

No.F.PA/DS-III(Finance)/2012/ *DS/176*  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE DEPARTMENT  
'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi.

Dated: *28/2/12*

CIRCULAR

Sub: Review of proposals for engagement of contractual staff and hiring of Vehicles

Kind attention is invited towards OM No.F.12/5/2011-AC/USFA/89-99 dated 30.12.2011 and OM No.F.10/02/2011-AC/USFA/100-106 dated 30.12.2011 of Finance Department, GNCTD vide which all the departments were required to assess their requirement of contractual staff and that of hiring of vehicles for the next financial year, i.e., 2012-13 and to submit comprehensive proposals to Finance Department accordingly as per schedule included therein. A review in this regard is likely to be taken by Hon'ble CM shortly.

Proposals have either not been received at all or, if received, do not provide comprehensive proposals with all relevant information and details. Accordingly, all Principal Secretaries / Secretaries / HODs are requested to ensure submission of comprehensive plans for engaging staff on contractual basis and hiring of vehicles for the next financial year latest by March 9, 2012, failing which it will be presumed that the department has no such requirement.

Further the status of contractual staff and vehicular plan of the following departments shall be reviewed by the Principal Secretary (Finance) as per the schedule indicated below in his Conference Room at 4<sup>th</sup> Level, 'A' Wing, Delhi Secretariat. The officers of the respective departments may kindly make it convenient to attend the review meetings as per the schedule.

<u>Name of the Department</u>	<u>Date/Time</u>
1. Trade & Taxes Department.	12.3.12 / 3.30 p.m.
2. Chief Electoral Office.	12.3.12 / 3.30 p.m.
3. Social Welfare Deptt. & Women and Child Development Deptt.	12.3.12 / 3.30 p.m.
4. Dte. of Education & Dte. of Higher Education.	13.3.12 / 3.30 p.m.
5. Deptt. of Training & Technical Education.	13.3.12 / 3.30 p.m.
6. Deptt. of Health & Family Welfare.	14.3.12 / 3.30 p.m.
7. Revenue Department.	14.3.12 / 3.30 p.m.

*M. Sharma*  
(B.L. SHARMA)  
Spl. Secretary (Finance)

To

1. All Pr. Secretaries/Secretaries/HODs of Departments of Government of NCT of Delhi.
2. All Executive Heads of Autonomous/Statutory Bodies, Grantee Institutions, Commission, etc., of Govt. of NCT of Delhi.
3. All Deputy Secretaries/Under Secretaries/Desk Officers of Finance Department.
4. Controller of Accounts, Pr. Accounts Office, Vikas Bhawan, New Delhi.
5. Controller of Accounts, Directorate of Audit, Delhi Sachivalaya, New Delhi.