

**DIRECTORATE OF TRAINING : UNION TERRITORIES CIVIL SERVICES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
Institutional Area, Shahdara, Behind Karkardooma Courts, Shahdara Delhi 32**
No F.9/1/8/10-UTCS/(TS-V)-26284-2(45) Dated: - 06 / 10 / 10

CIRCULAR

The Directorate of Training is entrusted with the basic responsibility of conducting training programmes for various levels of officials/officers in various areas of administration. The Directorate has identified subjects needing awareness about important social, economic, administrative and various other topics. List of courses under "General Awareness" is enclosed. A One day training course on "General Awareness about Gender Issues" is an important course in the list. The Course shall be held on 04.11.2010.

IMPORTANCE OF THE COURSE

Gender bias and discrimination against girl child is a global phenomenon that may occur before birth and continue beyond childhood into adulthood. Girl children are exposed to discrimination and violence in all settings, often in places where they should be most protected i.e. in their home, school or even immediate community. The present Training Programme focuses on creating General Awareness about Gender Sensitization, relating mainly to the girl children's survival, nutrition, mortality and neglect in all phases of life.

TARGET BENEFICIARIES OF THE COURSE

The Course has been designed to benefit those who are working in the Government, its local/autonomous bodies, public sector undertakings. The Course would be useful to all lower/middle level functionaries dealing with Gender Issues. Training Module/Learning Units are enclosed.

OBJECTIVES OF THE COURSE

At the end of the Course the participants will be able to :

1. List the problems faced by girl child.
2. Explain the social reasons for the situation.
3. Describe the legal remedies available.

CONTENTS OF THE COURSE

1. International, National Perspective of Gender Bias & Discrimination
2. Constitutional and Legal Provisions to Self Guard Rights of Girl Child & Women.
3. PNDT Act, 1994 (Pre Natal Diagnostic Techniques) and Domestic Violence Act - 2005 and their Legislative History.
4. Other important Laws & Issues in general on the subject & Case Studies.

METHODOLOGY OF THE COURSE.

The Course would be conducted by experts and those associated with implementation of policy on Gender Issues. While lecture method would be generally followed, discussions and case studies may also be included in some sessions. The course would be interactive and participants encouraged to raise questions and get the doubts cleared.

NOMINATIONS FOR THE COURSE

1. The Course envisages class strength of 40 participants.
2. Nominations shall be accepted on first-come-first-serve basis.
3. Nomination letter along with bio-data of the participants in the format prescribed (enclosed) may be sent by **28.10.2010**.
4. Nominations received after **28.10.2010** may not be entertained.
5. Outstation participants are requested to proceed for training only after receipt of confirmation of acceptance of nomination.

OTHER INSTRUCTIONS

1. Participants are expected to come prepared with basic information on the course subject.
2. Participants may bring copies of the latest departmental/Government circulars/ orders/reports etc., relating to the course subject, if any available. This would benefit other participants, the Directorate and also the faculty.
3. Participants are expected to observe punctuality and regularity.
4. Participants are expected to keep their mobile phones on silent mode during the training sessions.
5. Participants are expected to complete exercises/questionnaires, if any, distributed by the faculty during any training session and also fill up the feedback form.
6. Participants are expected to utilize the knowledge gained during the training for efficient discharge of their duties.
7. Participants may contact the undersigned for any information/clarification on training course.
8. Contact / correspondence may be made on Phone Nos. 22307822, Fax No. 22308556 email address dutcs@nic.in, adtrg5utcs.delhi@nic.in.


(ANITA DAYAL)
Assistant Director (Trg.)
Dated:

No F.9/1/8/10-UTCS/(TS-V)/
Copy forwarded to: -

1. All HODs/Local/Autonomous Bodies and State undertaking /Corporations.
2. S.O. to the Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
3. E.O. for updating on the website of the Department.


(ANITA DAYAL)
Assistant Director (Trg.)

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**TRAINING MODULE ON GENERAL AWARENESS
ABOUT GENDER ISSUES**

Name of the Package of Courses		General Awareness	
Duration of the Course		One day (04.11.2010)	
Number of Sessions		4 (fours)	
Training Branch		V	
Name of the Course Coordinator		Anita Dayal, Assistant Director (Trg.)	
Sessions	Duration	Topics	Proposed Speaker
Session - I 10.00 am- 11.15am	75 Min.	International, National Perspective of Gender Bias & Discrimination	
Tea			
Session - II 11.30 am- 12.45 pm	75 Min.	Constitutional and Legal Provisions to Self Guard Rights of Girl Child & Women	
Lunch			
Session - III 01.45 pm- 03.00pm	75 Min.	PNDT Act, 1994 (Pre Natal Diagnostic Techniques) and Domestic Violence Act - 2005 and their Legislative History	
Tea			
Session - IV 03.15 pm- 04.30pm	75 Min.	Other important Laws & Issues in general on the subject & Case Studies.	

