

**OFFICE OF THE ASSISTANT COMMISSIONER (L&E)
DELHI JAL BOARD: GOVT. OF NCT. OF DELHI
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI-110005**

No.DJB/AC(L&E)/Allot./2011/ 29276

Dated 22 MAR 2011

CIRCULAR

Sub:-Inviting fresh application for allotment/change of Govt. Accommodation for Type-IV & Type-V from eligible officers/officials of DJB.

Applications are hereby invited on prescribed form as per Annexure- 'A' for allotment/change of quarter of type-IV and type-V from eligible officers/officials of DJB. Details of eligibility is as under:-

A.

Types of quarters	Grade Pay as on 01.01.2011
Type-IV	Rs.5,400/- and Rs.6,600/-
Type-V	Rs. 7600/- and above

The officers/officials who had applied earlier and still in need of Govt. accommodation are also required to apply afresh.

The details of vacant quarters of type-IV and type-IV is given below. -

B.

Sl.No.	Location	Quarter Number
1.	Haiderpur	1
2.	Jhandewalan	E-4
3.	Jal Vihar	11
4.	Kilokari	D-12 & D-13
5.	Patel Road, Varun Vihar	3

Vacant list of Type-V quarters:-

Sl.No.	Location	Quarter Number
1.	Jal Vihar	4
2.	Okhla SDW	Bungalow No.1
3.	Motia Khan	101-Block-B

contd.....2

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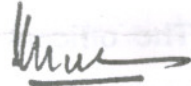
All the eligible and interested officers/officials of DJB are requested to submit the duly filled prescribed application form for allotment/change of above quarters within 15 days positively.

All the DDOs/Heads of department are requested to give this circulate wide publicity and endorse a copy of this circular to all their subordinate offices so that there may not be any complaint about non receiving of this circular. Copy of circular be also placed on NOTICE BOARDS.

The terms and conditions for allotment/change of Govt. accommodation will remain same as per circular No.DJB/AC(L&E)/2009/107272 to 107545 dt. 26.10.2009.

This issue with the approval of the Competent Authority.

Encl: Annexure-'A'.

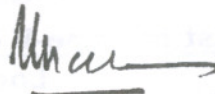


**(ARVIND KAUSHIK)
ASSISTANT COMMISSIONER (L&E)**

All DDOs

Copy to:-

1. CEO/CVO/Member (A/F/WS/DR).
2. Director (A&P)/Rev./F&A). All CEs/All SEs/All Jt. Dir (Revenue).
3. Dy. Dir. (Labour Welfare)/All ACs/LAW/~~Dy. Dir (Rev.)~~/M.O. Is
4. Notice Board Varunalaya, Jal Vihar, Chandrawal, Haiderpur, Rithala, Okhla SDW/WW.



ASSISTANT COMMISSIONER (L&E)

**APPLICATION FOR ALLOTMENT OF JAL BOARD
ACCOMMODATION**

(Please fill up the form in capital letters and tick in the appropriate box)

- A. First time Allotment Change of Quarter
- B. Type of Quarter for which applying: I II III IV V
- C. Category : (i) General SC/ST Medical PH
(ii) Bulk General Distribution

1. Name of Employee: _____

2. Father's Name : _____

3. Designation : _____

4. Employee code/PF No.: _____

5. Date of birth : _____

6. Date of Appointment in DJB: _____

7. Basic Pay as on 01.04.2009: _____

8. Present Grade Pay : _____

9. Whether on Deputation : _____

(if yes give details) _____

10. Present address with phone no. : _____

11. Do you/Your Spouse own a house within the jurisdiction of local municipality? If yes give details : _____

12. Have you ever been debarred from allotment of govt. quarters? If yes give details : _____

13. Give three choices of location where you want the quarter in order of preference: 1. _____ 2. _____ 3. _____

FOR CHANGE OF QUARTER

- (a) Present Address : _____
(b) Change required for quarter No. at (mention address) : _____
(c) Reason for change : _____

DECLARATION

I have gone through the terms and conditions and agree to abide by the Government rules 1977 as applicable from time to time and in case of default I'll be bound by the penalties prescribed in the Rules.

I have not availed/ availed change of quarter earlier in the type for which applying in the present application.

Signature of employee

CERTIFICATE TO BE GIVEN BY DDO

It is hereby certified that contents of the application form have been verified from the service record of Sh. _____ s/o _____ presently working as _____ who has applied under _____ category for which necessary attested copies have been annexed.

Signature with date _____ Headclerk _____ E/clerk _____
Name of DDO _____
Designation _____

Official Seal
of DDO

ACKNOWLEDGEMENT

Received an application form from Sh. _____ for type _____
quarters on this day _____ of November 2009.