

**DIRECTORATE OF TRAINING : UNION TERRITORIES CIVIL SERVICES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
Institutional Area, Shahdara, Behind Karkardooma Courts, Shahdara Delhi 32**

File No F 7 (1)/3/2011/UTCS/Trg III -Vol.III/

Date

CIRCULAR

The Directorate of Training is entrusted with the basic responsibility of conducting training programmes for various levels of officials/officers in various areas of administration. The Directorate has identified subjects having direct relevance to various aspects of good governance. A one day training course on "Good Governance and Accountability" is an important course in the list. The Course shall be held on 20.07.2011(Wednesday).

IMPORTANCE OF THE COURSE

There is no issue more central to good governance than accountability i.e., accountability of those in government to the citizenry. Issues of accountability to the citizenry are the most important elements of contemporary governance and, as a consequence, need to be at the very center of any discussion about good governance and education for the public service.

TARGET BENEFICIARIES OF THE COURSE

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings and have a regular interface with the public and, are accountable to the people for their work, attitude, behaviour and sense of public service delivery. Training Module/Learning Units are enclosed.

OBJECTIVES OF THE COURSE

At the end of the Course the participants will be able to:

1. Explain the concepts of good governance and its need
2. Differentiate between various concepts related to good governance
3. Describe mechanisms within and outside the Government to ensure accountability

CONTENTS OF THE COURSE

1. Good Governance and key indicators
2. Authority, responsibility and accountability
3. Autonomy, discretion and accountability
4. Mechanisms for accountability and good practices

METHODOLOGY OF THE COURSE

The Course would be conducted by experts and experienced in the area of good governance. While lecture method would be generally followed, discussions and case studies may also be included in some sessions. The Course would be interactive and participants encouraged to raise questions and get the doubts cleared.

NOMINATIONS FOR THE COURSE

1. The Course envisages class strength of 40 participants.
2. Nominations shall be accepted on first-come-first-serve basis.
3. Nomination letter may be sent by 13.07.2011(Wednesday).
4. Nominations received after 13.07.2011 may not be entertained.
5. Outstation participants are requested to proceed for training only after receipt of confirmation of acceptance of nomination.

OTHER INSTRUCTIONS

1. Participants are expected to come prepared with basic information on the course subject.
2. Participants may bring copies of the latest departmental/Government circulars/ orders/reports etc., relating to the course subject, if any available. This would benefit other participants, the Directorate and also the faculty.
3. Participants are expected to observe punctuality and regularity.
4. Participants are expected to keep their mobile phones on silent mode during the training sessions.
5. Participants are expected to complete exercises/questionnaires, if any, distributed by the faculty.

6. Participants are expected to utilize the knowledge gained during the training for efficient discharge of their duties.
7. Participants may contact the undersigned for any information/clarification on training course.
8. Contact/correspondence may be made on phone no. 011-22301287, fax no. 011-22308556 and e-mail address adtrg3utcs.delhi@nic.in

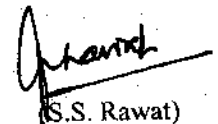


(S.S. Rawat)
Assistant Director (Trg. Br. III)

File No F 7 (1)/3/2011/UTCS/Trg III -Vol.III/ 15880-1604) Date 01/6/11

Copy to:

1. All HODs/Local/Autonomous Bodies and State Undertakings /Corporations under GNCTD with the request to send adequate and timely nominations
2. E.O for uploading on the website of the Deptt.



(S.S. Rawat)
Assistant Director (Tr. Br.III)

Annexure-I

TRAINING MODULE ON 'GOOD GOVERNANCE AND ACCOUNTABILITY'

Name of the Package of Courses		Good Governance	
Duration of the Course		One Day 20.07.2011(Wednesday)	
Number of Sessions		Four	
Training Branch		III	
Name of the Course Coordinator		Shri S.S. Rawat, Assistant Director	
Sessions	Duration	Topics	Proposed Speaker
Session – I 10.00 am- 11.15 am	75 Min.	Good Governance and Key Indicators	
Tea			
Session – II 11.30 am- 12.45 pm	75 Min.	Authority, Responsibility and Accountability	
Lunch			
Session – III 1.45 pm- 3.00 pm	75 Min.	Autonomy, Discretion and Accountability	
Tea			
Session – IV 3.15 pm- 4.30 pm	75 Min.	Mechanisms for Accountability and Good Practices	

37 15880 16047, 16048-16215, 16234-16401 & 16402 16569
Estate Officer
Directorate of Training UTCS
Vishwas Nagar Delhi – 32