## DELHI JAL BOARD OFFICE OF THE SYSTEM ADMINISTRATOR ROOM NO. 301, 3rd FLOOR, VARUNALAYA PHASE-II KAROL BAGH NEW DELHI-110005

No.DJB/SA/e-procurement 12 11 to 1217

Dated: 20.09.2012

## CIRCULAR

## Subject - Feedback of e-procurement System

For using e-procurement system, several trainings have been provided by NIC. However, various difficulties have been reported while uploading and downloading tenders. To streamline the process of e-procurement, a circular dated 27.07.2012 was issued from EDP cell giving guidelines for floating tenders by reducing the file size. In continuation of the circular, the fresh round of training of e-tendering to all Executive Engineers has been completed.

All concerned Executive Engineers/Other DDO's are therefore requested to provide their feedback/suggestions to EDP cell on specific problems encountered during uploading /downloading of tenders and for further improvement in the e-procurement system.

In case no feedback/comments are obtained by 01.10.2012, it shall be presumed that their are no problems to report and the Executive Engineers/Other DDO's are fully conversant and comfortable with present eprocurement system.

-sd-System Administrator

All DDOs

Copy for kind information to:

- 1. CEO, DJB
- 2. Member(A), Member(F), Member(WS), Member(Dr),
- 3. Addl.CEO/Secretary DJB,

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System Administrator