



OFFICE OF THE U.E.E. MISSION
Department of Education, GNCT of Delhi
1st Floor, (near Estate Branch, Dte. of Education)
Distt. North, Lucknow Road, Delhi - 110054.
Ph.23810361, 23810362, 23810647

No. 4755

Date: 01/08/111

PUBLIC NOTICE

Sub: Engagement of 21 Accountants cum Supporting Staff on Contract Basis under Sarva Shiksha Abhiyan, Delhi.

Applications are invited for engagement of 21 Accountant cum Supporting Staff under Sarva Shiksha Abhiyan, Delhi. The Engagement will be purely on temporary and contractual basis for a fixed monthly remuneration of Rs.10000/- (Ten Thousand only). The eligible and desirous candidate fulfilling all the requirements should send their applications through Registered Post/Speed Post duly filled in the prescribed format as given below along with attested copies of certificates and documents/testimonials in support of their educational qualifications and age to the "OFFICE OF THE UEE MISSION, 1st Floor, near Estate Branch, Directorate of Education, Distt. North, Lucknow Road, Delhi - 110054", on or before- 25.08.2011 by 6:00 P.M. The Envelope should be super scribed with "Application for the Post of Accountant cum Supporting Staff". Candidates seeking reservation under the reserved category should submit a photocopy of the caste certificate with the application form issued by the competent authority of GNCT of Delhi on or before the last date of submission of application form. Candidates belonging to orthopedically/physically handicapped category should also submit the requisite certificate along with application form in support of the claim.

Qualifications:

ACCOUNTANTS:-

- i) Sr. Secondary (10+2) with minimum 55% marks (Commerce Stream or B.Com with 50% marks) from a recognized board/University.
- (ii) Experience:-05 Years working experience of accounting work.
- (iii) Retired persons SAS qualified or 10 years experience in accounts work.

Desirable:-

1. Knowledge of Computer.

Age Limit: 45 years for Direct candidates and below 63 years incase of Retired persons on date of publication of advertisement.

Consolidate remuneration of Rs.10000/- (Ten Thousand only) per month.

Note: -

1. The candidates so engaged on contract basis shall not claim for regular appointment in the UEE Mission or Directorate of Education.
2. The candidates so engaged on contract basis shall not file any court case regarding salary and regularization.
3. The selected candidates will have to sign a contract agreement with State Project Director and in case of breach of contract, contract will be cancelled and no notice will be given and the services will be terminated.
4. Number of vacancies can be altered.
5. Reservation for SC/ST/OBC & PH will be provided as per prevailing rules.
6. Relaxation in age limit will be applicable as per rules for reserve categories SC/ST/OBC/PH.
7. Selected candidate will have to join duty immediately after getting the engagement letter and in case of non joining during the stipulated period next candidate available in the merit list will be engaged or given the offer to work on contract basis, no formal intimation or letter will be sent to selected candidate in this regard.
8. Application with incomplete/wrong particulars or not in the prescribed format will entail rejection.
9. UEE Mission will not be responsible for any delay in postage. No application will be taken after the cutoff date and time in any case.
10. No application will be accepted in person.
11. 02 recent passport size colored photographs (front face) be enclosed with the application form.
12. Please super-scribe on the envelop (application for the post of Accountant cum Supporting Staff UEE Mission on contract basis).
13. Applicants should send self address envelop (10x18cm) with Rs.5.00 postage stamp affixed on it.
14. UEE Mission reserves the right to withdraw/cancel the advertisement and /or the selection process there under.
15. That the Accountants may be assigned to work anywhere under jurisdiction of Delhi/New Delhi and no representation will be entertained in this regard.
16. The selection of candidates will be on the basis of Interview.

State Project Director, SSA

**APPLICATION FOR THE POST OF ACCOUNTANT ON CONTRACT BASIS IN
UEE MISSION-SSA DELHI**

FORMAT

1. Name of applicant (in block letters).....
2. Father's Name (in block letters).....
3. Category:(SC/ST/OBC/UR/PH).....
4. Male/Female.....
5. Date of Birth (in figure).....
(in words).....
6. Age as on 25.08.2011 Year.....Months.....Days.....
7. Address:.....
8.
9. Tel. No:.....Mobile
10. Whether Retired from Govt. Services.
(Details of service may be given)

Affix
recent
attested
passport
size photo

11. Educational/Professional Qualification: -

Examination Passed	Name of Board/University/Institute	Year of Passing	Duration	Max. Marks	Marks Obtained	% of Marks (upto two decimal only)
Sr. Secondary (10+2) with minimum 55% marks (Commerce Stream or B.Com with 50% marks) from a recognized board/University.						

12. Do you have knowledge of computer: Yes/No.....
13. Experience:- No. of Years.....(Please give details in seprate sheet.)
14. Present Engagement:-(Name and Address of office/Organization)
.....
.....
.....

Undertaking: That the above said information is true and correct and nothing material has been concealed there from. UEEM is free to act upon if any information is found false in future and may contractual engagement can be terminated. That I will not file any suit/writ for regularization/salary etc. in the court if engaged by the department on contract basis.

Date:

(Signature of applicant)

Place:

(Name of applicant in Block Letters)