

F 13 00

DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
ROOM NO.315-B, OFFICE OF THE SECRETARY: RTI CELL
VARUNALAYA PH-II, KAROL BAGH, NEW DELHI-05

No. DJB/RTI/Circular/2012/ 42813

30
Dated: ~~27~~ 30 APR 2012

CIRCULAR

Sub:- Comprehension Test on Right to Information Act, 2005 to be held in September, 2012.

Kindly find enclosed herewith a copy of circular/letter No. F.13/05/2012-AR/3454-3613/C dated: 12.04.2012 issued by PR. Secretary (AR) Govt. of NCT of Delhi on the above cited subject.

All the officers/officials of Delhi Jal Board are requested to give wide publicity on the aforesaid circular and encourage the officers and staff including Group D staff to participate in the test and ensure that applications from all the desirous candidates must reach to the Administrative Reforms Department, 7th Level, C-wing, Delhi Secretariat, I.P. Estate, New Delhi-02, in duly filled up proforma, **latest by 31st July, 2012.**

Encl.: As above

EE/EDP
Sh. Sanjay Prasad

ee
(Dr. Bipin Behari)
Secretary, DJB/Nodal Officer (RTI)

All Members/CVO/Addl. CEO
All Directors/All Chief Engineers/ALL SEs
All Joint Directors/ALL Dy. Dir. (F&A)/
All AOs/Sr. AOs /All Dy. Directors
All ACs/All EEs/ LO/LWO/EO (W)/CSO
All Dy. Directors/ ALL AOs /ZROs

three positions by securing 80% and above marks in the respective categories viz. LDC & Group D and their equivalent, UDC, Assistants and their equivalent

To

1. All Principal Secretaries/ Secretaries/ Head of Departments, Govt. of NCT of Delhi, Delhi/New Delhi.
2. All M.D.'s/Chairman of Local Bodies/Autonomous Bodies/ Undertakings/ Corporations etc. under Govt. of NCT of Delhi, Delhi/New Delhi.
3. The District & Session Judge
O/o District & Session Judge, Tis Hazari, Delhi
4. The Commissioners
MCD/Delhi Police, Delhi/New Delhi
5. The Chairman/CEO
DJB/NDMC, Delhi/New Delhi

Please re-circulate to all Sections/ Branches / Units

Sub: - Comprehension Test on Right to Information Act, 2005, to be held in September, 2012.

Sir /Madam,

With a view to encourage the officers and staff including Group D staff to get acquainted with the provisions of Right to Information Act, 2005 and use the knowledge so gained in their day-to-day working, a scheme of "Self Learning of RTI Act, 2005" was introduced in the year 2010.

2. Under this scheme, all officers and staff members including Group D, working in the Departments of Government of NCT of Delhi, its subordinate Offices/ Undertakings & Local Bodies can participate in the test.

3. The test would be confined to the provisions of "Right to Information Act, 2005" and contain 100 objective type questions. The duration of the test would be 1½ hour and separate papers would be set out for each category, i.e. one for LDC and Group D and their equivalent; second for UDCs, Assistants and their equivalent and the third for Superintendents and their equivalent and above.

4. Each incumbent who secures 40% and above marks would be given a Certificate and cash award on the basis of his/her performance in the test at the following rates: -

<u>Slab of Marks</u>	<u>Amount of Prize</u>
80% and above	₹1,500/-
70% to 79%	₹1,000/-
60% to 69%	₹ 800/-
50% to 59%	₹ 600/-
40% to 49%	₹ 400/-

5. In addition to the above cash prizes, the candidates who secure the first three positions by securing 80% and above marks in the respective categories viz. LDC & Group D and their equivalent, UDC, Assistants and their equivalent and Superintendent and their equivalent & above, would also be given an additional cash award of ₹1,500/- for standing first, ₹1,000/- for standing second and ₹500/- for standing third, in their respective categories.

Secy DSB
19/4

9/4/12
22/4/12

825
19.4.12

18/4/12

6. The employees who secure 80% and above marks and win a cash prize of ₹1,500/- in this test, would not be allowed to participate in the next year's test.

7. It is requested that wide publicity may be given to this test, so that maximum number of officers / employees could be able to participate in the test.

8. Applications from desirous candidates may please be sent to Administrative Reforms Department in the enclosed proforma (also available on the website of this Department) latest by 31st July, 2012. The test is likely to be held in the last week of September, 2012. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received by mid-September, concerned candidate may obtain the same from A.R. Department, in person.

Encl: As above.

Yours faithfully,


(DR. M.M. KUTTY)
PR. SECRETARY (AR)
Tel: 23392005

No.F.13/05/2012-AR/3454-3613/L

Dated: 12/4/12

Copy forwarded for information and necessary action to: -

1. All Special Secretaries/ Addl. Secretaries / Joint Secretaries / Deputy Secretaries / Under Secretaries, Govt. of NCT of Delhi.
2. P.S. to Lt. Governor, Raj Niwas, Delhi
3. P.S. to Chief Minister/ Ministers, Delhi Govt., Delhi Secretariat.
4. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat.


(SEEMA BAWA)
DEPUTY DIRECTOR (AR)
Tel: 23392422

(Note: Incomplete application forms would be rejected)

Photograph

Roll Number

--	--	--	--	--	--	--	--	--	--

(To be allotted by A.R. Deptt)

1. Name in capital letters
(in English)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(हिन्दी में)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Father's/Husband's
Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Sex

Male Female

4. Designation

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

5. Date since when
holding the post

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(dd-mm-yyyy)

6. Pay Band & Grade
Pay
(Don't mention basic pay)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

₹

--	--	--	--	--	--	--	--	--	--

7. Category for which
eligible
(Please tick mark the
category)

LDC/Group-D and equivalent
 UDC/Assistant and equivalent
 Superintendent and equivalent and above

8. Department

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

9. Section/Branch/Unit

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

10. Complete Office
address with Pin code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. Complete Residential
Address with Pin
code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

12. Contact Numbers

Office

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Residence

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Mobile

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Certified that the above information is correct to the best of my knowledge and belief. I understand that the information furnished above, if found suppressed / incorrect at any stage, will attract disciplinary proceedings against me. I also undertake that the knowledge gained would be properly utilized for office use.

Signature of the Applicant