

CIRCULAR

The Directorate of Training is entrusted with the basic responsibility of conducting training programmes for various levels of officials/officers in various areas of administration. The Directorate has identified subjects needing awareness about important social, economic, administrative and various other topics. A One-day training course on "Understanding Delhi" is an important course in the list. The Course shall be held on **18.02.2011**.

IMPORTANCE OF THE COURSE

Delhi the capital city of India, has rich history. It also has cosmopolitan culture. It attracts people for work, trade, commerce, tourism and education etc. from all over the country. Consequently, the city faces many challenges of growing urbanization, burgeoning population and increasing immigration. This training programme specially focuses on understanding the profile and development of the Delhi.

TARGET BENEFICIARIES OF THE COURSE

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings and entrusted with the responsibilities of making plans for development of Delhi. The course may also be useful in context of understanding Delhi. Training Module is enclosed.

OBJECTIVES OF THE COURSE

At the end of the Course the participants will be able to:

1. Explain the profile of the Delhi.
2. List of various challenges in urban- growths.
3. Describing main challenges of urban phenomenon to Delhi.

CONTENTS OF THE COURSE

1. Delhi -Ancient to Modern Times
2. Delhi-Challenges of Urban Growth
3. Delhi Vulnerability-natural and man made
4. Importance of Delhi

METHODOLOGY OF THE COURSE

The Course would be conducted by experts and those associated with implementation of various schemes for Delhi. While lecture method would be generally followed, discussions may also be included in some sessions. The Course would be interactive and participants encouraged raising questions and getting the doubts cleared.

NOMINATIONS FOR THE COURSE

1. The Course envisages class strength of 40 participants.
2. Nominations shall be accepted on first-come-first-serve basis.
3. Nomination letter along with bio-data of the participants in the format prescribed (enclosed) may be sent by **11.02.2011**.
4. **Nominations received after 11.02.2011 may not be entertained.**
5. Outstation participants are requested to proceed for training only after receipt of confirmation of acceptance of nomination.

OTHER INSTRUCTIONS

1. Participants are expected to come prepared with basic information on the course subject.
2. Participants may bring copies of the latest departmental/Government circulars/orders/reports etc., relating to the course subject, if any available. This would benefit other participants, the Directorate and also the faculty.
3. Participants are expected to observe punctuality and regularity.

4. Participants are expected to keep their mobile phones on silent mode during the training sessions.
5. Participants are expected to complete exercises/questionnaires, if any, distributed by the faculty during any training session and also fill up the feedback form.
6. Participants are expected to utilize the knowledge gained during the training for efficient discharge of their duties.
7. Participants may contact the undersigned for any information/clarification on training course.
8. Contact / correspondence may be made on Phone Nos. 22307822, Fax No. 22308556 email address dutcs@nic.in, adtrg5utcs.delhi@nic.in

(Anita Dayal)
(ANITA DAYAL)

ASSISTANT DIRECTOR (TRG.)

No F.9/1/17/10-UTCS/(TS-V) 1694-1861
Copy forwarded to: -

Dated: 13-01-2011

1. All HODs/Local/Autonomous Bodies and State undertaking /Corporations.
2. S.O. to the Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
3. E.O. for updating on the website of the Department.

(Anita Dayal)
(ANITA DAYAL)

Assistant Director (Trg.)

TRAINING MODULE ON UNDERSTANDING DELHI

Name of the Package of Courses		Understanding Delhi
Duration of the Course		One day (18 th Feb., 2011)
Number of Sessions		4 (fours)
Training Branch		V
Name of the Course Coordinator		Ms. Anita Dayal, Assistant Director (Trg.)
Sessions	Duration	Topics
Session – I 10.00 am- 11.15am	75 Min.	Delhi-Ancient to Modern Times
Tea		
Session – II 11.30 am- 12.45pm	75 Min.	Delhi – Challenges of Urban Growth
Lunch		
Session – III 01.45 pm- 03.00pm	75 Min.	Delhi Vulnerability-natural and man made
Tea		
Session – IV 03.15 pm- 04.30pm	75 Min.	Importance of Delhi