

DELHI JAL BOARD : GOVT. OF NCT OF DELHI  
VARUNALAYA PHASE II : KAROL BAGH : NEW DELHI

No. DJB/CEO/OM/2010-129562 to 695

Dated: 24.12.2010

OFFICE MEMORANDUM

Whereas, it has been brought to my notice that limited number of applications are being received in DJB for registration in lowest category Class V contractors and few numbers actually are getting registered and there is a need for wider base and more fairer competition in work execution. Therefore, it has been decided to create a new category below class V, hereby to be called Probationary Category and enlist prospective contractors/new entrants with little prequalification, experience with tender limit of Rs. 5 Lacs in this new category.

2. The applicants can submit application with any of the Ex. Engineer(Civil Maintenance) of DJB or DJB Headquarter with CE(Dr) Pr-I. The Probationary Class Contractors will be required to deposit security money of Rs. 50,000/- only in the form of Demand Draft /Postal Order. The Ex. Engineer concerned will prepare a list of such applications every fortnightly and send the same alongwith drafts by special messenger to CE(Dr)Pr-I office.

3. CE(Dr)Pr-I will submit the list in the first week of every month to Addl. CEO for approval and then enlist the contractor after getting the security amount deposited in Finance Wing.

The powers to release the security money will rest with the CE(Dr)Pr-I.

4. The Probationary Category Contractor will be eligible for enlistment in Class-V category subject to satisfactory completion of 5 Nos. works for any amount during the last block of 5 years. Format of application for enlistment as Civil Contractors in DJB (Probationary Class) and Affidavit to be submitted is also enclosed.

5. It is hoped that due to this P - Category contractor, the rates quoted are mostly likely to be very reasonable and quality part of work execution will be ensured by way of incentive of the contractor for enlistment in higher category of Class V and as a fall back option, security deposit will be with the department. However, the contractors enlisted in P-Category with DJB shall have to fulfill other statutory requirements of Govt. like registration with VAT authorities, Service Tax etc.

Encl: as above.



(RAMESH NEGI)

CHIEF EXECUTIVE OFFICER

ALL EX. ENGINEERS (CIVIL)

Copy to:

1. Member(F)/(Admn.)/(W/Dr)/Secretary/Addl. C.E.O.
2. All Chief Engineers/Secretary, DJB/ Addl. CVO/ All Directors/All SEs.
3. Consultant (PR) for publication in Varun Patrika
4. Notice Board, Varunalaya Phase-II.



CHIEF EXECUTIVE OFFICER

**DELHI JAL BOARD**  
**APPLICATION FORM FOR ENLISTMENT AS CIVIL CONTRACTOR WITH DJB**  
**PROBATIONARY CLASS**

Photograph

1. Name of applicant.....
2. Father /Husband Name.....
3. Nationality Indian ..... others .....
4. Residential Address(Attach Proof-Self Attested Copy).....
5. Office Address .....
6. PAN Number (Self Attested Copy).....
7. Land Line Number..... Mob No.....
8. Constitution: Individual \_\_\_\_\_ Sole Proprietorship Concern \_\_\_\_\_ Partnership Firm \_\_\_\_\_
9. If partnership firm , Name & Address of partners \_\_\_\_\_

10. Detail of Security deposited :-DD/Pay order No. \_\_\_\_\_ Date:- \_\_\_\_\_  
Amount Rs: \_\_\_\_\_

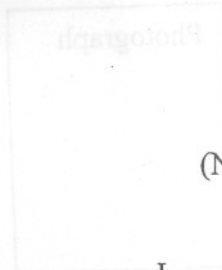
**11. Certificates: -**

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of contractors(Probationary Class) with DJB available on DJB website.
- (ii) I/We certify that the information given above is true to the best of my/our knowledge. I/We also understand that if any of the information is found wrong, I am / we are liable to be debarred.

Signature(s) of applicant(s) :

- (In case of Partnership firm)  
Name of partners
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_

Signature



(Note:- Affidavit on Rs. 10/- Non Judicial Stamp verified by SDM/1<sup>st</sup> class Magistrate.)

AFFIDAVIT

I ..... S/o ..... aged about ..... years, resident of ..... do hereby solemnly affirm and declares as under:-

1. That I am/will be working in the name & style of M/s ..... and I am sole proprietor of the firm.....
2. That I agree and undertake that I will not either directly or indirectly get myself registered as contractor in Delhi Jal Board in more than one name.
3. That I will not bid for or directly or indirectly take up Govt. work in any Division / office of DJB where my family member/relative are working.
4. That I am not debarred /black listed in any department anywhere in the country.
5. That in case my firm is found to indulge in any foul practice, such as pooling etc. the deptt. can take any disciplinary action such as debaring / cancellation of registration as deemed fit by the deptt.
6. That I am an Indian domicile.

Deponent

Verification

Verified at new Delhi on this ..... Day of .....that the contents given above are true to the best of my knowledge and belief.

Deponent

Place :-  
Date :-