

GOVT. OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
PLANNING BRANCH  
1<sup>ST</sup> FLOOR, PATRACHAR VIDYALAYA BUILDING  
TIMARPUR, DELHI-110054.

No.F.DE.18-1(19)/2010/Plg./ 1585-88

19-10-2011  
Dated: 09.2011

Circular

**Sub: Implementation of scheme "Scholarship scheme/merit Scholarship to SC/ST/OBC/Min students for year 2011-12.**

As you are aware that Department for Welfare of SC/ST/OBC/Min, Govt. of NCT of Delhi provides financial assistance for disbursement of scholarship to SC/ST/OBC/Min students studying in Govt./Govt. aided schools every year through Dte. of Education. From the year 2011-12. Govt. of NCT of Delhi has enhanced ceiling of family income, from one lakh to two lakhs and benefit of scheme has also been extended for SC/ST/Min students from class 1st to 12th.

The Department for welfare of SC/ST/OBC/Min has already announced the scheme through public notice in leading newspapers on 01.10.2011. The following guidelines should be compiled with scrupulously for smooth implementation of scheme.

**1. Coverage:-**

Benefits under scheme "Scholarship/Merit Scholarship to SC/ST/OBC/Min students" shall be given:-

- g. To those SC/ST/Min, students who are pursuing studies in class 1st to 12th and to OBC students from classes 6th to 12th.
- h. A minimum 55% of marks are required in previous class, for OBC students of classes 6th to 12th and for SC/ST/Min students of class 9th to 12th.

**2. Family Income:-**

Family income limit is not applicable in case of SC/ST students but family income should not exceed from Rs. 2.00 Lac per annum in case of OBC/Min. In case of OBC/Min students, self declaration of family income in the prescribed format is required.

**3. Caste Certificate:-**

SC/ST/OBC caste certificate in the name of student/father should be issued by the concerned Tehsildar/S.D.M., Dy. Commissioner (Revenue), Govt. of NCT of Delhi. In no case caste certificate issued by other state will be considered and such applications will be rejected summarily. In case of Minority students, declaration of Minority status of the students by the parent in the form of an affidavit (in a Non-Judicial Stamp paper of value Rs. 10/-) is adequate to extend benefit of the scheme. In case of Minority students, proof of residence since last five year in Delhi (i.e. Ration Card/EPIC) is also necessary.

#### 4. Rate of Scholarship:-

Sl. NO.	Category	Class	% of Marks In previous class	Scholarship Amount (in Rs.)
1	SC/ST/Min	I to VIII	No percentage of marks in required.	Rs. 1000/-p.a.
2	OBC	VI to VIII	55% and above but below 60%	Rs. 600/-p.a.
			60% and above	Rs. 720/-p.a.
3	SC/ST/OBC/Min	IX to XII	55% and above but below 60%	Rs. 1620/-p.a.
			60% and above	Rs. 2040/-p.a.

#### 5. Maintenance of Records:-

Head of schools are directed to ensure that application of the students and other supporting documents such as attested copy of caste certificate, previous class mark sheet, self declaration/affidavit etc. shall be retained in school. HOS shall maintain a register indicating name of applicant (including those not eligible), name of eligible beneficiaries, category, marks obtained in previous year exam, family income and amount of money disbursed to each student. These records shall be made available to the monitoring Committees/representative of the Department of Welfare of SC/ST/Min/District DDE as and when required for inspection.

#### 6. ECS Accounts:-

Since disbursement of scholarship to eligible students through ECS is mandatory from now on, all the Head of schools are directed to ensure that bank accounts of every eligible student are opened. The Bank account should be in the name of the student (joint bank account with parent/guardian is also permissible).

7. A student is allowed to avail the scholarship either under the State plan scheme or centrally sponsored scholarship scheme whichever is beneficial to him/her.

8. All the Head of schools are directed to issue sanction through MIS and fill up data in data capture format, placed in website on disbursement of scholarship.

#### 9. Supporting Documents:-

Every HOS shall give wide publicity of the scheme amongst enrolled students in the school and help student in filling up of the application form/receiving of filled up applications in the format prescribed by SC/ST Department. HOS will scrutinize supporting documents, which are required to be maintained.



10. All the Head of schools are directed to ensure that no student who is eligible for grant of scholarship has been left-out.

11. All Heads of schools are advised to obtain application from students by 15<sup>th</sup> November 2011 and disburse money by 30<sup>th</sup> November 2011. Format for application may be downloaded from website of SC/ST deptt--- [www.scstwelfare.delhigovt.nic.in](http://www.scstwelfare.delhigovt.nic.in)

**All head of schools.**



**(B.L.YADAV)**  
**Dy. Director (PLANNING)**

Copy to:

- 1 PS to Pr. Secy. (Education), Directorate of Education, Old Sectt., Delhi.
- 2 PS to Director (Education), Directorate of Education, Old Sectt., Delhi.
- 3 DDE (District). They are advised to issue necessary directions to Govt. aided schools to follow same procedure.
- 4 OS (IT) to place it on log.in of school as well as in public domain.



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