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LEARNING UNITS ON GENERAL AWARENESS ABOUT GENDER ISSUES

Name of the Package of Courses		General Awareness		
Duration of the Course		One day (04.11.2010)		
Number of Sessions		4 (fours)		
Training Branch		V		
Name of the Course Coordinator		Anita Dayal, Assistant Director		
Enabling Objectives	Contents & Sequence	Method of Training	Training Material and aid	Performance Aid
Session - I	International, National Perspective of Gender Bias & Discrimination			
Background and Overview	<ul style="list-style-type: none"> - UN convention on Rights of the Child International Convention on Elimination of all form of Discrimination Against Women (CEDAW) - The National Charter for Children National Women Commission and Delhi Commission for Women. 	Lecture	Handouts	
Session - II	Constitutional and Legal Provisions to Self Guard Rights of Girl Child & Women			
Knowledge and Awareness	<ul style="list-style-type: none"> - Article 14,15 and 16 of the Constitution of India - IPC Provision viz Section 299, 300, 312, 315, 316, 317, & 318. - Free Legal Aid 	Lecture		

Session – III	PNDT Act, 1994 (Pre Natal Diagnostic Techniques) and Domestic Violence Act – 2005 and their Legislative History			
Knowledge and Awareness	<ul style="list-style-type: none"> - Legislative History - Sex Ratio - Sexual Harassment - Important features of the PNDT Act and Domestic Violence Act - Who can file complaint - To whom complaint can be made 	Lecture	Handouts	
Session – IV	Other important laws & issues in general on the subject & Case Studies.			
Knowledge and Awareness	<ul style="list-style-type: none"> - Dowry Prohibition Act 1961 - Gender Responsive Budgeting - Plan Schemes in Delhi (in brief) viz LADLI, Pension to Widows, Financial Assistance to Poor Widows for Marriage of their Daughters & Financial Assistance to Orphan Girls for their marriage, Kishori Shakti Yojana - Responsibility of Government Servants in Gender Matters - Case Studies 	Lecture Discussion	Handouts	

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**TRAINING MODULE ON GENERAL AWARENESS
ABOUT GENDER ISSUES**

Name of the Package of Courses		General Awareness			
Duration of the Course		One day (04.011.2010)			
Number of Sessions		4 (fours)			
Training Branch		V			
Name of the Course Coordinator		Smt. Anita Dayal, Assistant Director (Trg.)			
DAY -1	Session - I 10.00 am- 11.15am	Session - II 11.30 am- 12.45 pm	Session - III 01.45 pm- 03.00pm	Session - IV 03.15 pm- 04.30pm	
	International, National Perspective of Gender Bias & Discrimination	Constitutional and Legal Provisions to Self Guard Rights of Girl Child & Women	PNDT Act, 1994 (Pre Natal Diagnostic Techniques) and Domestic Violence Act - 2005 and their Legislative History	Other important Laws & Issues in general on the subject & Case Studies.	
	Registration				09.30 - 10.00 A.M.
	Inaugural/Key Note Address				10.00 - 10.15 A.M.
	Tea Break				11.15 - 11.30 A.M.
	Lunch Break				12.45 - 01.45 P.M.
	Valediction				04.30 - 04.45 P.M.

Faculty Name

DIRECTORATE OF TRAINING: (UNION TERRITORIES CIVIL SERVICES)

BIODATA FORM

(For Employees of GNCTD, Local/Autonomous Bodies/Corporations etc)

Name of the Training Progress:

Course Code:

Date of Training Programme :

[Tick mark (✓) the appropriate box]

01.	Name (As per Service Book)													First
														Middle
														Last
02.	Designation													
03.	Service Cadre	IAS <input type="checkbox"/>	DANICS <input type="checkbox"/>	DASS <input type="checkbox"/>	Accounts <input type="checkbox"/>	Medical <input type="checkbox"/>	ENGG. <input type="checkbox"/>	Teaching <input type="checkbox"/>	Others <input type="checkbox"/>					
04.	Name of the Department/Organisation													
05.	Category of Dept./Organisation	Delhi Govt. <input type="checkbox"/>	Local Body <input type="checkbox"/>	Autonomous Body <input type="checkbox"/>	PSU <input type="checkbox"/>	Others <input type="checkbox"/>								
06.	Employee Code (If any)													
07.	Date of Birth	<input type="text"/> <input type="text"/> DD	<input type="text"/> <input type="text"/> MM	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> YYYY										
08.	Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>											
09.	Category	UR <input type="checkbox"/>	SC <input type="checkbox"/>	ST <input type="checkbox"/>	OBC <input type="checkbox"/>	Other <input type="checkbox"/>	<input type="text"/>							
10.	Educational Qualification [Highest qualification]	Middle <input type="checkbox"/>	Metric <input type="checkbox"/>	Inter <input type="checkbox"/>	Graduate <input type="checkbox"/>	P.Grad <input type="checkbox"/>	M.Phil <input type="checkbox"/>	Ph.D <input type="checkbox"/>	Others <input type="checkbox"/>					
11.	Professional/Technical qualification													
12.	Date of joining the Service	<input type="text"/> <input type="text"/> DD	<input type="text"/> <input type="text"/> MM	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> YYYY										
13.	Pay Band & Grade Pay													
14.	Details of trainings attended in the past in the Directorate of Training, UTCS/Other Institutes													
15.	Contact Number	Office						Personal						

Signature _____

Date : _____