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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION : CARE TAKING BRANCH
ROOM NO. 9-A, OLD SECTT., DELHI - 54. TEL. 23890300**

No.F10(34)/CTB/2010-2011/Sec./500

Dated:- 14/6/11

To

M/s Top Edge Security & Services Pvt. Ltd.,
B-402, Plot No. 12B,
Sector-7, Dwarka,
New Delhi-110075.

**Sub: Deployment of Security Guards in the Schools/offices/Stadia of
Education Department, Govt. of NCT of Delhi, Delhi.**

Sir,

Please refer to your online tender for providing Security Guards in Education Department, Govt. of NCT of Delhi, Delhi and undertaking given by you to work at L-1 rates. I am pleased to inform you that the Competent Authority has accepted your undertaking for providing Security Guards in Education Department, Govt. of NCT of Delhi, Delhi @ Rs. 10257/- (Rs. Ten Thousand Two Hundred and Fifty Seven only) Per Security Guard Per Month inclusive of all taxes, for the entire contract on a 'single responsibility' basis such that the amounts cover contractor's all obligations mentioned in or to be reasonably inferred from the Tender document in respect of the Security Services at Education Department, Govt. of NCT of Delhi, Delhi for a period of two year w.e.f. 15/09/2011 to 15/09/2013. The handing over taken over will be on 15th September, 2011 (A/H).

The firm is directed to comply with the following :-

1. The Department has the right to cancel the award of contract in case, the firm/agency is found to be debarred/blacklisted at any time during the currency of the contract or in case of any false declaration/documents submitted by agency/firm.
2. The Firm has to show the original copies of documents uploaded by them at the time of tender to ADE (CTB) and Sr. A.O. before 30/08/2011 between 11.00 A.M. to 1.00 P.M. on any working day.
3. Sufficient notice time is hereby accorded to get the persons proposed to be deployed in the schools/offices/stadia are to be verified from Police Authorities in terms of Delhi Private Security Agencies (Regulation) Rules, 2009. The verification report must be submitted to the concerned HOS/In-charge at the time of joining of the security guard.
4. The firm has to provide Security Guards (Semi Skilled) in three shifts (Eights hour duty in one shift) in the schools/offices/stadia as per list enclosed.
5. All the firms will submit the consolidated detail of guards deployed in government schools/offices/stadia to ADE (CTB) within fifteen days after deployment
6. The Firm has to provide all Uniform, Badges, Identity Card and any other material required as per the terms and conditions laid down in the tender document with immediate effect.

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7. The firm has to submit performance security amounting to Rs. 15,00,000/- (Fifteen Lakhs only) in favour of Director of Education, Govt. of NCT of Delhi, Delhi within 10 days of issue of letter.
8. The payment will be made by the concerned HOS/in-charge.
9. The Award will be subject to the detail terms and conditions as indicated in tender document and also subject to signing of Agreement with the Department on Rs. 100/- non Judicial Stamp Paper within period of two weeks of issue of letter.
10. The terms and conditions of tender have been uploaded on the Directorate website for compliance while making the payment to the security agencies.

Encl : List of guards



(S.K. BHANDARI)
Special Director of Education (Fin.)

No.F10(34)/CTB/2010-2011/Sec./

Dated:-

Copy for information and necessary action to :

- P.S. to Pr. Secy. (Edu.), Old Sectt., Delhi.
- P.S. to Director (Edu.), Old Sectt., Delhi.
- DCA (Edu.), Old Sectt., Delhi.
- All HOS/In-charge with the direction to comply with the above said order.
- P.A. to Spl. DE, Old Sectt., Delhi.
- OS (IT) with the direction to upload same on the web site of this Directorate.



(V.C. PACHAURI)
ASSTT. DIRECTOR OF EDN. (CTB)

