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**DIRECTORATE OF HEALTH SERVICES  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
F-17, KARKARDOOMA, DELHI  
CME Cell**

No.F.25(III)CME/12/DHS/2008/5140-5178

date 04.02.09

To,  
All Medical Suptt/CDMOs/CMO(MHS), J.D.SHS.  
G.N.C.T.of Delhi.

Sub: Collaboration between DHS, G.N.C.T.of Delhi and IGNOU.

Sir/Madam,

A memorandum of collaboration was signed between DHS & IGNOU to enable DHS to sponsor in service candidates for various correspondence courses being offered by School of Health Sciences, IGNOU on the following terms & conditions:

1. ANM should have been in regular service at least for 5 years while all other categories should have been in regular service for 10 years.
  2. All employees would execute a bond to serve GNCTD for at least two yrs after completing this course, failing which money spent would be recovered.
  3. Leave availed during the period for taking examination or for attending classes shall be treated as period spent on duty, subject to a maximum of 15 days per anum.
  4. The entire expenditure for sponsoring candidates would be borne from the budget of DHS(CME plan scheme)
  5. All candidtes selected for sponsorship would be required to give an undertaking that in case they fail to clear the course within the maximum period prescribed by IGNOU, they would have to repay the GNCTD for the expenditure incurred in instalments, subject a maximum of 12 monthly instalments.
  6. Candidates would be sponsored only for part time courses which do not interfere with their normal duties. There would be no sponsorship for full time courses.
- You are requested to send the nomination to DHS for further processing.

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