



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE,
NEW DELHI

<http://ar.delhigovt.nic.in>

No.F.13/05/2012-AR/ 8816 - 8985/c

Dated: 06/08/12

To

1. All Pr. Secretaries/Secretaries/Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi
2. The District & Session Judge
O/o District & Session Judge, Tis Hazari, Delhi
3. All M.D.'s/Chairman of Local/Autonomous Bodies,
Undertakings/Corporations,
Govt. of NCT of Delhi, Delhi/New Delhi
4. The Commissioners of Municipal Corporation of Delhi
East/North/South District, Delhi/New Delhi
5. The Commissioner of Police, Delhi Police, Delhi
6. The Chairman/CEO
DJB/NDMC, Delhi/New Delhi

Please re-circulate
to all Sections/
Branches / Units

**Sub: - Comprehension Test on Right to Information Act, 2005, to be held in
September, 2012- Extension of last date to 31st August, 2012.**

Sir /Madam,

I am directed to invite your kind attention to this office circular of even number dated 12/04/2012 on the subject mentioned above. As per the recommendations of Second Administrative Reforms Commission, the Government should provide training in Right to Information Act, 2005 to all the officers and staff members including Group D and also with a view to encourage them to get acquainted with the provisions of "Right to Information Act, 2005" and use the knowledge so gained in their day-to-day working, it has been decided to launch a scheme of "Self Learning of RTI Act, 2005".

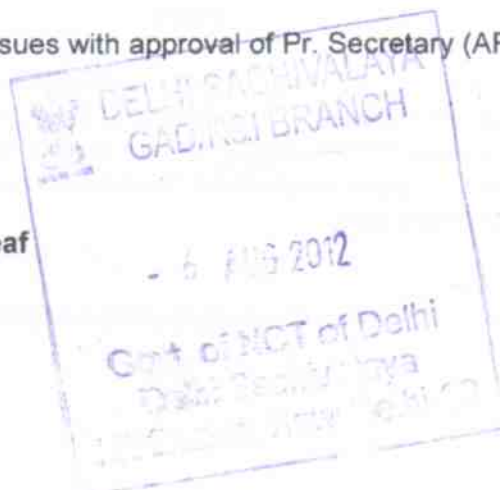
2. It is further informed that the last date for submission of application in AR Department has been extended to **31st August, 2012**. Applications from desirous candidates may please be forwarded to Administrative Reforms Department in the enclosed proforma, (also available in the website of this Department i.e. <http://ar.delhigovt.nic.in>) duly completed in all respect, latest by **31st August, 2012**. Those who have already applied for the test need not apply again. The test is likely to be held in the last week of September, 2012. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received by mid-September, concerned candidate may obtain the same from A.R. Department, in person.

3. It may kindly be ensured that the contents of this letter is brought to the notice of all officers/officials, including Group D staff of your Department/ Organization and its subordinate/attached offices, so that maximum number of officers/officials could be able to participate in the test. A copy of the circular issued may please be enclosed to AR Department also.

4. This issues with approval of Pr. Secretary (AR).

Yours faithfully,

Encls. Overleaf



Seema Bawa
6/8/12
(SEEMA BAWA)
DEPUTY DIRECTOR (AR)
Tel: 23392422

RIGHT TO
INFORMATION**APPLICATION FORM****COMPREHENSION TEST ON RTI ACT, 2005
YEAR 2012**

(Note: Incomplete application forms would be rejected)

Photograph

Roll Number

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(To be allotted by A.R. Deptt)

1. Name in capital letters
(in English)

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(हिन्दी में)

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2. Father's/Husband's
Name

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3. Sex

 Male Female

4. Designation

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5. Date since when
holding the post

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(dd-mm-yyyy)

6. Pay Band & Grade
Pay

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(Don't mention basic pay)

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7. Category for which
eligible
(Please tick mark the
category)
 LDC/Group-D and equivalent
 UDC/Assistant and equivalent
 Superintendent and equivalent and above

8. Department

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9. Section/Branch/Unit

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10. Complete Office
address with Pin code

11. Complete Residential
Address with Pin code

12. Contact Numbers

Office

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Residence

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Mobile

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Certified that the above information is correct to the best of my knowledge and belief. I understand that the information furnished above, if found suppressed / incorrect at any stage, will attract disciplinary proceedings against me. I also undertake that the knowledge gained would be properly utilized for office use.

Signature of the Applicant