
Govt. of NCT of Delhi

RECEIVED

15.10.2012

No. 8534

LAC/PA/FC/ISSN/IFA

Ad / F.A. Amto

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No.7/24/2007/E III (A)  
Government of India  
Ministry of Finance  
Department of Expenditure  
E III (A) Branch  
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New Delhi, the 5<sup>th</sup> October, 2012.



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OFFICE MEMORANDUM

Subject: - Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2011-12.

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2011-12 to the Central Government employees in Groups 'C' and 'D' and all non-gazetted employees in Group 'B' who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall continue to be monthly emoluments of Rs. 3500/-, as hitherto. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

(i) Only those employees who were in service as on 31.3.2012 and have rendered at least six months of continuous service during the year 2011-12 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months).

(ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will thereafter be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 3500 (where actual average emoluments exceed Rs. 3500), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs.  $3500 \times 30 / 30.4 = \text{Rs. } 3453.95$  (rounded off to Rs. 3454/-).

(iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (206 days in each year for 3

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the amount will be calculated on actual monthly emoluments.

(iv) All payments under these orders will be rounded off to the nearest rupee.

(v) The clarificatory orders issued vide this Ministry's OM No.F.14 (10)-E. Coord/88 dated 4.10.1988, as amended from time to time, would hold good.

3. The expenditure on this account will be debitable to the respective Heads to which the pay and allowances of these employees are debited.

4. The expenditure incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India.



(Amar Nath Singh)  
Deputy Secretary

To,

All Ministries/Departments of the Government of India as per standard list etc.

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc. as per standard list.

