

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, E-IV BRANCH,
OLD SECRETARIAT, DELHI-110054.

No.F.DE.4(8)/23/E-IV/2012/ 6155-4210

Dated: 25/07/12

To,

All the Heads of Departments
GNCT of Delhi,
Delhi.

Sub: Regarding inclusion of name in the Tentative eligibility List for the promotion to the post of Laboratory Assistant.

Sir / Madam,


In continuation to this office letter of even number dated 21.5.2012 vide which the nominations / applications / documents were invited from the eligible Group D employees of the departments of GNCT of Delhi. Requests / representations till now are being received from Group D employees contending that their names were not forwarded by the concerned departments for no fault of them and despite of having applied by them well in time and also being eligible for promotion to the post of Laboratory Assistant due to lapse of closing date etc.

In the interest of justice, it has been decided by the competent authority to extend the date of receiving the applications up to **09.08.2012**, so that all the eligible Group 'D' employees who had not earlier applied or their application not forwarded by the concerned departments may apply afresh.

All the HODs are requested to bring it to the notice of all concerned and provide / furnish the details of eligible employees in the prescribed FORMAT (Signed Hard copy and Soft Copy in EXCEL form as well) of the interested Group 'D' / Class-IV employees who had not applied earlier but are eligible for promotion to the post of Laboratory Assistant in pay scale Rs.4000-6000/- (Pre Revised) and completed 03 years as regular employee and who are **matriculate or equivalent/Higher Secondary with Science (Physics and Chemistry with practical or Physics, Chemistry and Biology with practical) and employees who are matriculate or equivalent/Higher Secondary without Science : provided they have successfully undergone a three months Orientation Course in Science conducted by the Directorate of Education.**

It is once again reiterated that last date of receiving the details of eligible Group D employees in prescribed format is **09.08.2012** and this office will not entertain any application of eligible employees after the last date and the concerned department shall be responsible for not including the name of such eligible Group D employees in tentative eligibility list. No individual application directly from the Group 'D' employees will be entertained by this office. It may be noted that no further extension for receiving the applications will be granted in any case.

Yours faithfully,


(S.S. TOKAS)
A.D.E. (E-IV)

Dated: 25/07/12

No.F.DE.4(8)/23/E-IV/2012/ 6155-4210

Copy to:

- 1 All the DDEs / HOS, Directorate of Education, Govt. of NCT of Delhi.
- 2 All the Branch of Head Quarter, Directorate of Education, Delhi.
- 3 All the Branch Incharge / HOS (through concerned DDEs)
- 4 O.S.(IT), Dte. Of Education with direction to load this circular on the Website in POP-UP form for information of all concerned.
- 5 P.S. to Principal Secretary, Directorate of Education, GNCT of Delhi.

(S.S. TOKAS)
A.D.E. (E-IV)