

OFFICE OF THE COMMISSIONER, FOOD, SUPPLIES & CONSUMER AFFAIRS
GOVT. OF NCT OF DELHI: K BLOCK, VIKAS BHAWAN, NEW DELHI

No.F.27/F&S/Enf./2006/1449-1549

Dated : 27/3/06

GUIDELINES FOR INSPECTION OF PDS OUTLETS

It has been decided that during the inspection of PDS outlets the following guidelines will be followed by the inspecting officer/staff :-

1. Introduction through the official Identity Card.
2. Deployment order must be shown. (If assigned through Enforcement Branch)
3. Physical verification of the stock must be carried out.
4. Validity of the licence of the concerned KOD/FPS be checked.
5. Recovery of records with proper recovery memo with signatures of inspector and Licencee/Authorisation Holder/Salesman. The last entry may be signed and stamped by the licencee/salesman and last issued cash memo may also be got signed and stamped.
6. Recording of display of sign board, stock board, notice board, category wise rate list i.e. all the signages + notice board.
7. Production of samples of the SFAs.
8. Sanitary condition in and around the shop must be checked.
9. Recording of statement of the Licencee/Authorisation Holder/Salesman with signatures of inspector/checking team also.
10. Weighment/measurement and recovery of records with proper acknowledgement regarding receipt of the same by Licencee/Authorisation Holder/Salesman.
11. Complaint book will be examined.
12. Ensure that the records of PDS outlets is submitted regularly in the circle office for Public Audit.
13. Availability/production of all records/books maintained by the PDS.
14. Recording of inspection in the inspection book. The signature of the Licencee/Authorisation Holder/Salesman to be got in the inspection book.

This issues with the prior approval of C.F.S.


(G. L. MEENA)
JT. COMMISSIONER (P&C)

Asstt Commissioners of all District of F&S Deptt.

No.F.27/F&S/Enf./2006/1449-1549.

Dated : 27/3/06

Copy to :-

1. Secretary to the Minister MFS.
2. All A.S./J.S., F & S Deptt.
3. All FSOs of Circle Office/HQ of F&S Deptt.
4. P.A. to CFS.
5. Guard File.


(HARISH TYAGI)
F.S.O.(P&C)

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER: FOOD SUPPLIES & CONSUMER AFFAIRS,
K-BLOCK, VIKAS BHAWAN, NEW DELHI-110002
(POLICY & COORDINATION BRANCH)

No.F.3(32)/2005/F&S/P&C/ 582 - 682

Dated: 4/2/08

CIRCULAR

It has come to the notice of the Department that during surprise inspection/visit by the Senior Officers of this Department, a number of FPS/KODs were found closed. The licensee holders of such FPS/KODs deliberately close their shops when they come to know about the inspection/visit of Senior Officers of this Department to avoid any kind of penal action against them, if found violating the provisions of Control Orders. The FPS/KODs are required to remain open everyday between 9.00 AM to 1.00 PM and 3.00 PM to 7.00 PM with Tuesdays as weekly off-day.

Henceforth, if any FPS/KOD is found closed during the scheduled time period, it will be presumed that they are indulging in diversion of stock and pro rata sale for the day of concerned FPS/KOD will be presumed as diverted and FIR will be lodged. Further, on finding the FPS/KOD closed, the shop will be sealed and the same will be desealed by Enforcement/Vigilance team as per procedure and thereafter if any discrepancies are noticed action as per the law will be taken against the FPS/KOD holder, besides launching door to door survey against the same.


(R.T.L.D'SOUZA)
JOINT COMMISSIONER (POLICY)

No.F.3(32)/2005/F&S/P&C | 582 - 682

Dated: 4/2/08

Copy for information & necessary action to :-

1. The Secretary to Minister, Food & Supplies, Govt. of NCT of Delhi.
2. All the Asstt Commissioners, F&S for strict compliance.
3. All the FSOs through Asstt Commissioners concerned.
4. PS to CFS/CWM/All AS/JCs, F&S.
5. Guard file.


(R.T.L.D'SOUZA)

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OFFICE OF THE COMMISSIONER:
FOOD SUPPLIES AND CONSUMER AFFAIRS
GOVT. OF NCT OF DELHI

K-BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI

30/2008/F+S/P+C/2071-2171
CIRCULAR

Dated: 30-5-2008

Department has issued Circulars vide which the Govt. has fixed norms for setting up of the KODs vide Order No. F.28(4)/97-F&S(P&C)/1003 dated 29/8/97 and Order No. F&S(P&C)/83 dated 13/1/2000 respectively wherein a new FPS is to be notified for a card of 1000 cards and new KOD for a minimum of 850 cards.

As a result of streamlining the PDS i.e. renewal of the BPL/AAY cards and stamping of new cards, the card position in the various Circles of Food & Supply Department has changed vis-à-vis number of FPSs and KODs physically existing as on date. As per the norms, around 561 FPSs and 1144 KODs are in excess of the norms fixed by the Govt. Therefore, it has been decided to freeze the number of FPSs and KODs in the various Circles.

Consequently, it has been decided that shifting of the FPSs and KODs from one circle to another or from one District to another is hereby banned.

This issues with the approval of Minister, Food & Supplies.

S.S. Rathor
(S.S. RATHOR)
Jt. Commissioner (P & C)
FOOD & SUPPLIES

30/2008/F+S/P+C/2071-2171

Dated: 30-5-2008

Forwarded for information and necessary action to: