

GOVERNMENT OF N.C.T. OF DELHI
DIRECTORATE OF AUDIT
(Administration Branch)

04th Level, C-Wing,
Delhi Sachivalaya,
New Delhi.

No. F.9(3)/DOA/Estt./2012/dcaudit/ 2218-33

Dated: 28-03-12

Sub.: Regarding submission of Attendance Certificate in r/o officers/officials of Directorate of Audit working in diverted capacity in other departments.

All the officers/officials of Directorate of Audit working in other departments in diverted capacity (as per list enclosed), are hereby directed to ensure that their Monthly Attendance Certificates for the preceding month must be reached to the DDO of this department by 05th of every month, failing which, their salary for the following month shall not be drawn and the officers/officials themselves will be responsible for the non-receipt of salary for the month.

(G. L. BUNDELA)
CONTROLLER OF ACCOUNTS (AUDIT)
TEL. No. 2339-2427

Copy for information and necessary action to: -

1. The Supdt. (Admn.), L.G. House, Raj Niwas, Delhi.
2. The Supdt.(Admn), C.M. Office, Delhi Sectt. New Delhi.
3. The Supdt.(Admn.), Delhi Legislative Assembly, Old Sectt. Delhi.
4. P.S. to Minister (Power), 8th Level, B-Wing, Delhi Sectt. New Delhi.
5. P.S. to Minister (Edn.), 6th Level, A-Wing, Delhi Sectt. New Delhi.
6. P.A. to Jt. Secretary (Home), 5th Level, C-Wing, Delhi Sectt. New Delhi.
7. Supdt.(S-IV), Services -IV Department, 7th Level, B-Wing, Delhi Sectt. New Delhi.
8. The Supdt.(Admn), Deptt. of Law, J & LA, 8th Level, C-Wing, Delhi Sectt. New Delhi.
9. The Supdt. (Admn), Directorate of Small Savings, Vikas Bhawan, New Delhi.
10. The Supdt.(Admn.), Minority Commission, Vikas Bhawan, New Delhi.
11. The Supdt.(Admn.), Dte. of Gurdwara Election, Vikas Bhawan, New Delhi.
12. The DDO, Directorate of Audit, 4th Level, C-Wing, Delhi Sectt. New Delhi.
13. The Nodal Officer (Website)/AAO(Audit).
14. All the Officers/officials concerned for strict compliance.
15. Notice Board.
16. Guard File.

List of Staff working in diverted capacity in different departments

S.No.	Name S/Sh./Ms.	Designation	Department
1.	NARENDER TYAGI	Sr.A.O.	L.G. House
2.	JAGDISH SINGH	Sr.A.O.	Assembly
3.	R.P.S. VERMA	Sr.A.O.	Minority Comm.
4.	S.R.S. GILL	AAO	Small Savings
5.	SUBHASH DHYANI	AAO	Law
6.	S.LATHA	Steno. Gr.III	Law
7.	SUNIL KANT JOHRI	Head Clerk	C.M. Office
8.	KAMAL AHUJA	UDC	C.M. Office
9.	SHER SINGH	Head Clerk	O/o Minister(Edn.)
10.	ANIL KUMAR	UDC	O/o Minister (Power)
11.	BHUPESH CHANDRA	UDC	JS(Home)
12.	ALKA MITTAL	UDC	Vigilance
13.	ANITA SINGH BISHT	UDC	Vigilance
14.	SUSHMA RANI	Steno. Gr.II	Vigilance
15.	DINESH CHAND	DRIVER	Vigilance
16.	SHARVAN KUMAR JHA	UDC	Services-IV
17.	SUDESH	LDC	Gurdwara Election