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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
OFFICE OF THE CHAIRPERSON REVIEW COMMITTEE OF
DSEAR'73,
ROOM NO. 10, SCERT, VARUN MARG, DEFENCE COLONY
NEW DELHI-110024

F.No.1/CH/RC/2011/16

Dated: 21.07.11

Minutes

A meeting of Review Committee was held at 4.00 p.m. on 21-07-11 with Mr. A. K. Sood, Chartered Accountant of Sood Associates and with Mr. Anil Kumar Mittal from NIC. present were:

- a) Ms. Shailaja Chandra, IAS (Retd.), Chairperson, Review Committee
- b) Ms. Abha Joshi, Member Secretary
- c) Sh. Manish Gaur, ALA, Member
- d) Sh. Marcel Ekka, ADE (Act)
- e) Sh. Pushparaj Deshpande, (Intern consultant)

At the outset the Chairperson explained to Mr. Sood the purpose for which the Review Committee was considering designing of financial statement forms in respect of private unaided schools.

- i) DSEAR 73 already provides under section 18 read with rule 180 that every recognized unaided school shall submit its audited accounts as per appendix ii
- ii) Since the number of schools is very large, it is a huge task for the existing staff of education department to examine the returns in a time bound manner
- iii) Moreover, all the officers of education department are not competent to scrutinize the returns because of their lack in proficiency in accountancy.

Therefore, the Chairperson urged Mr. Sood to design a simple financial statement which would project the crucial financial details of every school. This would facilitate in laying down minimum standards for every school and it would also be helpful in fee-regulation. The submitted returns would be examined by a cell created for the purpose comprising basic level accountancy staff.

She further explained that opinion of finance department would be taken for empanelling chartered accountants for the purpose of scrutinising those returns which appear incomplete or irrational on first level scrutiny.

2) Mr. Sood agreed to take up the exercise and for this he desired to have copies of returns for three years in respect of some private schools. He desired that schools be selected on random basis i.e some may be high profile schools, some may be of middle level and rest may be of lower level preferably the ones functioning in rural areas. Apart from this he desired to have a copy of appendix ii of the ACT, Section 10 and the order dated 11-2-09 regarding fee-hike.

3) The Chairperson asked Mrs Joshi to select 10 schools from each region and give a list to Mr Ekka who will get hold of their returns for last 03 years in the next 15 days and hand these over along with other desired documents to Mr. Sood. Mr. Sood sought 15 days to complete the exercise.

4) The Chairperson asked Mr. Anil from NIC whether it would be feasible to create a web site in which if a school does not fill up specified information or if there is a mismatch between data filled up, say for eg. there is mismatch between expenditure shown on salary and the number of employees in the school, a default report will flash up. She further clarified that the idea was not to catch defaulters but to guide them in maintaining proper accounts. Mr. Anil was quite positive about the idea and sought 15 days to work on this.

The meeting ended with a vote of thanks to all present.


(ABHA JOSHI)

MEMBER SECRETARY