

**DIRECTORATE OF HEALTH SERVICES,
GNCT of DELHI, F-17, KARKARDOOMA,
DELHI - 110032, (CME CELL)**

Phone No. 22304549, Fax 22302441

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No. F. (24)30/DHS/CME/2011/ 18514-826

Dated: 7/4/11

Circular

Sub: UTCS Training Programme/workshop.

Madam/Sir,

The Directorate of Training GNCT Delhi is conducting following course for GNCT of Delhi officials/officers. The Detail as below:

S. No.	Name of Course	Date	Contact Person with Tele.No.	fax No
1.	Stress Management and Personality Development	18.04.2011 to 19.04.2011	Ms. Catherine Mathai, Asst. Director-II (Trg) Tele. No. 22303843, 9810852945	22308556, adtrg4utcs.delhi@nic.in
2.	Basic Functional Efficiency in Vigilance Matters	18.04.11 to 20.04.11	Mr. Neel Kamal Asst. Director Tele No. 22308552, Email: ducts@nic.in	22308556, 22307822, adtrg1utcs.delhi@nic.in
3.	Basic Managerial Competence on Project Management	19.04.2011 to 21.04.2011	Mr. Rajesh Bhatia, Asst. Director-II (Trg) Tele. No. 22307822, 9811144755	22308556, adtrg2utcs.delhi@nic.in
4.	Basic Functional Efficiency for in Establishment/Service Matters	25.04.11 to 27.04.11	Mr. Neel Kamal Asst. Director Tele No. 22308552, Email: ducts@nic.in	22308556, 22307822, adtrg1utcs.delhi@nic.in
5.	General Awareness about Gender Issues	29/04.2011	Ms. Anita Dayal, Asst. Director (Trg.) Tele. No. 22388504	22308556, adtrg5utcs.delhi@nic.in

You are requested to nominate two officers/officials from your office and to intimate directly to Directorate of Training GNCT Delhi, UTCS Karkardooma and this office.

Venue: Dte. of Training, Institutional Area, Shahdara, Behind Karkardooma Court.

Timing: 10 AM to 5 PM.

This issues with the approval of Competent Authority.


(Dr. Ashok Kumar)
CMO, CME Cell

Dated: ✓

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1. All CDMOs.
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3. JD, SHS
4. A.O. Estt. DHS, HQ
- ✓ 5. DD, SHIB for loading on official website under "Circular".
6. Guard File.


(Dr. Ashok Kumar)
CMO, CME Cell

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