

Government of National Capital Territory of Delhi
DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES
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No. F.N.9/3/2/10/UTCS/TS-V/ 28744 - 28921

Date: 15/9/10

CIRCULAR

Pease refer to Circular of even number dated 14.5.2010. The Circular followed D.O. Letter of 30.3.2010. Both the communications highlighted importance of mid-career trainings for each staff in your department. It may be recalled that the Training Policy approved by the Government makes it compulsory for each official/officer to undergo training. In addition, the Policy also envisages nomination of Nodal Officer for training in each Department.

It has been noticed that a number of departments have still not nominated Nodal Officers for training. Departments, which have nominated Nodal Officers, do not seem to have considered that such officers, as per the Policy, should be suitably senior. It has also been noticed that Nodal Officers whenever nominated are not according priority to mid-career/refresher training and also not ensuring that officials deputed for training programmes actually attend the courses. As a result number of refresher / orientation courses are being cancelled at the last moment. Officials interested in training are also deprived of the benefit given that each refresher course anticipates not less than 20-25 participants.

I would, therefore, again request that instructions of the Hon'ble Chief Minister conveyed vide Circular of 14.5.2010 be followed in letter and spirit. I would further request that Nodal Officers, be nominated immediately. Directorate of Training intends to conduct a special programme on Training Needs Analysis for the Nodal Officers.

P.K. Tripathi

(P.K. TRIPATHI)

Pr. Secretary (Training)

Copy to All Head of Departments, Government of NCT of Delhi.