

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT: DELHI
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54.

No.F.1(04)/94/Estt./GA/Dc/Pt.file/172

Dated the 31-01-12

Circular

It has been observed that the officers (Group 'B' and above), transferred/posted in this department, report to their respective districts without any prior information to Headquarter. Secretary (Revenue)/Divisional Commissioner has, therefore, directed that hence-forth, all the officers shall first report in the Headquarter and meet the Divisional Commissioner and then, proceed to their respective place of posting.

It is further ordered that in case of transfers out of Revenue Department, approval of the Secretary (Revenue)/Divisional Commissioner, Delhi may also be obtained in all such cases, by the respective districts even in the event of stand relieving orders by the Services Department.

[Signature]
(RAJIV KUMAR)

SUB DIVISIONAL MAGISTRATE-I(HQ)

Tel. No. 23913166

No.F.1(04)/94/Estt./GA/Dc/Pt.file/172

Dated the 31-01-12

Copy forwarded for information and necessary action to:-

1. The Special Secretary (Services), Services Department, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi with the request that suitable endorsement may be recorded in the transfer orders for reporting to Divisional Commissioner.
2. Deputy Commissioner (Revenue), District East/West/South/North/North-West/North-East/South-West/New Delhi/Central, Revenue Department, Govt. of NCT of Delhi with the request to ensure that the officers (Group 'B' and above) shall first report in the Headquarter both at the time of reporting in and out of this department and then proceed to the respective place of posting.
3. All SDMs, Revenue Department, Govt. of NCT of Delhi.
4. All Tehsildars, Revenue Department, Govt. of NCT of Delhi.
5. All SRs, Revenue Department, Govt. of NCT of Delhi.
6. The System Analyst for uploading the above said order on the website of this department.
7. P.S. to Secretary (Revenue)/Divisional Commissioner.
8. P.A. to AS (Revenue)-cum-Additional District Magistrate.
9. Guard file.

Bonsal
3/2/2012

[Signature]
(RAJIV KUMAR)

SUB DIVISIONAL MAGISTRATE-I(HQ)