Dated: 31/10/15

To

All Pr. Secretaries/Secretaries/ Heads of the Departments/ Local and Autonomous Bodies, Govt. of NCT of Delhi. Delhi/New Delhi.

Sub: Filling up of the vacant post of Stenographer, Grade-II in the Revised Pay Band of Rs.9300-34800 plus Grade Payof Rs.4200/- on deputation basis in Delhi Development Authority

Madam/Sir,

The Delhi Development Authority, proposes to fill up the vacant post of Stenographer, Grade-II, in the Revised Pay Band of Rs. 9300-34800 plus Grade Pay of Rs.4200/- on deputation basis.

In June

The eligibility criteria for the post are as under :-

Officers of the Central Government/State Governments:-

(i) Holding Analogous posts on regular basis

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Or

(ii) With five years regular service in the post of Junior Stenographer/Stenograper Grade-III in the pay scale of Rs. 5200-20200 plus Grade Pay of Rs. 2400/-.

It is requested that the above mentioned vacancy may be circulated among all eligible officials of your department and application in respect of willing and eligible officials in prescribed proforma (Copy enclosed) alongwith vigilance clearance, Integrity Certificate and ACR Dossiers for preceeding 05 years (Certified copies) may be sent to this department latest by 09.11.2012.

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Yours faithfully,

Encl: As above.

267/100/14

ADDITIONAL SECRETARY (SERVICES)
Ph. No. 23392237



PERSONNEL BRANCH-III

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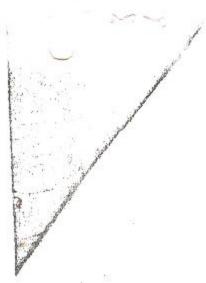
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UNDERTAKING

I hereby certify that the above information recorded are correct to the best of my knowledge and belief.

Date :______ Signature of the applicant Place:

No. of enclosures attached



Certificate by the forwarding office

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