

Ord. (2011) 1/1/14

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IMMEDIATE / TIME BOUND



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, NEW DELHI – 02.
<http://ar.delhigovt.nic.in>

No.F.13/ 04 /2011-AR/ 6357-6521/L

Dated: 7-6-11

To

1. All Principal Secretaries / Secretaries, GNCT of Delhi
2. All HODs of GNCT of Delhi
3. All HODs of all PSUs / Autonomous Bodies / Local Bodies / Institutes under Govt. Of Delhi

Sub: Furnishing of Annual Report for 2010 – 11 under Section 25 of Right to Information Act, 2005 to the Central Information Commission.

Sir / Madam,

Please find enclosed a copy of O.M. No. 4/8/2011-IR dated 20th May 2011 received from Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Government of India. In this regard attention is invited to this office letter of even number dated 06/05/2011 on the subject cited above. Vide which all the HODs have been requested to obtain User ID and Password to upload the Consolidated Annual Report in respect of their Department on the website of Central Information Commission.

Since the Government of India has directed to upload the quarterly returns by 30th June 2011, it is requested to obtain the User ID & Password from AR Department by sending requisite information in the prescribed proforma.

A copy of the earlier reference dated 06/05/2011 of this department is already available on the website of AR Department i.e. <http://ar.delhigovt.nic.in>.

This may be treated as **MOST URGENT** and be given **TOP PRIORITY**.

Yours faithfully,

Seema Bawa
7/6/11
(SEEMA BAWA)
Deputy Director (AR)
Ph. 23392422

Encls. DoPT's O.M. No. 4/8/2011-IR dated 20th May 2011 .

Copy for information to:-

1. Pr. Secretary to Lt. Governor, Delhi, Raj Niwas, Delhi-110054
2. Pr. Secretary to CM, O/o Chief Minister, Delhi, Delhi Sectt.
3. Director, Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Government of India w.r.t to their OM No. 4/8/20110IR dated 20th May 2011.
4. Secretaries to Ministers,
5. OSD to Chief Secretary, Delhi

Seema Bawa
7/6/11
(SEEMA BAWA)
Deputy Director (AR)
Ph. 23392422