

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

OFFICE OF THE U.E.E. MISSION
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Dated: 23-6-11

To,

1. All the Dy. Directors of Education,
(Distt.: East/North East/ North/ North West-A/ North West-B/ West-A/ West-B/ South West-A/ South West-B/ South/ New Delhi/ Central)
Dte. Of Education, Delhi/ New Delhi.
2. Ms. Prem Lata Kataria
Director of Education(MCD)
15th Floor, SP Mukherji Civic Centre
Jawahar Lal Nehru Marg , New Delhi -110002
3. Ms. Mamta Agrawal
Director of Education(NDMC)
Palika Kendra, Sansad Marg, New Delhi -110001
4. The Chief Executive Officer,
Delhi Cantonment Board, New Delhi -110010
5. The Asst. Commissioner
Kendriya Vidyalaya Sangathan (Delhi Region)
J N U Campus,Baba Gangnath Marg(New Mehrauli Road),New Delhi – 110067
6. Mr. M.S. Khanna,
The Joint Commissioner
Navodaya Vidyalaya Samiti
A-28 Kailash Colony, New Delhi-110048

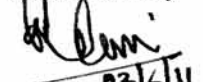
Sub:- Meeting Notice – DISE 2011-12.

Sir/ Madam,

I am to state that a meeting will be held under the chairmanship of Director of Education, Govt. of NCT of Delhi on 28-06-2011 at 11.00 A.M. in his chamber at Old Secretariat to discuss the strategy for improving the quality of DISE data for 2011-12. The agenda for the meeting is being enclosed for kind perusal.

You are requested to attend the meeting at said venue & time.

Yours faithfully


23/6/11
(S.K. Bhandari)

State Project Director-SSA/
Special Director (Edn.)

**AGENDA FOR THE MEETING TO BE HELD UNDER THE CHAIRMANSHIP OF
DIRECTOR OF EDUCATION ON 28-06-2011 regarding DISE 2011-12**

1. All 11 DDEs may be explained that they are the sole authority for their respective Education Districts.
2. DDEs have to interact with school authorities of all types of schools functioning in their respective Districts viz. DoE (Own/Aided/Unaided), MCD (Own/Aided/Unaided), NDMC (Own/Aided/Unaided), DCB, KVS, JNV.
3. SPD will take the report in respect of any District only form DDE concerned in respect of all schools as mentioned above in item 2.
4. Any change in the status (e.g.- opening/closure/up gradation/degradation/merger/shifting) of all DoE (Aided/Unaided) schools should be intimated to the SPD/MIS Co-ordinator, so that Data Base/ School Directory may be updated immediately.
5. Similar action, as mentioned at item no. 4 above, shall be required from respective School Authorities of MCD, NDMC, DCB, KVS, JNV.
6. Dir. of Edn. (MCD) shall issue the instructions to their Zonal Dy. Directors of Education / Inspector of Schools / HoSs to extend full co-operations to the concerned DDEs of DoE/ their officials in submitting the DISE data.
7. Dir. of Edn. (NDMC) shall issue the instructions to their Education Officer/Coordinators/HoSs to extend full co-operations to the concerned DDEs of DoE/ their officials in submitting the DISE data.
8. MCD schools shall submit their data through their parent schools of DoE or Disst. Education Office (i.e. Office of DURCCS) because they don't have Computers/Internet connections.
9. NDMC schools shall submit their data through their parent schools.
10. KVS/JNV/DCB shall submit their data on their own.
11. All DDEs shall have to take following actions for updating School Directory to be used for DISE 2011-12 data collection:-
 - a) DDEs may be requested to go through the updated list of schools provisionally finalized by MIS. There may exist some schools which may not be falling within the boundaries of the particular District. Those schools may be pointed out by the DDEs to the SPD/Consultant (MIS) along with their appropriate Districts, DoE Zones and MCD Wards/ NDMC Charge/DCB Charge.
 - b) After receiving the comprehensive corrections, MIS will put this revised list into the Database for all future purposes.

12. All DDEs are hereby informed that a group of SSA Consultants shall arrange single day training workshop for each zone separately regarding DISE 2011-12 in each district. The training workshop has to be attended by Zonal Education Officers of DoE, School Inspectors of MCD, Corresponding Officer of NDMC/ DCB along with HoS of all type of schools (DoE (Own/Aided/Unaided), MCD (Own/Aided/Unaided), NDMC (Own/Aided/Unaided), DCB, KVS, JNV) falling in the respective education zone of DoE. All DURCCs/CRCCs of the respective districts shall be present in the purposed training workshops:-

- a) Importance/ use of DISE will be explained by the Consultants (P&M/ RESM/ MIS) in the Zonal Traing Workshops.
- b) On-line presentation on Filling/ Scrutiny of DISE data shall be made by the Programmer (MIS).

All arrangements at the venue decided at District level for the proposed Training Workshops will be made by DDE concerned. Funds for this purpose shall be provided by SSA Head Quarter.

Distt. DDEs may come in the meeting with their proposed dates for zone-wise Training Workshop(s) and intimate the same on 29-06-2011 itself to SPD/ Consultant (MIS).

13. Preliminary work for DISE 2011-12

- (1) District wise Schools Directory will be uploaded on the official website by MIS.
- (2) Provisional format for capturing DISE 2011-12 data will be uploaded (1st week of July) on the official website (www.edudel.nic.in) which may be downloaded and printed by schools.
- (3) To make available downloaded DISE format to MCD schools, responsibility shall lie on DDE/ZEOs through District Office of SSA.
- (4) HoS may start preliminary work on this format and complete it by the end of July, 2011.
- (5) Final format for 2011-12 is likely to be released by NUEPA by the end of August, 2011 which is working as National Coordinator on behalf of MHRD for implementing SSA/DISE.

14. After getting the final format from NUEPA, **Final DISE DCF 2011-12** would be uploaded on the official website by MIS.

15. All schools may download and print this **Final DISE DCF** and fill it quickly with the help of already having most of the information in the **provisional DISE format**. This work should be completed by 15/10/2011 positively.

16. Online data submission by the schools should be completed by 31/10/2011 positively. District office shall scrutinize the data submitted online by the schools simultaneously.

Here a reference is also invited to the meeting held on 07.01.2011 under the chairmanship of Principal Secretary Education. As per Principal Secretary's decision, sample checking of the DISE data has to be done at every level of district functionaries as mentioned here under:-

- a) - Sample checking by DDE- 2% of the total schools in the district.
- b) -Sample checking by Zonal Head of DoE- 5% of the total schools in the education zone.
- c) - Sample checking by each DURCC- 25% of the total schools in the district.
- d) - Checking by CRCCs- 100% of the schools allotted to him/her.

Each District Functionary assigned the work of sample scrutiny as stated above, shall submit a duly signed weekly report to the SPD in the following format:

District Name:-			Report for the Week ending on:-		
Name & Designation:-					
S.No.	Sch ID	Sch Name	Management Type	What type of Errors were found in the Online DCF? Pl. give full list of errors found.	Whether the needed corrections have been incorporated?

- 17. The Link to the DISE Module shall be closed from the mid night of 05/11/2011.
- 18. MIS will generate an Error List and circulate it on-line to the Districts on 05.12.2011.
- 19. DDEs have to ensure that all corrections are carried out within fortnight of the up linking of the error list i.e. by 19.12.2011.
- 20. After getting all corrections incorporated by the schools/Districts offices, data shall be freed finally for generating tables, for onward submission/use.
- 21. Any other item with the permission of Chair.