

1992  
1991/c  
130/c

INSTRUCTION FOR FILLING THE APPLICATION FORM AND ELIGIBILITY  
CRITERIA FOR PDS OUTLETS:-

1. Preliminary Requirements

- a) The applicant should have valid possession over the premises in the area for which vacancy has been notified. The shop should be of permanent nature and should not have more than one door/shutter.
- b) The premises (Proposed) should be located at a central point which is accessible to traffic and the size of the premises should be:
  - i) 5(L) x 3(B) x 3(H) Meters : For Fair Price shop
  - ii) 4(L) x 3(B) x 3(H) Meters : For K. Oil depot
- c) The premises should be on a minimum 15 Ft. road.
- d) The Land title of the premises whether owned or rented should be clear.
- e) The applicant should not be below 18 Years and above 60 year of age on the date of the submitting application. In case of an Ex- serviceman the upper age limit shall be 65 years. The applicant should also attach a copy of authentic document issued by the Govt./Govt. agency.
- f) The applicant should have a minimum bank balance of Rs. 50000/- which must be retained till finalization of allotment.
- g) The applicant should be financially sound.
- h) The applicant should be educated (having minimum education qualification 10<sup>th</sup> pass) enough to maintain books of accounts.
- i) The applicant should not be proprietor or partner of a cancelled FPS/K.Oil Depot nor should be connected in any way with any FPS/ K.Oil Depot cancelled prior to the date application. The applicant should also not be proprietor/partner of FPS/ K.Oil Depot is being run at present.
- j) The family members (as defined by Deptt. of Food & Supplies from time to time), should not have any license under Essential Commodities Act. 1955.
- k) The applicant should not have been convicted under the Essential Commodities Act. 1955.
- l) In case of FPS, no Atta Chakki should be in the adjoining premises and the applicant should not have any license of food grains, Wheat, Edible Oils or Sugar. issued by the department..

12/11/13

123

3

48/c

- m) In case of KOD there should not be any Halwai shop, Dhaba or any such fire hazard establishment in the immediate proximity. The KOD should have adequate number of fire extinguishers functional.
- n) The applicant should be a resident within the circle area for the last one year where the vacancy is notified.

2. It is also notified for the information that other things being equal, preference will be given to the applicant belonging to:-

- Physically handicapped (Not totally incapable in running the PDS outlet).
- Ex- serviceman.
- Co- operative Society/ Nominated agency of the Govt. like Kendriya Bhandar, DSCSC, DCCWS etc.
- Unemployed graduate.
- Women's self help group.
- Co-operatives Societies.
- Village Panchayat.
- Urban Local bodies and other Self Help Groups.

3. The application form obtained from the circle office should be duly filled in and accompanied by the following supporting documents:-

- An affidavit as per performa that the applicant has read the terms & condition for the said license and promises to abide by them.
- Self attested copy of documents in support of preferential category or reserved category.
- Proof of Identification.
- Proof of residence (Viz. Passport, Driving license, EPIC, UID card etc.)
- Proof in support of educational qualification.
- Proof of legal possession business premises (Viz. Sale deed, Rent agreement etc.)
- Proof of financial status (Viz. Copy of Bank statement of account).

**Photo Copy of all the above documents must be attested by any gazetted officer/ Notary public/ Oath Commissioner/ area MLA**

- Those applicants who do not fulfill the conditions above, need not apply.
- Application will be submitted in the prescribed form obtainable against payment of Rs. 5- (Rupees Five Only), in the form of TR-5 issued by the cashier of this Department.
- Application not accompanied with any of the above-mentioned documents will be summarily rejected.

2

125/1

199/c

4

L.R.C

**AFFIDAVIT**

\_\_\_\_\_ S/o,D/o,W/o Sh. \_\_\_\_\_ P

do hereby solemnly affirm and declare as under:-

1. That I am citizen of India and a resident of the circle area where the vacancy is notified.
2. That I am proprietor/partner/office bearer/director of the firm by name M/s \_\_\_\_\_
3. That I have valid possession over the premises in the area for which vacancy has been notified. The structure of shop is permanent nature and has not more than one door/shutter.
4. That the Premises is located at a central point and accessible to traffic. The size of the premises is \_\_\_\_\_ (LxBxH in mtr.) and it is not less the size prescribed by the department.
5. That I am financially sound and capable to run PDS outlet on my own.
6. That my educational qualification is \_\_\_\_\_ and I can maintain books of accounts near for the PDS outlet.
7. That I am not a proprietor or partner of a cancelled FPS/K.Oil Depot and not connected in any way with any FPS/K.Oil Depot cancelled prior to the date application.
8. That I am not a proprietor /Partner of any FPS/K.Oil Depot being run at present. None of the family members as defined by Deptt. of Food & Supplies from time to time, has/have another licence under Essential Commodities Act, 1955.
9. That I have not been convicted under the Essential Commodities Act, 1955.
10. That no Atta Chakki exists in the adjoining premises and I am not a licensee of food grains wheat or edible oils.

OR

That no Halwai shop, Dhaba or any such fire hazard establishment exists in the immediate proximity and adequate numbers of fire extinguishers are functional in the shop.

11. That I belong to \_\_\_\_\_ category for which vacancy has been notified

DEPONENT

The facts given above are true and correct to the best of my knowledge.

DEPONENT



1951e  
5  
475 191  
1971e

FORM A

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE COMMISSIONER : FOOD SUPPLIES & CONSUMER AFFAIRS  
ACKNOWLEDGEMENT

Received from Shri/Smt./Miss. \_\_\_\_\_  
application for allotment of FPS/KOD published vide notification dated \_\_\_\_\_

Following enclosures also submitted.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Date.

Counter

13/11  
54/C  
~~126/C~~  
**OFFICE OF SPL. SECRETARY-CUM -SPL.COMMISSIONER**  
**DEPARTMENT OF FOOD, SUPPLIES & CONSUMER AFFAIRS**  
'K' BLOCK, Room No.106, 1<sup>st</sup> Floor, VIKAS BHAWAN, I.P. ESTATE,  
NEW DELHI-110 002

No. F. 3(1)/P&C/F&S/ 2011/723


Dated : 08-11-2011

Sub : Powers for Suspension / Cancellation of PDS Outlets

In partial modification of office order No. F.3(32)/20005/F&S/P&C/255 dated 21.04.2011, it is hereby ordered that henceforth all the Zonal Assistant Commissioners will submit the files pertaining to Suspension / Cancellation of PDS Outlets to their respective Supervisory Officers only for information / Confirmation.

Appeals against the said orders will continue to be heard by respective Joint/ Additional and Special Commissioner, as per the delegation of powers in vogue.

This issues with the prior approval of Commissioner, Food & Supplies.

  
**(DHARAM VIR SHARMA)**  
ASSISTANT COMMISSIONER (P&C)

No. F. 3(1)/P&C/F&S/ 2011/723

Dated : 08-11-2011

Copy to :

- i. All Zonal Assistant Commissioners, Food & Supplies Department
- ii. P.S to CFS, Food & Supplies Department
- iii. Joint/ Additional / Special CFS
- iv. System Analyst, Computer Branch, Food & Supplies Department
- v. Guard File