# DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI Institutional Area, Shahdara, Behind Karkardooma Courts, Shahdara Delhi 32

No F.9/1/8/10-UTCS/(TS-V)/5362-5525 Dated: 03/03/2011

#### **CIRCULAR**

The Directorate of Training is entrusted with the basic responsibility of conducting training programmes for various levels of officials/officers in various areas of administration. The Directorate has identified subjects needing awareness about important social, economic, administrative and various other topics. List of courses under "General Awareness" is enclosed. A One day training course on "General Awareness about Gender Issues" is an important course in the list. The Course shall be held on 29.04.2011.

#### IMPORTANCE OF THE COURSE

Gender bias and discrimination against girl child is a global phenomenon that may occur before birth and continue beyond childhood into adulthood. Girl children are exposed to discrimination and violence in all settings, often in places where they should be most protected i.e. in their home, school or even immediate community. The present Training Programme focuses on creating General Awareness about Gender Sensitization, relating mainly to the girl children's survival, nutrition, mortality and neglect in all phases of life.

### TARGET BENEFICIERIES OF THE COURSE

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings. The Course would be useful to all lower/middle level functionaries dealing with Gender Issues. Training Module/Learning Units are enclosed.

### OBJECTIVES OF THE COURSE

At the end of the Course the participants will be able to:

- 1. List the problems faced by girl child.
- 2. Explain the social reasons for the situation.
- 3. Describe the legal remedies available.

#### CONTENTS OF THE COURSE

- International, National Perspective of Gender Bias & Discrimination
   Constitutional and Legal Provincial
- Constitutional and Legal Provisions to Self Guard Rights of Girl Child & Women.
   PNDT Act 1994 (Pro Notal Discount of The Constitution)
- PNDT Act, 1994 (Pre Natal Diagnostic Techniques) and Domestic Violence Act 2005 and their Legislative History.
- 4. Other important Laws & Issues in general on the subject & Case Studies.

#### METHODOLOGY OF THE COURSE1.

The Course would be conducted by experts and those associated with implementation of policy on Gender Issues. While lecture method would be generally followed, discussions and case studies may also be included in some sessions. The course would be interactive and participants encouraged to raise questions and get the doubts cleared.

#### NOMINATIONS FOR THE COURSE

- The Course envisages class strength of 40 participants. 1.
- 2. Nominations shall be accepted on first-come-first-serve basis.
- Nomination letter along with bio-data of the participants in the format 3. prescribed (enclosed) may be sent by 22.04.2011.
- Nominations received after 22.04.2011 may not be entertained. 4.
- Outstation participants are requested to proceed for training only after 5. receipt of confirmation of acceptance of nomination.

#### OTHER INSTRUCTIONS

- 1. Participants are expected to come prepared with basic information on the course subject.
- 2. Participants may bring copies of the latest departmental/Government circulars/ orders/reports etc., relating to the course subject, if any available. This would benefit other participants, the Directorate and also the faculty.
- 3. Participants are expected to observe punctuality and regularity.
- 4. Participants are expected to keep their mobile phones on silent mode during the training sessions.
- 5. Participants are expected to complete exercises/questionnaires, if any, distributed by the faculty during any training session and also fill up the
- 6. Participants are expected to utilize the knowledge gained during the training for efficient discharge of their duties.
- 7. Participants may contact the undersigned for any information/clarification on training course.
- 8. Contact / correspondence may be made on Phone Nos. 22388504, Fax No. 22308556 email address dutcs@nic.in, adtrg5utcs.delhi@nic.in.

(ANITA DAYAL)

Assistant Director (Trg.)

Dated: 03/03/2011

No F.9/1/8/10-UTCS/(TS-V)/5362-555 Copy forwarded to: -

- All HODs/Local/Autonomous Bodies and State undertaking /Corporations.
- S.O. to the Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New 2.

E.O. for updating on the website of the Department. 3.

(ANITA DAYAL)

Assistant Director (Trg.)

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## TRAINING MODULE ON GENERAL AWARENESS ABOUT GENDER ISSUES

Name of the Package of		General Awareness	
Courses			
Duration of the Course		One day (29.04.2011)	
Number of Sessions		4 (fours)	
Training Branch		V	
Name of the Course		Ms. Anita Dayal, Assistant Director (Trg.)	
Coordinator			
Sessions –	Duration	Topics	Proposed Speaker
Session - I	75 Min.	International, National	
10.00 am-		Perspective of Gender Bias	
11.15am		& Discrimination	
			<u>-</u>
Tea			
Session - II	75 Min.	Constitutional and Legal	
11.30 am-		Provisions to Self Guard	
12.45 pm		Rights of Girl Child &	
		Women	<u> </u>
Lunch			
<u>Session – III</u>	75 Min.	PNDT Act, 1994 (Pre Natal	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
01.45 pm-		Diagnostic Techniques)	
03.00pm		and Domestic Violence Act -	
		2005 and their Legislative History	
Tea			
Session - IV	75 Min.	Other important Laws &	
03.15 pm-		Issues in general on the	
04.30pm		subject & Case Studies.	

### DIRECTORATE OF TRAINING: UNION TERRITORY CIVIL SERVICES

## BIODATA FORM (For Employees of GNCTD, Local/Autonomous Bodies/Corporations etc.)

Name of the Training Progress:

Course Code:

Signature

Date :\_

01.	Name	[Tick mark (√) the appropriate box
1.	(As per Service Book)	First
		Middle ✓ Middle
	No. of the second	Last
02.	Designation	
03.	Service Cadre	, IAS D DANICS D DASS , D Accounts D
04.	Name of the	Medical □ ENGG. □ Teaching □ Others □
100	Department/Organisation	
05.	Category of Dept /Organisation	Delhi Govt.   Autonomous Body  Others
06.	Employee Code (If any)	
07.	Date of Birth	DD MM TTYYY
08.	Sex	Male □ Female □
09.	Category	UR 🗆 SC 🗇 ST 🗆 OBC 🗆 Other 🗅
10.	Educational Qualification [Highest qualification]	PI. Specify  Middle □ Metric □ Inter □ Graduate □  P.Grad □ M.Phil □ Ph.D □ Others □
11.	Professional/Technical qualification	
12.	Date of joining the Service	DD MM TTYYY
13.	Pay Band & Grade Pay	
14.	Details of trainings attended in the past in the Directorate of	
4 5	Training, UTCS/Other Institutes	가 되고 하나는 관련에 보려고 있다고 하는 것이 되는 것이다. 그렇게 되는 하는 프로마스 사람이 아니라 하는 것이 하는 것이다. 그 하나 아
15.	Contact Number	Office Personal